

**A Meeting of the Elstead Parish Council, was held in the United Reformed Church Hall, Elstead, Monday 20 September 2004 commencing at 7.30pm**

Present: Messrs R C Terry (Chairman) A Playfoot, A Jones,  
M Jeffery, R Holroyd, Mr P Murphy Mrs N Mitchell Mrs C Chandler,  
Also attending Cllr J Foster SCC, 1 press officer and 2 members of  
the public

Apologies for absence – D Holmes

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

470 Recreation Ground Sub-committee

It was hoped that the fencing and drainage would commence before the next Parish Council meeting. Mrs Mitchell would also review the proposals for the seats.

486 Thursley Road Pavilion

Mr Murphy gave a brief update on the recent AGM held on 15 September 2004. The principles of the current way forward, with regard to the recent building programme was agreed, subject to obtaining the required funding. The Trust has a hearing with Customs and Excise on the position of VAT. This would be held on the 15 October 2004. Mr Holmes and Mr Murphy would attend and a statement was provided for all members for their approval. This was issued to all members prior to the meeting and agreed by all those present.

503 Burford Lodge Back Land - update

Following the advert for the rent of the land a suitable tenant has now been found. The cost for the rental was £800.00 per year. The tenant was confirmed. The tenant would undertake additional fencing, as he requires. It was also requested and agreed that a suitable warning sign would be erected prior to the field being let. The terms of the licence would be passed by the Councils solicitors for agreement.

622 Old Star Boundary Fence Enforcement notice - It was reported that the matter has been taken to the Central Area Development Control Sub-committee. WBC is now taking enforcement action to have the wall reconstructed. Now that the property has been sold it is now the owner's responsibility to replace the wall and not the developer's. With this in mind it has been suggested that a compromise position may be possible. Further details awaited from WBC.

747 Tree Maintenance – The additional works requested to the overhanging trees in Burford Recreation ground, adjacent to the tennis courts. It was hoped that this would be undertaken shortly.

- 758 Woolfords Lane Cemetery. - It was noted that a temporary repair had been undertaken but was not successful. It was agreed to review the position at the November Finance Committee. It was also suggested that the residents be asked to contribute to the repair at a later stage.
- 776 With regard to the possible inclusion of a new village sign, Mr Holmes has written an article for the Village News. Comments are awaited. No further action at this stage.
- 777 A general review was undertaken of the outstanding Village maintenance and is included on the attached summary sheets.
- 830 Standards Committee report dated 19 July was handed to Mr Playfoot. It was agreed that all members should review the document.
- 838 Rural Housing Trust – Seminar held on 16 September 2004. Mr Jones attended the seminar on behalf of the Parish Council. A brief report was submitted on the principles associated with Affordable Housing. It was suggested that all planning members should receive a copy of the new planning policy guidance 3 as a preparation for the next phase of any scheme in Elstead.
- 845 Cllr Foster SCC noted the concerns raised at the state of various footpaths in the Village, especially in the vicinity of the Post Office and the Church. Cllr Foster would again raise the matter with SCC Highways but no quick solution would be achieved.

### **3.0 PLANNING MEETING**

- 847 The minutes of the planning meeting held on the 13 September 2004 – were noted.

### **4.0 THE MOAT THURSLEY ROAD TRANSFER TO ENGLISH NATURE**

- 848 The Parish Council have been informed by WBC that English Nature have approached WCB with a view to taking over the moat site as it is adjacent to the Thursley National Nature Reserve. The matter was raised at a recent Thursley Parish Council meeting and it's Members were concerned at the reasoning behind such a request. The Parish Council is also concerned at this proposal. It was therefore suggested and agreed that a joint meeting between Thursley Parish, Elstead Parish Council, WBC and English Nature be arranged to review this position.

### **5.0 REPORTS AND DOCUMENTS RECEIVED**

- 849 The reports received were noted.

## 6.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

850 The reports received were noted.

851 The Clerk reminded the Members that they had a responsibility to keep their Register of Interests up to date in line with the Code as a further item was currently being reviewed by the Standards Committee at Waverley.

## 7.0 CORRESPONDENCE

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## 8.0 ACCOUNTS FOR PAYMENT

852 Accounts for payment:

The following accounts for September are presented for payment:

			£
*	<b>Mrs W Humphrey</b>	- Wages up to 15 August 2004 inc expenses.	257.58
*	<b>C P Newman</b>	- September salary WPC, Mileage photocopies, postage, meeting advert, keys cutting	512.51
*	<b>WBC</b>	- Rates Woolfords Lane, Thursley Pavilion	78.00
*	<b>R D Baker</b>	- Grass cutting Thursley & Burford Lodge Recreation grounds	612.50
*	<b>Mr M Jeffery</b>	- Window cleaning Thursley pavilion August & September 04	32.00
*	<b>Mr D Holmes</b>	- Chairman's Allowance	75.00

## 9.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

853 Mr Jones gave a brief report on the mobile Citizens Advice Bureau. The scheme was currently progressing and a project worker has now been appointed. The CAB are reviewing locations for the service in the Village. The next CAB meeting would be held on 26 October at Cranleigh Village Hall.

854 It was confirmed that the next “Policing the Village” meeting would be held on 28 September 2004.

## **10.0 PLANNING APPLICATIONS**

855 Planning Applications - The Council considered the following applications.

WA04/1583   Erection of 27 dwellings following demolition of all existing  
19/07/2004   buildings  
                  Croft Nurseries, Hookley Lane, Elstead  
                  Easting : 491250                    Northing : 143431

**The Council have no objection in principle but do have concerns in relation to Highway issues that the development will cause to the local traffic network**

**Mrs Mitchell declared an interest in the application but did not take any part in the decision passed by the Council.**

Cllr Foster noted the comments made on the traffic issues and would raise these with the Highways Dept.

## **11.0 MATTERS RAISED BY PARISHIONERS**

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**Meeting closed: 21.05**

The following lists are added to each Parish meeting, various items are withdrawn or included as the case may be for clarification  
Those items omitted at this meeting of the June 2004 are as follows:

Completed items	Withdrawn
106	
158	

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – May 2004**

**Next Review: October 2004**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
143	Tumblers Cottage	1	Overhanging vegetation	Owners	12/03	Contact owners Mr Jones to review
149	Woolfords Lane	1	Potholes require filling	EPC	01/04	No further action this year
151	Burford Recreation Ground	1	Moles have returned	EPC	02/04	New contractor in place
154	School Redhouse Lane	1	Overgrown vegetation	Owners	02/04	Contact owners Mrs Mitchell would raise the issue with the School
159	Following properties that need vegetation removal: 5 Allandale Tumblers Cottage	1	Overgrown brambles etc	Owners	06/04	Contact owners, Mr Jones to review.
160	Woolfords Lane	1	Overgrown hedge	Owners	06/04	Contact owner
166	Village Green (Tracy)	1	Replace posts	EPC	07/04	
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	09/04	

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
114	Ash Lane & Copse Edge	4	Footpaths uneven and flooding path falls are wrong – instruction given	SCC	10/02	SCC have agreed to undertake the works asap. In hand
	Copse Lane / Hazelwood	4	Flooding and drains blocked		12/02	
	Thursley Road (adjacent Sunrise)	1	Footpath uneven	SCC	09/03	Outstanding
	Allandale Cottages / Wren Cottage	3	Footpath uneven	SCC	10/03	In hand SCC have been asked to respond
161	Sandford Villa	1	Request for dangerous bends sign	SCC	06/04	
165	Verge B3001	1	Needs cutting back	SCC	08/04	

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
78	Verge Thursley Road – Village Hall	2	Various trees need legging up raising	SCC	06/01 01/03	Outstanding
141	Rear West Hill Close	1	Overgrown vegetation	WBC	09/03	
144	Bridge House	1	Overhanging trees to picnic area	Bridge house	12/03	
162	Request for extra litter bins	1	Dog fouling litter bins at Thursley Rec Ground	WBC	06/04	Awaiting information from WBC
163	Bonfire Hill		Fence by stile needs review, (Pat Murphy to check)	SCC	06/04	
164	Springfields		Hedge has been cut back(Pat Murphy to check)	WBC	06/04	
165	Thursley Road	1	Village layby, verge hedging needs cutting.	SCC	09/04	
167	Seale Road	1	Sign demolished	SCC	09/04	
168	Bridge House	1	Sign wrong way round	SCC	09/04	
169	Thursley Road	1	Chinese Restaurant drains blocked	SCC	09/04	

