

A Meeting of the Elstead Parish Council was held in the United Reformed Church Hall Elstead, Monday 19 January 2004 commencing at 7.30pm

Present: Messrs D Holmes (Chairman) R C Terry A Playfoot, A Jones, M Jeffery R Holroyd, Mrs N Mitchell, Mrs C Chandler, also attending Cllr J Foster and 1 member of the press

Apologies for absence - P Murphy

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

470 Recreation Ground Sub-committee

The order for the new play equipment has now been placed. It was agreed to hold a further Sub-Committee meeting within the next few weeks to establish a final design scheme at the recreation ground..

472 Elstead Common – Drainage scheme

It was noted previously that the new ditch constructed, crosses a Bridleway and this would require bridging. Mr Murphy has spoken to Mr Taylor SCC who would in turn discuss the position with English Nature. Further report in due course.

Bridleway 69 Elstead Common. A further report would be issued when the relevant bodies have appraised the options under consideration.

486 Thursley Road Pavilion

Mr Holmes reported that the Trust are awaiting the outcome of the appeal from the Customs and Excise. No further information at this time. Planning has now been granted with a number of conditions that will need to be addressed in the near future.

503 Burford Lodge Back Land - update

The fencing was now complete apart from a single section. The contractor has been asked to rectify the position. An approach has been made to the Parish Council for a letting, the agreed rent was acceptable and the Council agreed to proceed with the letting Mr Terry asked that the Councils solicitors should confirm the agreed lease. This was agreed. It was noted that a strand of wire had been broken; it would be attended to at a later date.

- 540 Thursley Road Recreation Ground
- Drainage issues - adjacent to the play equipment. Instruction to proceed was given subject to satisfactory quotations. It was suggested that the works should be undertaken prior to the play equipment being installed. This would proceed shortly, and would be raised with the Sub- Committee.
- 622 Old Star Boundary Fence Enforcement notice. It was reported that the matter has been taken to the Central Area Development Control Sub-committee. WBC have taken no further action at this point. The situation is still outstanding.
- 699 Following the report issued at by Mr Beaton. Quotations for the tree works proposed have been issued.
- 703 Mobile Citizens Advice Bureau - Mr Jones reported that he had spoken with the CAB with regard to a possible site within the Village for the mobile unit. Mr Jones agreed that he would attend the next meeting and report back at the appropriate time.
- 724 Brown Tourist Signs (Thursley National Nature Reserve) Following the request for the introduction of the sign to be placed on the Village Green adjacent to the large Oak. Whilst Members agreed to the principal of the sign, it was again felt that more information was required prior to the installation of the sign as the information provided was not clear. It was suggested that a sketch be provided of the sign and its proposed location.
- 727 Local Strategic Partnership Delivery Group – Mr Jones has reviewed the papers and there was nothing to add. Mr Jones advised that he would be attending the next meeting to be held on the 29 January 2004. A report would be given of that meeting.
- 729 Mrs Mitchell reported that she had met WPC Barnett and they had toured the Village and that she was aware of the relevant issues in the Village. It was also noted an electronic speed sign counter was erected on the bridge approach. It was hoped that the WPC would attend the next Parish Council meeting.

3.0 PARISH PLANS

- 732 The Countryside Agency-Parish Plans Documentation. Mr Holmes reported that currently 16 parishes are undertaking a view of the principles of a parish plan. A general debate ensued on the points raised on the benefits and dis-benefits of such a plan. It was agreed to review this item following the next Town and Parishes meeting to be held on the 10 March 2004 at WBC when this was the only item on the agenda.

4.0 PLANNING COMMITTEE

- 733 The minutes of the Planning Committee dated 12 January 2004 were noted.

5.0 LOCAL RURAL PARISHES MEETING

734 The next meeting would be held at Chiddingfold Village Hall. Mr Holmes and Mr Jones agreed to attend the meeting.

6.0 REPORTS AND DOCUMENTS RECEIVED

735 The reports received were noted.

7.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

736 The reports received, were noted.

737 Developing Community Transport Provision meeting to be held on the 29 January 2004 at WBC. Mr Holmes and Mrs Mitchell would be attending.

738 SCC – Surrey’s Countryside the Future: Rural Strategy and Action Plan, handed to Mr Holmes for information.

8.0 CORRESPONDENCE

739 Campaign to Protect Rural England. A letter has been received from them seeking support for the Government’s Planning Bill currently progressing through Parliament. The contents were noted and the Parish Council would take no further action.

9.0 ACCOUNTS FOR PAYMENT

740 Accounts for payment:

The following accounts for January were passed for payment: £

*	Mrs W Humphrey	-	Wages up to 18 January 2004 inc expenses.	208.57
*	C P Newman	-	January salary WPC, Mileage photocopies, postage, meetings.	474.89
*	South East Water	-	Burford Lodge pavilion	52.27
*	Mr M Jeffery	-	Window cleaning Thursley Pavilion	32.00
*	Smith’s Charity	-	Michaelmas allocation £37.00 x 1(re-issued cheque)	37.00

10.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

- 741 Mr Jones reported that he had received details of the demand statistics for the Hoppa buses and Elstead demand was low. In addition the scheme was not cost effective currently, without more users.
- 742 It was noted that the outstanding works to the various Village pavement works as raised by Mr Masford with Surrey County Council and finally with Virginia Bottemley were at last proceeding.
- 743 Concern has been raised at the size of the current signage for the Donkey Public House on the verges. It was agreed to seek the view of SCC on the matter.
- 744 It has been reported that fly tipping was being undertaken on Hankley Common.
- 745 It has been brought to the Councils attention that a local resident has dug silt drainage trenches into the Thursley recreation ground without Council permission. The appropriate action would be taken to rectify this position.
- 746 Concerns have again been raised at the horse riders using the footpaths in Hookley Lane. WBC's inspector will investigate the situation further and report back in due course.

11.0 MATTERS RAISED BY PARISHIONERS

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Meeting closed: 21.50

The following lists are added to each Parish meeting, various items are withdrawn or included as the case may be for clarification
Those items omitted at this meeting of the January 2004 are as follows:

Completed items	Withdrawn
134	
136	
139	

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – December 2003

Next Review: March 2004

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
59	Village Green & Church Green	1	Crowns need raising further work to do Road Verges to be cleared	EPC	04/03	Quote to be obtained Seek advise from WBC to complete
106	Thursley Recreation Ground	0	Request to investigate additional trees, seek tree warden advice on existing trees Fanlight broken 3 no Bench seat broken	EPC EPC EPC	07/02 03/03 01/04	Quotes to be obtain based on works required
133	Lindos Beacon V Rd	1	Overgrown vegetation	EPC	06/03	outstanding
137	Crossways	1	Over hanging vegetation	EPC	09/03	Outstanding
143	Tumblers Cottage	1	Ditto	EPC	12/03	Contact owners
149	Woolfords Lane	1	Potholes require filling	EPC	01/04	
150	Village Green	1	Iron post require refixing	EPC	01/04	

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
75	Burford Lodge Recreation Entrance	2	Cut back existing hedge for sight lines	SCC	09/02	Within 1 month to complete
26	Bridge House / Picnic Area	2/3	Road prone to flooding SCC to inspect	SCC	05/00	Agreed to carry out minor works to rectify the position
71	Forge Village Green	1	Sign posts in pavement needs removing	SCC	05/01	Outstanding, some work completed (tarmac)

114	Ash Lane & Copse Edge	1	Footpaths uneven and flooding path falls are wrong – instruction given	SCC	10/02	SCC have agreed to undertake the works asap.
	Copse Lane / Hazelwood	1	Flooding and drains blocked		12/02	
	Hookley Lane	1	Tree works		08/03	Outstanding
	Thursley Road (adjacent Sunrise)	1	Footpath uneven		09/03	Outstanding
	Ardale Cottages	3	Footpath uneven		10/03	In hand
141	Wren Cottage	1	Footpath uneven	SCC	11/03	outstanding
142	Honeypot Milford Road	3	Lay-by position	SCC	11/03	progressing

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
18	River Wey – adjacent Brookfield		Large Oak Tree has fallen, branches removed trunk has been left	Environment Agency	04/00 11/02	Outstanding diverting water needs completion
117	Seale Road	1	Verges ,clearing and road sweeping needs attention. Owners have undertaken the works but not fully completed to B3100.	SCC	01/03 12/03	Hedge cut, trees removed. No work undertaken to Seale Road entrance
112	Springhill entrance	1	Tree needs raising – the issue of responsibility was raised.	SCC	08/02 10/03	Further info on liability
138	Broomfield	1	Request for drop kerb on opposite pavement	SCC	10/03	
140	Adjacent Chemist Shop & Antique Sop	1	Drain needs jetting	SCC	10/03 01/04	
78	Verge Thursley Road – Village Hall	2	Various trees need legging up raising	SCC	06/01 01/03	Outstanding
124	Old Bank	1	Bollard needs replacing	WBC	03/03	
141	Rear West Hill Close	1	Overgrown vegetation	WBC	09/03	
151	Burford lodge rec	1	Waste bins full	WBC	01/04	
144	Bridge House	1	Overhanging trees to picnic area	Bridge house	12/03	
145	Broomfield (Flower Shop)	1	Drainage - possible collapsed section	SCC	01/04	
146	Copse Edge/Pangs Lodge	1	Drains require jetting	SCC	01/04	
147	Ash Lane	1	Entrance flooding-drainage issue	SCC	01/04	
148	Layby opposite Village Hall	1	Needs clearing of vegetation by hand not machine	SCC	01/04	

