

**A Meeting of the Elstead Parish Council, was held in the
United Reformed Church Hall Elstead, Monday 5 December 2005,
commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) R C Terry, A Playfoot, A Jones,
R Holroyd, M Jeffery, Mrs C Chandler, Mrs N Mitchell
also attending Cllr D Harmer, 1 member of the public

Apologies for absence – Mr P Murphy

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 622 Old Star Boundary Fence Enforcement notice - It was reported that the matter had been taken to the Central Area Development Control Sub-committee. WBC will be taking enforcement action to have the wall reconstructed. It was also noted that a planning application had been submitted for the replacement and variation to the boundary wall construction. Outcome awaited.
- 856 Equestrians Riding across the Village Green – Following a review of the matter it was agreed that due to the costs involved in pursuing a Bye Law the matter would be held over until such time as the Council felt it should pursue the matter.
- 875 Review of tree maintenance works and fencing requirements to Thursley Road Recreation Ground, now that the Pavilion is progressing. A quotation has now been obtained this will be discussed under exempt items.
- 966 Thursley Road Pavilion Update – A revised draft of the proposed lease has now been issued and is being reviewed.
- 996 Village Clock – It was noted that the clock is currently not working again. It was agreed that it should be removed and a new one purchased. Still outstanding.
- 1013 Lloyds TSB Accounts - A request has been received from Lloyds TSB for the Parish Council to provide updated records. The relevant forms are now with Members to complete. Still outstanding.
- 1025 Concerns again on speeding traffic in the Village, extra signage suggested, Mr Holmes would talk to SCC Highways. Cllr Harmer would also talk to SCC on the possible extra signage. It was reported that SCC was reviewing the issue generally but it was hoped that an interactive speed sign would be provided in due course. It was also noted that heavy lorries were also going over the Elstead Bridge again.

- 1029 Following the agreement to review the Village Design Statement. The addendum is being undertaken but it was also noted that WBC needed to be kept in the picture regarding any proposed changes, Mr Holmes has spoken to the Planners, this is required as there are a new set of Planning Regulations/criteria that should be followed when the Parish Council respond to a Planning Application.
- 1038 Thursley Road Recreation Ground Play Equipment. The order for the additional equipment has been issued.
- 1040 Concerns again on flooding in Thursley Road was raised again, Cllr Harmer is discussing the matter with SCC to see what could be achieved to resolve the matter. Currently outstanding.
- 1057 It was noted that considerable parking during School times was occurring at the School and causing traffic congestion and a safety hazard. Mr Holmes raised the matter with the Police who agreed to review the matter. Mr Holmes had also spoken to the Head Teacher at the School, she would contact those parents concerned.
- 1065 Elstead Tennis Club – A request has been received seeking approval to develop a further tennis court adjacent to the existing courts. The Parish Council have requested that a plan be provided prior to any further review of this request.
- 1071 A request was made for seats at the Burford Lodge Recreation Ground this was noted and would be reviewed at the Finance meeting to be held shortly.

3.0 FINANCE COMMITTEE REPORT

- 1072 Following a general review of the report dated the 21 November 2005 the Council approved the Precept for 2006/2007 in the sum of £29,332. All other fees, charges and expenditure were agreed.

Mr Terry and Mr Jeffery declared an interest in the items referred to under Grants and items relative to the Trust and the new Pavilion at Thursley Road.

4.0 PLANNING COMMITTEE REPORT

- 1073 The planning report dated 28 November 2005 was noted.

5.0 PLANNING PROBITY WORKSHOP

- 1074 A workshop on planning probity was held at WBC in relation declaring interests regarding planning applications and Members roles and responsibilities. A general review was given but it was noted that a further workshop would be held on 20 December 2005. Further information on this item would follow in due course.

Mr Jeffery was concerned on this matter generally and advised that he may need to review his position on the Planning Committee

6.0 REPORTS AND DOCUMENTS RECEIVED

1075 The reports received were noted.

7.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1076 The reports received were noted.

1077 WBC is holding a Planning workshop on 20 December, the Chairman and the Clerk would attend.

8.0 CORRESPONDENCE

- -

9.0 ACCOUNTS FOR PAYMENT

1078 Accounts for payment:

The following accounts for December were passed for payment: £

* Mrs W Humphrey	-	Wages up to 22 December 2005 inc expenses.	206.40
* C P Newman	-	December salary WPC, Mileage photocopies, postage, meetings.	508.12
* WBC	-	Rates Thursley pavilion & Cemetery	67.80
* A J Tracy & Sons	-	Thursley Rd Pavilion maintenance	30.84
* Mr A Cheeseman	-	Handyperson wages up to end of December 2005, Expenses	84.50 45.83
* Mr M Jeffery	-	Cleaning windows Thursley Rd Pavilion	14.00
* Elstead United Reformed Church	-	Hire of hall	46.00
* R D Baker	-	Grounds maintenance	250.00
* Royal British Legion	-	Poppy appeal	80.00
* Southern Electric	-	Burford Lodge Pavilion	53.37
* South East Water	-	Thursley & Burford Pavilions	286.91

* Mr D Holmes	-	Chairman's allowance	77.25
* SERPA	-	Annual contribution	20.00
* Surrey County Playing Fields Association	-	Annual contribution	10.00
* Smith's Charity	-	30 x £37.00	1,110.00
Paid during month			
* Timberline	-	Deposit for train	636.85

10.0 THURSLEY ROAD RECREATION GROUND – FENCING & PLAY EQUIPMENT RESITING

1079 The quotation received was reviewed and the Parish Council members agreed the recommendation - item 1 and 2 as Exempt Annexe A.

11.0 THURSLEY ROAD RECREATION GROUND STAFFING ISSUES

1080 Following a general debate regarding the current staffing at the pavilion a recommendation was made and agreed by those members as contained in exempt Annexe B

12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1081 A number of maintenance items were raised and these have been included on the schedule.

1082 Mrs Mitchell reported that she had now obtained the recent Police statistics for the Village regarding various incidents, it was felt that whilst not a major problem the Police should be asked to show a greater presence in the Village generally.

1083 Mr Jeffery advised that he may review his position on the Trust as he felt that during any financial debate he had to declare his interest and could not fully represent his reviews. This would be reviewed outside the meeting.

1084 Mr Jones reported that he attended the recent SCAPTC meeting.

1085 Mr Jones sought permission for the placement of a seat to be provided in Burford Lodge Recreation Ground following the recent passing away of his Mother. The Members thanked Mr Jones for the offer and gratefully accepted it.

1086 Mr Playfoot gave a report of the recent Village Hall Management meeting held on 15 November 2005. A number of maintenance items have been undertaken, they have a rolling programme on roof works over the next 5 years. It was felt that the management committee had a sound structure and plans for the future.

13.0 MATTERS RAISED BY PARISHIONERS

1087 Certain maintenance items were raised and these have been included on the schedule in relation to flooding.

1088 Cllr Harmer reported that a number of items contained in the minutes relative to Highway matters were being reviewed generally and action would be taken shortly. It was further reported that an interactive speed sign would be erected hopefully following a review in Milford Road; Mr Holmes also suggested an additional sign in Thursley Road.

1089 Cllr Harmer also advised that if a suitable leader could be found the Youth Club may restart. Further information would be provided at a later date.

Meeting closed: 21.50

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – November 2005

Next Review: February 2005

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	ongoing	To be undertaken second phase
175	Burford Pavilion	1	Handyman to carry out review of works and items as his suggested list dated 3/11/05	EPC	01/05	On going position
180	Thursley Rd Rec	1	Repairs to railings	EPC	03/05	To obtain quote in due course
185	Burford Recreation	1	Rabbits have been noted, moles back	EPC	05/05	Instruction given
188	Village Green	2	Clock needs attention	EPC	11/05	Remove and replace clock
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	outstanding
203	Back Land	1	Ragwort needs treatment	EPC	08/05	Still outstanding.
207	Burford Rec	1	Additional bin	EPC	-	Mr Holmes to talk to WBC to see if they will provide and empty

Item	Location	Category	Provision of information signage	Responsibility	Date Notified	Action
176	Truxford Corner	1	Drains and ditches blocked needs redoing, JR ditch need clearing – financial problem at present	SCC	01/05 12/05	Cllr Harmer will review with SCC. Mr Holmes would also speak to MOD
191	Thursley Rd Chinese restnt	1	Drainage still needs attention	SCC	11/05	Cllr Harmer will review with SCC

193	Westhill/Lindos Beacon View	1	Footpath overgrown	WBC	06/05 12/05	
194	Kingsmead Park	1	Overgrown branches brambles	SCC	07/05	Outstanding
196	Woolfords Lane	1	Overgrown vegetation	Owner	07/05	
198	Elstead Common	1	Ditches need clearing. Will be undertaken in due course.	MoD	07/05	Mr Holmes would raise the issue with MOD
200	Road signs	1	Signs wearing out, dirty. Mrs Mitchell advised that 3 new signs will be provided in Thursley Road and 1 new sign into Hookley Lane.	SCC	07/05	Will be done, PC to confirm those that need cleaning. NM,TJ to review DH to co-ordinate
204	Mill Mere Staceys Frm Rd	1	Overhanging branches	Owner	08/05	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC	12/05	
209	Elstead Bridge	1	Silting up	SCC	12/05	
210	Sprinfeld Area	1	Drains need clearing again	SCC	12/05	
211	Areas that need vegetation to be cleared away or brambles cutting back:	1	May Cottages Milford Rd 5 Allendale Cottages Thursley Rd Heathfield Livery to MOD entrance rd Thursley Rd	Owners	12/05	

