

A Meeting of the Elstead Parish Council, was held in the United Reformed Church Hall, Elstead, Monday 06 December 2004 commencing at 7.30pm

Present: Messrs D Holmes (Chairman), R Terry, A Jones, Mrs C Chandler
M Jeffery, R Holroyd, P Murphy, A Playfoot, Mrs N Mitchell

Also attending, 1 press officer and 2 members of the public

Apologies for absence:- Cllr J Foster SCC

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

470 Recreation Ground Sub-committee

The fencing is nearing completion however a number of fence panels have been vandalised and the matter has been reported to the Police. The gates are currently awaiting completion. Mrs Mitchell would also review the proposals for the seats at an agreed time. It was noted that the co-opted members of the public are in the process of investigating grants for the additional pieces of equipment at both sites. A further meeting would be held at the appropriate time.

486 Thursley Road Pavilion

It was agreed to hold a special meeting on the 4 January 2005 at 7.30pm to review the current situation.

622 Old Star Boundary Fence Enforcement notice - It was reported that the matter has been taken to the Central Area Development Control Sub-committee. WBC is now taking enforcement action to have the wall reconstructed. The current owners were in the process of issuing a planning application to regularise the position. An application was awaited.

758 Woolfords Lane Cemetery - The local residents have undertaken the resurfacing works at their cost, a contribution from the Parish Council was agreed in the sum of £300.00.

777 A general review was undertaken of the outstanding Village maintenance and is included on the attached summary sheets.

838 Rural Housing Trust – Mr Jones agreed to obtain, for members, a copy of the new planning policy guidance 3 as a preparation for the next phase of any scheme in Elstead.

- 845 The concerns raised at the state of various footpaths in the Village, have been raised with SCC by Mr Holmes especially in the vicinity of the Post Office and the Church. The works outside the School have been undertaken to improve safety and access. Traffic calming raised on the Local Transport Plan but no specific plans to carry out extra works are planned in the foreseeable future. The build outs at the School should be discussed with SCC and the Parish Council.
- 848 The Moat, Thursley Road - Transfer To English Nature. The meeting to discuss the concerns raised by Elstead and Thursley Parish Councils was held on the 2 December 2004. WBC and English Nature attended the meeting and informed both parish Councils of the position, the main issues was that of the management of the site, access generally, paper boat race being able to continue this was agreed, and the length of the lease Members were not in favour of a 25 year lease and would suggest a 5 year term, a formal response would be sent to WBC. Whilst two new rights of ways have been opened they are not clearly signposted together with increased signage and the introduction of a map to define routes. Mr Holmes would raise these issues at the next MOD meeting
- 856 Equestrians Riding Across The Village Green – Following the concerns raised at the current trend for horse riders to cross the Village Green. The Clerk reported that riding horses on the Green was in fact illegal.
- 857 The next meeting of the Joint Town and Parish Councils would be held at WBC on the 29 November 2004. The Chairman and the Clerk would attend on behalf of the Parish Council.
- 866 Concerns have been raised at the small piece of land adjacent to the picnic area by the bridges, which has been used by SCC highways contractor to deposit spoil in this area. Due to this action the grassed area has now been destroyed. SCC has been asked to remedy the situation. The posts have now been replaced.
- 867 Telegraph pole placed near the old bank. BT has been asked to remove them by WBC, however WBC has advised that this is not a planning matter. It was requested that WBC be approached again and a letter should be sent to BT requesting the removal of the poles.
- 870 It was pointed out by a local resident, adjacent to the Village Green that a footpath was flooding and the drains in that location were not working, Mr Holmes asked for a plan of the area so that he could discuss the matter with the SCC Highways Engineer. The plan was still awaited from the resident.
- 875 Review of tree maintenance works and fencing requirements to Thursley Road Recreation Ground.

876 Following the request from the Tennis Club for approval to site a storage shed on the grounds. The Parish Council asked to see an illustration of the shed. This was still awaited.

3.0 PLANNING MEETING

880 The minutes of the planning meeting held on the 16 November 2004 – were noted.

4.0 FINANCE MEETING

881 The minutes of the finance meeting held on the 22 November 2004 – were noted.

882 The precept for the year 2005/2006 was agreed to be £23,836.00

5.0 JOINT TOWN / PARISH MEETING

883 Mr Holmes gave a brief review of the meeting held on the 29 November 2004. The Hoppa service is now receiving better usage. A report was given by the Director of Finance and the current Local Government Finance Settlement and the budget issues for 2005/2006. It was noted that the compensatory grant provision would stay at 50% for the year 2005/2006.

6.0 REPORTS AND DOCUMENTS RECEIVED

884 The reports received were noted.

7.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

885 The reports received were noted.

886 Mr Jones sought agreement from the Parish Council to attend a three day residential SALC Councillors Course. Following a general debate it was felt that the Parish Council were unable to fund this.

8.0 CORRESPONDENCE

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9.0 ACCOUNTS FOR PAYMENT

887 Accounts for payment:

The following accounts for December are presented for payment:			£
*	Mrs W Humphrey	- Wages up to 12 December 2004 inc expenses.	253.15
*	C P Newman	- December salary WPC, Mileage photocopies, postage, meetings, burial	542.38
*	WBC	- Rates Woolfords Lane, Thursley Pavilion	78.00
*	Mr M Jeffery	- Window cleaning Thursley Rd Pavilion	16.00
*	County Pest Control	- Burford Rec mole treatment	50.00
*	Mr D Holmes	- Chairman allowance	75.00
*	Southern Electric	- Electricity charges Thursley Rd pavilion	163.26
*	British Legion	- Poppy appeal and donation	80.00
*	Mr R Stacey	- Burial	20.87
*	Elstead United Reformed Church	- Hire charges	56.00
*	Surrey County Playing Fields Assoc	- Affiliation fee 2004/2005	10.00
*	Smith's Charity	- Allocations 31 x £37.00	1,147.00

10.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

888 It was suggested that due to current parking problems around the Woolpack a sign be erected in the lay-by.

889 Mrs Mitchell advised that the WBC Tenants panel had surplus funds and offered to donate funds for a seat for Thursley Road recreation ground, further information and timing to be determined.

11.0 PLANNING APPLICATIONS

890 Planning Applications – The Council considered the following applications

WA04/2456 Erection of a single storey extension and alterations following
09/11/2004 demolition of existing lean -to.
 27 Silver Birches Way, Elstead
 Easting : 491419 Northing : 143375

The Council have no objection

WA04/2481 Erection of extension and alterations
09/11/2004 Stable House, Burford Lea, Elstead
 Easting : 491607 Northing : 143560

The Council have no objection

WA04/2302 Erection of extensions and alterations (amendment to
24/11/2004 application)
 Lapworth Hookley Lane, Elstead
 Easting : 491309 Northing : 143246

The Council have no objection

WA04/2550 Provision of a new window opening to existing family room
11/11/2004 Brookfield House, Fullbrook Lane, Elstead
 Easting : 490504 Nothing : 144417

The Council have no objection

Notification of an Appeal Merriewood, Beacon View Road, Elstead
Erection of 10 dwellings with associated garages and parking. Appeal
comments by 27 December 2004 - **Noted**

12.0 MATTERS RAISED BY PARISHIONERS

891 A question was raised if a member of the Council was going to attend the Central Planning Sub-Committee to speak in relation to the planning application WA04/2294 Erection of 4 dwellings at Hazelwood, Hookley Lane, Elstead. It was pointed out that the Council have objected to the application. No member was able to attend, Mr Terry and Mrs Mitchell would be at this meeting as Borough Councillors.

Meeting closed: 22.05

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – May 2004

Next Review: November 2004

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
143	Tumblers Cottage	1	Overhanging vegetation	Owners	12/03	Contact owners Mr Jones to review, still need further work
149	Woolfords Lane	1	Potholes require filling	EPC	01/04	No further action this year
151	Burford Recreation Ground	1	Moles have returned	EPC	02/04	Been undertaken
154	School Redhouse Lane	1	Overgrown vegetation	Owners	02/04	Contact owners Mrs Mitchell would raise the issue with the School
159	Following properties that need vegetation removal: 5 Allendale Tumblers Cottage (see 143)	1	Overgrown brambles etc	Owners	06/04	Contact owners, Mr Jones to review.
160	Woolfords Lane	1	Overgrown hedge	Owners	06/04	Contact owner
166	Village Green (Tracy)	1	Replace posts	EPC	07/04	
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	09/04	
171	Thursley Rd Pavilion	1	Extra cleaning required	EPC	10/04	

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
114	Ash Lane & Copse Edge	4	Footpaths uneven and flooding path falls are wrong – instruction given	SCC	10/02	SCC have agreed to undertake the works asap.
	Copse Lane / Hazelwood	4	Flooding and drains blocked		12/02	In hand
	Thursley Road (adjacent Sunrise)	1	Footpath uneven	SCC	09/03	Outstanding
	Allendale Cottages / Wren Cottage	3	Footpath uneven	SCC	10/03	In hand SCC part completed
161	Sandford Villa	1	Request for dangerous bends sign	SCC	06/04	Under review
165	Verge B3001	1	Needs cutting back	SCC	08/04	

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
78	Verge Thursley Road – Village Hall	2	Various trees need legging up raising	SCC	06/01 01/03	Outstanding
141	Rear West Hill Close	1	Overgrown vegetation	WBC	09/03	
144	Bridge House	1	Overhanging trees to picnic area	Bridge house	12/03	
162	Request for extra litter bins	1	Dog fouling litter bins at Thursley Rec Ground	WBC	06/04	Awaiting information from WBC
163	Bonfire Hill		Fence by stile needs review, (Pat Murphy to check)	SCC	06/04	
164	Springfields		Hedge has been cut back(Pat Murphy to check)	WBC	06/04	
165	Thursley Road	1	Village lay-by, verge hedging needs cutting.	SCC	09/04	
167	Seale Road	1	Sign demolished	SCC	09/04	
168	Bridge House	1	Sign wrong way round	SCC	09/04	
169	Thursley Road	1	Chinese Restaurant drains blocked	SCC	09/04 10/04	Reported by Mr Jeffery again
172	Moors Lane Entrance	1	Noted that refuse lorry was dislodging BT covers to be monitored	BT	10/04	

