

**A Meeting of the Elstead Parish Council, was held in the United Reformed
Church Hall Elstead, Monday 27 June 2005, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) R C Terry, A Playfoot, A Jones,
M Jeffery, R Holroyd, P Murphy, Mrs C Chandler, Mrs N Mitchell
also attending Cllr D Harmer and 3 members of the public, 1 press.

Apologies for absence – No apologies received

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 622 Old Star Boundary Fence Enforcement notice - It was reported that the matter had been taken to the Central Area Development Control Sub-committee. WBC is taking enforcement action to have the wall reconstructed. The situation is still outstanding.
- 856 Equestrians Riding Across The Village Green – Following the agreement to write to the stables in the area and seek their co-operation to ask them to stop their riders using the Green, the Chairman requested a copy of the letter so that he could issue the letters to the owners of horses in the paddock behind Tracey’s yard.
- 866 Following the concerns raised at the small piece of land adjacent to the picnic area by the bridges. It was felt that the area was now tidier and the matter could be dropped.
- 875 Review of tree maintenance works and fencing requirements to Thursley Road Recreation Ground. Now that the Pavilion was progressing it was agreed that tenders should be sought for the re-siting of the play equipment and the fencing together with a review of the boundary fencing, Mr Murphy and Mr Jeffery would review the position and report back on those areas that need attention. Mr Jeffery issued a plan of the proposed works to the existing concrete posts.
- 937 Proposed extended footpath Thursley Road. It was reported that whilst SCC highways were sympathetic to the proposal they could not support the adoption. Mr Holmes met the Head teacher of St James’s together with SCC, the position was again advised that the scheme was too costly. Mr Holmes has also spoken to Mr Philips who offered the land; no further action would be taken on the matter.
- 941 A general review was undertaken of the outstanding Village maintenance and is included on the attached summary sheets. It was agreed to review outstanding items at the next meeting.

945 Request to replace timber posts Small Village Green, Mr Playfoot and Mr Jeffery agreed to undertake a review and carry out the works for the Parish Council. A quote would be submitted.

961 TM/05/0060 Consent to fell a willow tree the subject of Tree Preservation
25/04/2005 Order WA332
Land at Orchard Close, Elstead

The Council would like to see the tree remain.

Mrs Mitchell advised that WBC arboriculturist has inspected the tree and advised that it was dying and should be removed.

3.0 THURSLEY ROAD PAVILION UPDATE

963 Mr Murphy declared an interest in this item and took no part in the debate.

964 The Members were advised that the new pavilion would hopefully commence on the 18 July 2005. The timber frame was on order. Waverley Borough Council have paid the first invoice, the Parish Council have also been asked if it could now issue its grant. This was agreed, subject to the necessary invoices being obtained.

965 Mr Jeffery advised that he had been appointed to the Trust's finance sub-committee. It was noted that the AGM would take place at the Pavilion on the 13 July 2005.

966 The Clerk reported that the Loan Board has refused the Loan under the current proposals. However if the monies are given as a Grant this was acceptable, the Lease would need to be reviewed as the Parish Council would now have to levy a ground rent to cover the Loan repayments.

967 The existing fencing was due for removal by the 01 July 2005. Mr Jeffery requested that the sub-committee review the size of the play area as he felt it should be larger. This would be discussed with the sub-committee.

968 Mr Holmes brought to the meeting samples of the roof tiles and bricks. The Parish Council were asked to agree the colour of the roof tiles subject to the Planners agreement, the parish Council chose the Red, Flanders. It was noted that Waverley planners preferred the black sample, however the Trust would inform the planners of the Parish Council's preference

4.0 FINANCIAL REVIEW AND AUDIT

969 The Council noted the financial statement as issued.

970 It was noted that the external auditors have changed their name to BDO Stoy Hayward. The audit date for the Councils 2004 accounts was noted as the 09 September 2005

5.0 POLICE UPDATE

971 Mr Holmes advised Members that Inspector Weaver would hopefully attend the next Parish Council meeting in addition it was hoped that WPC Sam Barnett would also attend.

6.0 REQUESTS TO USE THE PLAYING FIELDS

972 Two separate requests have been made from Peter Pan Pre- School – Summer Barbeque to use the Thursley Road Recreation Ground on the 15 July 2005 this was approved.

973 Rainbows Nursery School requested to use Burford Recreation Ground on the 13 July 2005 this was approved.

7.0 REPORT OF SUB – COMMITTEE MEETING

974 The minutes of the Sub - Committee dated 06 June 2005 were noted.

975 The recommendation at Item 056 items 1 and were agreed by the Parish Council

976 It was agreed to set up a further meeting.

8.0 REPORTS AND DOCUMENTS RECEIVED

977 The reports received were noted.

9.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

978 The reports received were noted.

979 Defra – Clean neighbourhoods and Environment Act 2005, it was noted that certain functions would be passed to Parish Councils. However this would be directed via Waverley in due course

10.0 CORRESPONDENCE

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11.0 ACCOUNTS FOR PAYMENT

980 Accounts for payment:

The following accounts for June were passed for payment: £

*	Mrs W Humphrey	-	Wages up to 26 June 2005 inc expenses.	263.45
*	C P Newman	-	June salary WPC, Mileage photocopies, postage, meeting	447.74

* South East Water	-	Service charges Recreation	155.35
* Southern Electric	-	Services charges Thursley Rd Pavilion	187.69
* WBC	-	Rates Thursley pavilion & Cemetery	67.80
* R D Baker	-	Grounds maintenance	380.00
* Mr D Holmes	-	Chairman allowance March 05 June 05/06	152.25
* Mr M Jeffery	-	Window cleaning Thursley Pavilion May & June	32.00
* Elstead United Reformed Church	-	Hire of hall	48.00

12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

981 Mr Holmes advised that he would be undertaking a Parish Walk again on the 06 August at 10am starting from The Moat, all would be welcome. Mr Murphy suggested that English Nature should erect a map to show the footpaths.

982 Mrs Mitchell advised that she attended the CAB AGM, it was noted that the facilities were being consulted on a regular basis.

983 Mr Jones went to the Surrey Police conference, a separate report has been prepared by Mr Jones and would be circulated to Members.

984 It was reported that a recent cycle race through the Village caused considerable disruption especially in relation to parking on footpaths. It was requested that the Parish Council should be made aware any events. Mr Playfoot would discuss the matter with the Chairman of The Village Halls Committee.

985 Parking was causing a problem adjacent to the Old Bank slip road. To be monitored.

986 Mr Jeffery again requested a sign on entering the Village as discussed previously. Cllr Harmer advised that SCC undertake "A" class roads first and "B" roads secondly, it was suggested that the Parish Council be patient.

987 Mr Playfoot gave a report on the Village Halls Management AGM meeting, it was reported that they had obtained lottery funding to carry out certain works in due course. It was pointed out that the trees from the cemetery were causing a problem; Mrs Mitchell suggested that WBC be approached to carry out the works required. Mr Playfoot advised that he was elected a Trustee of the Village Management Committee.

13.0 MATTERS RAISED BY PARISHIONERS

- 988 Mr Holmes thanked Mr Yates for his efforts regarding item 937.
- 989 Further to the recent footpath resurfacing opposite the School, surprise was expressed that the remainder of the path had not been resurfaced. Mr Holmes would seek a review from SCC on the issue.
- 990 Again cyclists were riding on the footpaths.
- 991 A question was raised regarding traffic calming in the Village and what the current proposals were, Mr Holmes commented that any options would come before the Parish Council, however, he was unable to comment further on the matter at this time. Pedestrian crossing was again raised. It was noted that Milford Road was not adequately used under the criteria for a crossing. Thursley Road was the same, however it was suggested it may be suitable adjacent to the Village Green, Members were asked to review the matter. It was raised further that any traffic claming would cause more pollution. Again Mr Holmes reiterated that the matter would be brought to the Parish Council before any approvals given to SCC.
- 992 Cllr D Harmer introduced himself to the Council and gave a review of his duties and responsibilities as Surrey County Councillor for Waverley western Villages. He also advised that he had spoken to Mrs H Szczepanski Chairperson of the Peter Pan Pre – School regarding funding for play equipment and he reported that he was hopeful that he could give a grant when requested.

Meeting closed: 22.05

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn
178	
179	
182	
186	

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – June 2005

Next Review: September 2005

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	09/04	To be undertaken second phase
171	Thursley Rd Pavilion	1	Extra cleaning required	EPC	10/04	To be reviewed
175	Burford Pavilion	1	May have mice	EPC	01/05	Speak to WBC
180	Thursley Rd Rec	1	Repairs to railings	EPC	03/05	To obtain quote
185	Burford Recreation	1	Rabbits have been noted, moles back	EPC	05/05	
188	Village Green	2	Clock needs attention	EPC	06/05	
189	Village Green	1	Seat outside forge needs re varnishing	EPC	06/05	Mr Playfoot would undertake the works
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
174	Stacey Farm Road	2	Replacement bin	WBC	01/05	Will be undertaken in May
176	Truxford Corner	1	Drains and ditches blocked needs redoing	SCC	01/05	WBC will discuss with SCC direct
181	Village green	1	BT rubble to be removed and reseeded	BT	03/05	Mr Jones would undertake repair.
187	Signs for Village	1	Request extra signs	SCC	05/05	See item 986
191	Thursley Rd Chinese restnt	1	Drainage needs attention	SCC	06/05	
192	Elstead Bridges	1	Footpath overhanging branches	SCC	06/05	
193	Westhill	1	Footpath overgrown	WBC	06/05	

