

**A Meeting of the Elstead Parish Council, was held in the United Reformed Church Hall Elstead, Monday 17 October 2005, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), , A Jones, P Murphy, R Holroyd  
M Jeffery also attending Cllr D Harmer, 5 members of the public.

Apologies for absence – R C Terry, A Playfoot, Mrs C Chandler

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

622 Old Star Boundary Fence Enforcement notice - It was reported that the matter had been taken to the Central Area Development Control Sub-committee. WBC will be taking enforcement action to have the wall reconstructed.

856 Equestrians Riding Across The Village Green – A letter has been received by the Council following the letters to the owners of horses in the paddock behind Tracey's yard. The Parish Councils letter was issued to seek their co-operation and not to ride on the Village Green. All members received a copy of the letter. Following a review of the letter and its contents it was suggested by the Clerk that the Parish Council should now seek to set a Bye Law as clearly the position will not improve. This action was now necessary to protect the Green in the long term for the benefit of the Village. Further action should now be taken the Clerk will approach the Councils solicitors to review the matter.

875 Review of tree maintenance works and fencing requirements to Thursley Road Recreation Ground, now that the Pavilion was progressing it was agreed that tenders should be sought for the re-siting of the play equipment and the fencing together with a review of the boundary fencing. Currently outstanding tenders would be sought in due course.

991 Mr Holmes raised the issue with SCC if the extra lay-by could be built adjacent to the Doctors surgery, Mr Holmes reported that he had a response from SCC and that due to costs this was currently not possible. Members gave a number of suggestions that could be reviewed; a review would be undertaken at a future date.

966 Thursley Road Pavilion Update - The Lease for the Pavilion to the Trust would need to be reviewed, as the Parish Council would now have to levy a ground rent to cover the Loan repayments. It was agreed that the Chairman of the Council Mr Holmes, Mr Terry, and the Clerk would meet to discuss the situation. Mr Murphy would attend on behalf of the Trust.

**Mr Murphy declared an interest in this item and took no part in the debate.**

- 996 Village Clock - The clock has now been repaired and re-fixed.
- 1013 Lloyds TSB Accounts - A request has been received from Lloyds TSB for the Parish Council to provide updated records. The relevant forms are now with Members to complete. Still outstanding.
- 1024 Concerns have again been raised at the debris and general poor upkeep of Hankley Common car park and adjoining areas. Mr Holmes raised these issues at the MOD meeting as referred to hereinafter.
- 1025 Concerns again on speeding traffic in the Village, extra signage suggested, Mr Holmes would talk to SCC Highways. Cllr Harmer would also talk to SCC on the possible extra signage. It was reported that SCC was reviewing the issue.
- 1028 Mr Holmes gave a review of the recent meeting, fly tipping was discussed, it was pointed out that the Police are aware of the position and are also taking the necessary action. The car park fencing would be repaired in due course. The ditch clearance adjacent to JR Cottage would be undertaken in due course.
- 1029 A review and appraisal was undertaken of the Village Design Statement. Whilst it was felt it was still current it should be reviewed generally in light of the current planning issues. It was agreed that an addendum should be issued to cover the various updated issues.

The sub-committee Mr Terry, Mr Jones and Mrs Mitchell has not yet meet to review the position. A report was suggested for the December meeting. Mr Holmes would also write an item for the Village News.

- 1036 Tree Works Thursley Recreation Ground. The works have been started and would be complete within two days.
- 1037 Woolford Lane Resurfacing Works To Entrance Road. The works have been started and would be complete within two days.
- 1038 Thursley Road Recreation Ground Play Equipment. The order for the equipment would be issued shortly.
- 1040 Concerns again on flooding in Thursley Road was raised again, Cllr Harmer is discussing the matter with SCC to see what could be achieved to resolve the matter.

### **3.0 THE FRIENDS OF ST JAMES'S TRUSTEE NOMINATION**

- 1041 It was agreed that Mrs Venetia Pierce should be nominated to Trustees due to the retirement of Mrs Hudson; all those Members present agreed this.

#### **4.0 QUARTERLY FINANCIAL UPDATE**

1042 The Clerk gave an overview of the current spending and Bank position of the Council. The statement provided was noted. Annexe A

#### **5.0 VILLAGE HANDYPERSON**

1043 The Chairman welcomed Mr Cheeseman to the meeting. A general update was given of the works currently being undertaken and programmed.

#### **6.0 AUDIT CHANGES TO ANNUAL RETURN**

1044 The Clerk gave an update on the current situation of the recently submitted end of year return. The external auditors requested that the risk assessment box on the return should be noted, as “No” as no formal written risk assessments have been produced. The Council agreed the changes.

#### **7.0 REPORTS AND DOCUMENTS RECEIVED**

1045 The reports received were noted.

#### **8.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1046 The reports received were noted.

1047 Guildford and Waverley Primary Care Trust Report – Given to Mr Holroyd

1048 SCC – South East Plan Part 2. Mr Jones gave a brief synopsis it was agreed to circulate copies of the information obtained to all Members for information.

1049 ERHA opening of Westonfields Albury. Mr Jones gave a report on the event.

#### **9.0 CORRESPONDENCE**

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#### **10.0 ACCOUNTS FOR PAYMENT**

1050 Accounts for payment:

The following accounts for October were passed for payment: £

* Mrs W Humphrey	-	Wages up to 22 October 2005 inc expenses.	266.45
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* <b>C P Newman</b>	-	October salary WPC, Mileage photocopies, postage, phone rental.	521.43
* <b>WBC</b>	-	Rates Thursley pavilion & Cemetery	67.80
* <b>R D Baker</b>	-	Grounds maintenance	385.00
* <b>Mr A Cheeseman</b>	-	Handyperson wages up to end of October 2005, inc expenses	108.82
* <b>Information Commissioner</b>	-	Data Protection renewal	35.00

## 11.0 PLANNING APPLICATIONS

1051 Planning Applications – The Council considered the following applications

WA05/1851   Erection of a new dwelling following demolition of existing  
07/09/2005   dwelling  
Land at Pine Cottage, Peat Common, Elstead  
Easting : 490393                      Northing : 142918

**The Council have no objection**

WA05/1959   Erection of extensions and alterations to existing bungalow to  
21/09/2005   provide a chalet bungalow (alterations to consent  
Brockton, Lower Ham Lane, Elstead  
Easting : 491326                      Northing : 143762

**The Council have no objection**

**Mr Jones declared an interest in the application and took no part in the debate.**

WA05/2009   Erection of a replacement dwelling (revision of WA2005/1436)  
21/09/2005   Woodside Farm, Lower Ham Lane, Elstead  
Easting : 491365                      Northing : 144064

**The Council have no objection**

Notice of Appeal

Beech Cottage, Hookley lane, Elstead  
Erection of close boarded boundary fence in excess of 1metre.

## **12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

- 1052 Surrey Community Action – Mr Jones gave a review of the meeting he attended recently. The event was to explain how to develop a sustainable infrastructure and link the voluntary organisations together for mutual benefit.
- 1053 SEERA Future of Housing in Surrey – Mr Jones gave a synopsis of the meeting he attended, the purpose of the meeting was to update colleagues on the position on District Housing provision and the review of the criteria that should be adhered to and the Government policy on housing provision in the area.
- 1054 It was noted that the pavement adjacent to the Church was in need of repair. Mr Holmes would raise the matter with SCC.
- 1055 Mr Holmes advised that the Remembrance Day would be held at St James's Church on the 13 November 2005 at 10.00am.
- 1056 Mrs Mitchell attended a recent Health Authority meeting where it was proposed to close 51 beds in the area. This would be referred back to the Secretary of State, as this was clearly not acceptable.

## **13.0 MATTERS RAISED BY PARISHIONERS**

- 1057 It was noted that considerable parking during School times was occurring at the School and causing traffic congestion and a safety hazard. Mr Holmes would raise the matter with the Police.

**Meeting closed: 21.10**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – August 2005**

**Next Review: November 2005**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	ongoing	To be undertaken second phase
175	Burford Pavilion	1	May have mice	EPC	01/05	Speak to WBC
180	Thursley Rd Rec	1	Repairs to railings	EPC	03/05	To obtain quote in due course
185	Burford Recreation	1	Rabbits have been noted, moles back	EPC	05/05	Instruction given
188	Village Green	2	Clock needs attention	EPC	06/05	TBA
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	outstanding
201	Woolfords Cemetery	1	General upkeep wanted	EPC	08/05	Handyperson
202	Picnic area	1	General overhaul of seats	EPC	08/05	Handyperson
203	Back Land	1	Ragwort needs treatment	EPC	08/05	Still outstanding.
205	Little green	1	Corner damaged again needs posts	EPC	09/03	Handyperson
206	Thursley Rd Rec	1	Dog bins suggested	EPC/WBC	09/03	
207	Burford Rec	1	Additional bin	EPC/WBC	09/03	

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Provision of information signage</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
176	Truxford Corner	1	Drains and ditches blocked needs redoing	SCC	01/05	WBC will discuss with SCC direct
191	Thursley Rd Chinese restnt	1	Drainage needs attention	SCC	06/05	Cllr Harmer will review with SCC
192	Elstead Bridges FP65	1	Footpath overhanging branches	SCC	06/05	Awaiting to be done
193	Westhill/Lindos Beacon View	1	Footpath overgrown	WBC	06/05	
194	Kingsmead Park	1	Overgrown branches brambles	SCC	07/05	outstanding

195	Broomsquires/Sandford Villa	1	Grass overgrown to footpath	SCC	07/05	outstanding
196	Woolfords Lane	1	Overgrown vegetation	Owner	07/05	
198	Elstead Common	1	Ditches need clearing	MoD	07/05	Mr Holmes would raise the issue with MOD
200	Road signs	1	Signs wearing out, dirty	SCC	07/05	Will be done, PC to confirm those that need cleaning. NM,TJ to review DH to co-ordinate
204	Mill Mere Staceys Frm Rd	1	Overhanging branches	Owner	08/05	

