

**A Meeting of the Elstead Parish Council was held in the United Reformed Church Hall Elstead, Monday 16 February 2004 commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) R C Terry A Playfoot, A Jones, M Jeffery, P Murphy, Mrs N Mitchell, Mrs C Chandler, also attending Cllr J Foster.

Apologies for absence - R Holroyd

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

470 Recreation Ground Sub-committee

The order for the new play equipment has now been placed. A Sub-Committee meeting was held to establish a final design scheme at the recreation ground. The sub-committee met on the 03 February 2004. Mrs Mitchell presented the report of that meeting. The recommendations made at item 046 of the minutes were agreed as attached.

472 Elstead Common – Drainage scheme

It was noted previously that the new ditch constructed, crosses a Bridleway and this would require bridging. Mr Murphy has spoken to Mr Taylor SCC who would in turn discuss the position with English Nature. Further report in due course.

Bridleway 69 Elstead Common. A further report would be issued when the relevant bodies have appraised the options under consideration.

486 Thursley Road Pavilion

Mr Murphy reported that the Trust have been informed that the appeal against the Customs and Excise decision has not been successful. However the Trust have again asked that Custom and Excise reconsider the implication of not granting them VAT exemption. Custom and Excise have agreed to review the case again. Should this final appeal be lost then the Trust will ask that the Parish Council take over the project. The Parish Council would review its position following the outcome of this latest appeal.

503 Burford Lodge Back Land - update

The fencing outstanding is awaiting completion. The contractor has been asked to rectify the position. The recent possible letting is progressing the agreed rent was acceptable and the Council agreed to proceed with the letting. The Councils solicitors would be asked to agree the lease. It was noted that a strand of wire had been broken; it would be attended to at a later date. It was also requested and agreed that a suitable warning sign would be erected prior

to the field being let. Mr Holmes would advise parishioners that the field would be let shortly and so place an item in the Village News.

540 Thursley Road Recreation Ground

Drainage issues - adjacent to the play equipment. It was agreed to instruct the works associated with the drainage. It was also agreed that the works should be undertaken prior to the play equipment being installed. This was raised with the Sub- Committee.

622 Old Star Boundary Fence Enforcement notice. It was reported that the matter has been taken to the Central Area Development Control Sub-committee. WBC have taken no further action at this point. The situation is still outstanding.

703 Mobile Citizens Advice Bureau - Mr Jones reported that the Countryside Agency are not clear on the current funding of the scheme. Members expressed concern that the grant given previously should be returned if the project did not proceed. The Parish Council would review its position at a later date.

724 Brown Tourist Signs (Thursley National Nature Reserve) Following the request for the introduction of the sign to be placed on the Village Green adjacent to the large Oak. Whilst Members agreed to the principal of the sign, it was again felt that more information was required prior to the installation of the sign as the information provided was not clear. It was suggested that a sketch be provided of the sign and its proposed location.

727 Local Strategic Partnership Delivery Group – Mr Jones advised that WBC cancelled the scheduled meeting for 29 January 2004.

732 Parish Plans - Mr Holmes reported that currently 16 parishes are undertaking a view of the principles of a parish plan. A general debate ensued on the points raised on the benefits and dis-benefits of such a plan. It was agreed to review this item following the next Town and Parishes meeting to be held on the 10 March 2004 at WBC as this was the only item on the agenda. In addition it was felt beneficial to ask Ms Abby Thomas of the Surrey Community Action to the next meeting to give a presentation to the Parish Council on the subject.

743 It was noted that the current sign, on the verge, for the Donkey Public House has been removed.

744 It has been reported that fly tipping was being undertaken on Hankley Common. Mr Murphy has spoken to the Environment agency on the matter but they advised there was little they could do without positive proof who had deposited the rubbish. It was also noted that WBC have agreed to look into the whole matter of fly tipping in the Borough. A site visit would be undertaken on 25 February at various sites and a subsequent report would be prepared on the matter in due course.

745 It has been brought to the Councils attention that a local resident has dug silt drainage trenches into the Thursley recreation ground without Council permission. The appropriate action would be taken to rectify this position.

### **3.0 TREE MAINTENANCE**

747 Tenders were obtained for the tree works as suggested by the Councils tree warden. A report is attached, the recommendation made was agreed.

### **4.0 GROUNDS MAINTENANCE**

748 Tenders were obtained for the grounds maintenance based on a three year rolling programme. A report is attached. The recommendation made was agreed. It was also agreed to ask the contractor to undertake the grounds work at Woolfords Lane cemetery and to clear verges around the Village Green at the required times.

### **5.0 PLANNING COMMITTEE**

749 The minutes of the Planning Committee dated 09 February 2004 were noted.

### **6.0 LOCAL RURAL PARISHES MEETING**

750 Mr Holmes and Mr Jones attended the meeting and a brief synopsis was given of the meeting. The items discussed were that of : devolution of work to Parishes, Parish Plans, A3 proposals and the role of the community policeman. The Clerk for information holds a set of minutes.

### **7.0 SOUTH EAST IN BLOOM**

751 The Council considered the application of whether or not to enter the competition this year. After a general discussion it was agreed not to pursue the event.

### **8.0 PARISH COUNCIL NOMINATION FOR THE ROYAL GARDEN PARTY**

752 It was agreed to nominate the Chairman and Mrs Holmes to go into the draw to be arranged by SCAPTC for the July 2004 garden party.

### **9.0 ANNUAL PARISH MEETING**

753 It was agreed to re-arrange the meeting for the 5 April 2004 @ 8.00pm. On the agenda would be Parish Plans. It was hoped that Ms Abby Thomas would again undertake a presentation.

## **10.0 ELSTEAD SPRING CLEAN DAY**

754 It was agreed to hold the event again this year on the 3 April 2004 starting at the Village Green at 10.00am, Mr Playfoot agreed to organise the event again. Mr Holmes would prepare the necessary posters.

## **11.0 REPORTS AND DOCUMENTS RECEIVED**

755 The reports received were noted.

## **12.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

756 The reports received were noted.

757 Surrey County Council Local Committee in Waverley to be held on the 12 March 2004. Mr Jones would attend.

## **13.0 CORRESPONDENCE**

758 A letter has been received regarding the current condition of the entrance road to Woolfords Lane Cemetery. It was agreed to again address the situation of the poor state of the road surface. Further cost estimates would be sought.

759 A further letter has been received regarding the speed of traffic on the approach roads into the Village. It was hoped that the Police would look into the matter.

760 CPRE annual donation. Following a general debate it was agreed not to continue with the donation and so withdraw our support.

## **14.0 ACCOUNTS FOR PAYMENT**

761 Accounts for payment:

	The following accounts for February were passed for payment:	£
*	<b>Mrs W Humphrey</b> - Wages up to 15 February 2004 inc expenses.	246.05
*	<b>C P Newman</b> - February salary WPC, Mileage photocopies, postage, meetings phone rental.	568.78
*	<b>South East Water</b> - Thursley Rec Ground	330.99
*	<b>Poppy Appeal</b> - Wreath and donation	80.00
*	<b>Southern Electric</b> - Electricity Thursley Rd Pavilion	348.82

* <b>Open Spaces Society</b>	-	Annual subscription	30.00
* <b>Zurich Municipal</b>	-	Annual insurance	1,272.32
* <b>Mr R Stacey</b>	-	Burial	20.26

762 Following a general debate it was **agreed** not proceed with the annual subscription to the Open Spaces Society of £30.00.

### **15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

763 Mr Holmes reported that the Traffic Calming budget for 2004/2005 now included Elstead but a further review and evaluation of the current proposals would again be considered before the scheme would be implemented due to the increased traffic generally.

764 Pensioner Forum Mr Jones attended the meeting in the United Reform Church. He felt that the meeting was well attended and that there was a need in the Village and that it would be well received.

765 Concerns have again been raised at the horse riders using the footpaths in the Village. Mr Holmes would write an article to be included in the Village News. In addition it was agreed to write to the local stables.

766 The Tennis Club have sought permission for the installation of stepping-stones between court 3 and the clubhouse. This was acceptable providing they did not cause a trip hazard.

### **16.0 PLANNING APPLICATIONS**

767 Planning Applications - The Council considered the following application

WA04/0225	Provision of floodlighting to tennis court
04/02/2004	Burford Lodge Recreation Ground, Milford Road, Elstead
	Easting : 491427                      Northing : 143658

#### **The Council have no objection**

The Council as landowners have received notification from the Tennis Club of the proposal; the Council again have no objection providing the Tennis Club consult with the adjoining owners.

### **17.0 MATTERS RAISED BY PARISHIONERS**

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**Meeting closed: 22.35**

The following lists are added to each Parish meeting, various items are withdrawn or included as the case may be for clarification  
Those items omitted at this meeting of the January 2004 are as follows:

Completed items	Withdrawn
134	
136	
139	

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – December 2003

Next Review: March 2004

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
59	Village Green & Church Green	1	Crowns need raising further work to do Road Verges to be cleared	EPC	04/03	Quote to be obtained Seek advise from WBC to complete
106	Thursley Recreation Ground	0	Request to investigate additional trees, seek tree warden advice on existing trees  Fanlight broken 3 no  Bench seat broken	EPC  EPC  EPC	07/02  03/03  01/04	Quotes to be obtain based on works required
133	Lindos Beacon V Rd	1	Overgrown vegetation	EPC	06/03	outstanding
137	Crossways	1	Over hanging vegetation	EPC	09/03	Outstanding
143	Tumblers Cottage	1	Ditto	EPC	12/03	Contact owners
149	Woolfords Lane	1	Potholes require filling	EPC	01/04	
150	Village Green	1	Iron post require refixing	EPC	01/04	
151	Burford Recreation Ground	1	Moles have returned	EPC	02/04	
152	Guardian Court	1	Overgrown vegetation	EPC	02/04	Contact owners
153	Burford Recreation Ground	1	Litter bin needs repair to post	EPC	02/04	
154	Kayler Redhouse Lane	1	Overgrown vegetation	EPC	02/04	Contact owners
155	Bridges	1	Posts need refixing	EPC	02/04	
156	Gables Thursley Road	1	Overgrown vegetation	EPC	02/04	Contact owners

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
75	Burford Lodge Recreation Entrance	2	Cut back existing hedge for sight lines	SCC	09/02 02/04	Within 1 month to complete
26	Bridge House / Picnic Area	2/3	Road prone to flooding SCC to inspect	SCC	05/00	Agreed to carry out minor works to rectify the position
71	Forge Village Green	1	Sign posts in pavement needs removing	SCC	05/01	Outstanding, some work completed (tarmac)

114	Ash Lane & Copse Edge	1	Footpaths uneven and flooding path falls are wrong – instruction given	SCC	10/02	SCC have agreed to undertake the works asap.
	Copse Lane / Hazelwood	1	Flooding and drains blocked		12/02	
	Hookley Lane	1	Tree works		08/03	Outstanding
	Thursley Road (adjacent Sunrise)	1	Footpath uneven	SCC	09/03	Outstanding
	Ardale Cottages	3	Footpath uneven	SCC	10/03	In hand
141	Wren Cottage	1	Footpath uneven	SCC	11/03	outstanding
142	Honeypot Milford Road	3	Lay-by position	SCC	11/03	progressing

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
18	River Wey – adjacent Brookfield		Large Oak Tree has fallen, branches removed trunk has been left	Environment Agency	04/00 11/02	Outstanding diverting water needs completion
117	Seale Road	1	Verges ,clearing and road sweeping needs attention. Owners have undertaken the works but not fully completed to B3100.	SCC	01/03 12/03	Hedge cut, trees removed. No work undertaken to Seale Road entrance
112	Springhill entrance	1	Tree needs raising – the issue of responsibility was raised.	SCC	08/02 10/03	Further info on liability
138	Broomfield	1	Request for drop kerb on opposite pavement	SCC	10/03	
140	Adjacent Chemist Shop & Antique Sop	1	Drain needs jetting	SCC	10/03 01/04	
78	Verge Thursley Road – Village Hall	2	Various trees need legging up raising	SCC	06/01 01/03	Outstanding
124	Old Bank	1	Bollard needs replacing/repair	WBC	03/03	
141	Rear West Hill Close	1	Overgrown vegetation	WBC	09/03	
151	Burford lodge rec	1	Waste bins full	WBC	01/04	
144	Bridge House	1	Overhanging trees to picnic area	Bridge house	12/03	
145	Broomfield (Flower Shop)	1	Drainage - possible collapsed section	SCC	01/04	
146	Copse Edge/Pangs Lodge	1	Drains require jetting	SCC	01/04	
147	Ash Lane	1	Entrance flooding-drainage issue	SCC	01/04	
148	Layby opposite Village Hall	1	Needs clearing of vegetation by hand not machine	SCC	01/04	

