

**A Meeting of the Elstead Parish Council, was held in the United Reformed Church Hall, Elstead, Monday 21 February 2005, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), R Terry, A Jones, Mrs C Chandler  
M Jeffery, R Holroyd, P Murphy, A Playfoot, Mrs N Mitchell

Also attending, Cllr J Foster SCC and 3 members of the public

Apologies for absence:- -

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 470 Recreation Ground Sub-committee  
Following the meeting of the Tenants Association they have agreed to donate surplus funds to the Parish Council for the purchase of the proposed new seats at Thursley Recreation Ground. Quotation were received for the 2 new seats it was agreed to accept the figures from Fletchers Contracting Ltd in the sum of £230.00 each plus delivery, fixing would need to be arranged when the seats were available. Due the nature of the funding being obtained it was hoped that the press would be available when appropriate. It was also noted that the co-opted members of the public are in the process of investigating grants for the additional piece of equipment however the piece was currently too expensive.
- 622 Old Star Boundary Fence Enforcement notice - It was reported that the matter has been taken to the Central Area Development Control Sub-committee. WBC is now taking enforcement action to have the wall reconstructed. The current owners were in the process of issuing a planning application to regularise the position. An application was awaited.
- 838 Rural Housing Trust – Mr Jones advised that the new planning policy guidance 3 was being reviewed and he would obtain copies in due course.
- 856 Equestrians Riding Across The Village Green – Following the concerns raised at the current trend for horse riders to cross the Village Green. The Clerk reported that riding horses on the Green had been referred back to the Council solicitors as the position would appear not to be clear. Further information would be sought.
- 866 Concerns have been raised at the small piece of land adjacent to the picnic area by the bridges, which has been used by SCC highways contractor to deposit spoil in this area. Due to this action the grassed area has now been destroyed. SCC has been asked to remedy the situation.
- 867 Telegraph poles placed near the old bank and Back Lane. BT have now removed the poles and buried the cables.

- 870 It was pointed out by a local resident, adjacent to the Village Green that a footpath was flooding and the drains in that location were not working. The works have been undertaken.
- 875 Review of tree maintenance works and fencing requirements to Thursley Road Recreation Ground. Agreed to seek quotes for repairs to fencing.
- 876 Following the request from the Tennis Club for approval to site a storage shed on the grounds. The Parish Council agreed to the request. The EVTC have been advised that the Parish Council are unable to fund extra lighting to the drive.
- 894 Community Partnership Fund – WBC have approached the Parish Council to ask if they would like to be on the panel to evaluate the current request for grants within the Borough. Following a generally discussion Mr Holmes agreed to represent the Parish Council.
- 897 Surrey’s Heritage Technical Forum : 21 March 2005 Mr Jones would attend the meeting.
- 898 NHS-Modernising Your Local Healthcare – Milford Hospital. Mr Holmes would circulate to all Members for information.
- 902 Mr Holmes reminded members that the APM would be held in April. Mr Holmes advised the meeting that a presentation would be given by Mr Shorten WBC recycling manager. Mr Murphy would give an update on the Thursley Road Pavilion project.
- 904 Mr Jones reported that the next meeting of the CAB would be in February and that he would attend.

**3.0 THURSLEY ROAD PAVILION**

- 908 Mr Murphy gave an update on the current situation relative to funding and VAT. It was confirmed that the Parish Council would not be able to reclaim the VAT on the works; this was confirmed by Customs and Excise to the Parish Council. With regard to the current grant requested from WBC the amount required would not be forth coming in the amount asked for. Mr Murphy reported that the Trust had met again and they agreed to review the current proposals so as to fit the current suggested funding levels. It was noted that Mr Holmes Terry and Jefferies had attended the Trust meeting on behalf of the Parish Council.

**4.0 WBC NEW LOCAL DEVELOPMENT FRAMEWORK & SOUTH EAST PLAN**

- 909 Mr Murphy was due to attend the meeting but he did not receive the required papers from WBC in time, however Mr Murphy did provide the Members with an appraisal of the Framework agreement and the options that were necessary to be reviewed. A questionnaire was required to be completed, it was agreed that all members should review the paper and complete the questionnaire for

the next meeting, as it was required to be returned to WBC by the 9 April 2005.

## **6.0 LOCAL COMMITTEE IN WAVERLEY**

910 Mr Holmes attended the meeting and raised a question on the sum of monies allocated in the Local Transport Plan for feasibility works during 2004/5 and the request for a pedestrian crossing in Elstead. Mr Holmes received a reply to the question however the reply was inadequate and did not address the matter. Mr Holmes would seek further clarification on the matter.

## **7.0 CONCLUSION OF AUDIT YEAR END MARCH 2004**

911 The Clerk reported that the audit had now been concluded, there were no concerns raised but the Auditor suggested that a quarterly review should be undertaken of the Council balances, this was agreed. The Council approved the accounts as audited.

## **8.0 REPORTS AND DOCUMENTS RECEIVED**

912 The reports received were noted.

## **9.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

913 The reports received were noted.

914 WBC report on delivering future homes conference on the 15 March. Mr Terry would attend the meeting if possible.

## **10.0 CORRESPONDENCE**

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## **11.0 ACCOUNTS FOR PAYMENT**

915 Accounts for payment:

The following accounts for February are presented for payment:			£
*	<b>Mrs W Humphrey</b>	- Wages up to 19 February 2005 inc expenses.	252.87
*	<b>C P Newman</b>	- February salary WPC, Mileage photocopies, postage, meetings, burials	537.90
*	<b>WBC</b>	- Rates Woolfords Lane, Thursley Pavilion	18.00

* <b>Mr M Jeffery</b>	-	Window cleaning Thursley Rd Pavilion	16.00
* <b>HLB Audit</b>	-	Annual audit 2003/04	323.13
* <b>Southern Electric</b>	-	Thursley Rd Pavilion	232.07
* <b>Zurich Municipal</b>	-	Annual insurances	1,347.85
* <b>Mr A Jones</b>	-	Purchase of topsoil	16.16
* <b>Mr R Stacey</b>	-	Burials	78.68

## 12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

- 916 A general review was undertaken of the outstanding Village maintenance and is included on the attached summary sheets. It was noted that the Village maintenance had improved since Christmas. However litter was now becoming a problem in certain areas of the Village.
- 917 It was noted that a number of residents have encountered door to door salesman's within the Village, it was suggested that if Parishioners were concerned they should phone the Police.

## 13.0 PLANNING APPLICATIONS

- 918 Planning Applications – The Council considered the following applications

WA04/2842 30/12/2004	Erection of a single storey extension. demolition of existing lean -to. The Poplars, Hookley Lane, Elstead Easting : 491340                      Northing : 143327
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**The Council have no objection**

WA05/0071 11/01/2005	Erection of extension conservatory Delamain, Thursley Road, Elstead Easting : 490504                      Northing : 143532
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**The Council have no objection**

**Mrs Chandler declared an interest in the application and took no part in the debate**

WA05/0135 18/01/2005	Erection of extensions and alterations Tadmores Cottage, Woolfords Lane, Elstead Easting : 489272                      Northing : 142301
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**The Council have no objection**

WA05/0150  
26/01/2005  
Erection of storage shed.  
Elstead Village Hall, Thursley Road, Elstead  
Easting : 490458                      Northing : 143509

**The Council have no objection**

WA05/0180  
21/01/2005  
Erection of extensions and alterations to form a single dwelling and erection of a detached double garage following demolition of existing garage.  
3&4 Westbrook Green Cottages, Westbrook Hill, Westbrook Lane Elstead.  
Easting : 489899                      Northing : 143595

**The Council have no objection**

WA05/0181  
21/0/2005  
Application for listed building consent for the erection of extensions and internal alterations to form a single dwelling.  
3&4 Westbrook Green Cottages, Westbrook Hill, Westbrook Lane Elstead.  
Easting : 489899                      Northing : 143595

**The Council have no objection, subject to agreement of WBC Historic Officer**

WA05/0255  
09/02/2005  
Erection of a single storey extension  
7 Hookley Close, Elstead  
Easting : 491279                      Northing : 143375

**The Council have no objection**

**Mr Jones declared an interest in the application and took no part in the debate.**

#### **14.0 MATTERS RAISED BY PARISHIONERS**

- 919 It was noted that the Woolfords Lane Cemetery gates were being left open an causing concern. It was suggested that a sign should be provide, this was agreed.

**Meeting closed: 21.45**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – May 2004**

**Next Review: February 2005**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	09/04	
171	Thursley Rd Pavilion	1	Extra cleaning required	EPC	10/04	
175	Burford Pavilion	1	May have mice	EPC	01/05	
178	Thursley & Burford Recs	1	It was requested that they be chain harrowed this was agreed	EPC	02/05	
179	Thursley Rd Rec	1	Removal of leaves to play area	EPC	02/05	

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
162	Request for extra litter bins	1	Dog fouling litter bins at Thursley Rec Ground	WBC	06/04	Awaiting information from WBC
169	Thursley Road	4	Chinese Restaurant drains blocked	SCC	09/04 10/04	Complete
173	Thursley Rd Rec	2	Replacement bin	WBC	01/05	
174	Stacey Farm Road	2	Replacement bin	WBC	01/05	
176	Truxford Corner	1	Drains and ditches blocked	SCC	01/05	WBC will discuss with SCC direct
177	Entrance to Burford Lea	4	Entrance hedge	SCC/WBC	02/05	It was noted that the hedge had been cut back to improve site lines.

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