

**A Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 15 January 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), A Jones, R Holroyd,
M Jeffery, R C Terry, also attending Cllr D Harmer SCC,
press 2 public.

Apologies for absence: Mr A Playfoot, Mrs N Mitchell, Mr P Murphy

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 875 Review of tree maintenance works should be undertaken again. It was agreed that this should be undertaken and reviewed on the basis as Mr Beaton inspection report carried out previously. Suitable arboriculturist would be asked to quote for the works.
- 1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group.
- 1162 Village Clock Replacement – The new clock has now been installed and is now working.
- 1208 Following the recent fire on Thursley Common and the extent of damage that was caused, concern has been expressed with regard to the close proximity of the hedges and gorse to various properties. It was hoped that English Nature would review its position on the issues raised, but concerns were raised that this may not happen. Mr Holmes has spoken with Mr S Nobes, English Nature, on the issues raised and will raise it at the next MOD meeting. A report will be given at a later date when the response had been obtained.
- 1209 Burford Lodge Recreation Ground - The grant submission to SITA has not been successful. Cllr Harmer advised that he might be able to contribute from his current funding allowance and a request would be made for such a grant. It was suggested that further funding from extra grants should be reviewed and where applicable a submission made. It was agreed to hold the current funding so that it could be used at the next appropriate time. The Sub-Committee would be asked to review the position in due course. The two benches that have been donated should now be installed.
- 1216 Mr Murphy has received a reply from WBC on the issue associated with Section 106 agreements attached to various developments and what benefits have been obtained. No clear answer was given, the matter would be pursued further as to seeking the Policy used in such a matter. Mr Jones was awaiting a response from SCAPTC on the matter.
- 1232 MOD Conservation meeting held on 6 September 2006. Mr Holmes attended the meeting and pointed out the concerns raised in relation to the recent fire on

Thursley Common and the fact that the firebreaks should be maintained. Mr Simon Nobes of English Nature was aware of the concerns made and would review together with the MOD those issues. Mr Holmes will report back accordingly.

- 1232 Advertising Posters In The Village – This was currently under review by SCC. The issue will be raised again at the Waverley Committee on 26 January 2007 and it is hoped that a clear policy would ensue.
- 1241 It was noted that Countryline bus services were turning at Beacon View Road. This was felt to be a dangerous situation and efforts should be made to restrict this current practice. It was agreed to write to Countryline.
- 1246 Village Design Statement - Mr Holmes has redrafted and summarised the proposed amendments to the Village Design Statement, Mr Terry has agreed the changes. It was agreed that a copy would be sent to WBC planners for their agreement. Once agreed by WBC the changes would be issued formally and included in the Village Design Statement. Mr Holmes would include the updated proposals in the next Village News.
- 1247 Police Community Partnership Group - Mr Terry reported that he had attended the recent meeting and noted that the current funding for the group had been scrapped. However, the PCPG were not happy with this position, so the matter would be reviewed at some future point.
- 1251 Elstead Football Club – Floodlights – It has been confirmed that WBC planners would require an application to be made for a permanent installation.
- 1256 A letter has been received regarding concerns on the state of the drainage ditches adjacent to Hookley Lane and the fact that they are being stopped up. Whilst the Parish Council has no means of preventing this, it would write to WBC on the matter.
- 1257 With reference to the letter received on a planning application WA04/2294 Hazelwood, Hookley Lane, the Parish Council have now received an application for the changes and this would be reviewed at the next planning meeting.
- 1258 Mr Holmes has received a letter from a local resident, adjacent to the Thursley Road Recreation Ground, concerned at the volume of falling leaves during the autumn and requested that the Parish Council could clear them up, as they were going into her garden. Having discussed the matter, Members felt that they could do little to stop them. They would, if practicable, have them picked up, but this would need reviewing at the appropriate time and the labour available. The Clerk to write to the Parishioner on the matter.

3.0 PLANNING COMMITTEE

- 1261 The next planning meeting would be 24 or 25 January 2007.

4.0 FINANCE

- 1262 The Clerk presented the current financial bank reconciliation statement for January 2007. This was noted.
- 1263 Following the internal audit review, it was suggested that the current Financial Regulations should be reviewed in the context of the limits imposed on tendering. The changes made by the Clerk have been presented and approved by the Council.

5.0 HIGHWAY ITEMS

- 1264 Mr Holmes had reported a number of outstanding issues to Highways. This list was also reported to Cllr D Harmer. It was hoped that the matters raised would be dealt with as soon as possible.

6.0 VILLAGE MAINTENANCE REVIEW

- 1265 A review was undertaken on the outstanding items of maintenance. The position has greatly improved over previous months.

7.0 PROPOSALS TO FILL CASUAL VACANCY AS COUNCILLOR

- 1266 A general debate was held with regard to filling of the post following Mrs Chandler's resignation. It was agreed the post should be filled for the remaining term of the Council. It was suggested and agreed that Mrs Anne Thomas should be asked to join the Parish Council. The Clerk would approach her with the required forms and advise her on the Code of Conduct etc.

8.0 ANNUAL PARISH MEETING

- 1267 It was suggested that a speaker be asked to attend the APM to give a short talk. No firm conclusion was made, the matter would be reviewed.

9.0 WBC TOWN PARISH MEETING

- 1268 Mr Holmes would attend the next meeting to be held on 5 March 2007.

10.0 REPORTS AND DOCUMENTS RECEIVED

- 1269 The reports received were noted.
- 1270 Witley Parish Council have now issued their Parish Plan dated 2006. A copy was to be circulated to all the Parish Council.

11.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

- 1271 The reports received were noted.

1272 Surrey County Council local transport plan 2001-2006 delivery report was handed to Mr Terry for information.

12.0 CORRESPONDENCE

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13.0 ACCOUNTS FOR PAYMENT

1273 Accounts for payment:

The following accounts for January were passed for payment: £

*	C P Newman	-	January salary WPC, Mileage photocopies, postage, meetings burial	497.79
			South East water payment	46.42
*	Mr A Cheeseman	-	Handyperson wages up to end of January 2007,	84.50
*	Zurich Municipal	-	Annual insurance	1,513.05
*	Mr R Stacey	-	Burial	22.14
*	South East water	-	Burford pavilion	61.60

14.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1274 A number of maintenance items were raised and these have been included on the schedule.

1275 A number of cars were vandalised recently in Milford Road. The matter was reported to the Police.

1276 Parking is again causing problems outside the School. Mr Holmes would again talk to the Headteacher on the matter.

1277 Burford Lodge Entrance - surface water was coming off the Milford Road and flooding into the drives. Mr Terry would talk to WBC on the matter.

1278 A question was raised with regard to the results on the planning applications and why they are no longer presented back to the Parish Council. The Clerk pointed out that the results are now issued on the WBC planning web site.

1279 Dr Bray has raised the issue of whether a lay-by could be provided outside the Surgery. It was pointed out that this had been raised before with SCC, but the cost was prohibitive.

15.0 MATTERS RAISED BY PARISHIONERS

- 1280 A number of concerns have been raised with regard to the current state of the roads and the extent of road flooding in the area, Cllr Harmer gave a general overview of the current position and advised that the stewardship of the Highways was going back in house to SCC and not reviewed by the term maintenance contractor. This should therefore improve the situation. Any maintenance issues could be reported to SCC on telephone number 08456 009009
- 1281 Cllr Bryn Morgan from Frensham Parish Council, introduced himself to Members and raised a number of issues relating to setting up a Local Group of Parish Councils to review common problems and so reach a collective approach, therefore developing a stronger arm in local government. Mr Holmes pointed out that this was tried a few years ago and was of little effect. It was suggested that Cllr Morgan send further details to the Chairman and the Clerk for further action in due course.

Meeting closed: 22.00

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – January 2007

Next Review: April 2007

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	ongoing	Agreed to move forward on this
180	Thursley Rd Rec	1	Repairs to railings	EPC	-	Agreed to obtain quote in next financial year
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	outstanding
191	Thursley Rd Recreation Grd	1	New bin requested.	EPC	12/06	
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested	EPC	12/06	Will obtain new ones
229	Burford Recreation Grd	1	Play surface vandalised.	EPC	12/06	Agreed to seek repair at this time
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
302	Thrusley Rd Recreation Grd	1	Ditches formed by persons unknown	EPC	01/07	To be reviewed

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
193	Westhill/Lindos Beacon View	1	Footpath overgrown	WBC	06/05 12/05	Mr Playfoot to check
196	Opposite Woolfords Lane	1	Overgrown vegetation	Owner	07/05	Mr Ismay, SCC to be informed to review.
204	Mill Mere Staceys Frm Rd	1	Overhanging branches	Owner	08/05	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC	06/06	Sent to Cllr harmer
		1	Verge needs tidy up again since last time		01/07	

209	Elstead Bridge	1	Silting up, gully needs rodding, footpaths need clearing.	SCC	12/05	Sent to Cllr harmer
210	Springfield Area	1	Drains need clearing again	SCC	12/05	Sent to Cllr Harmer
211	Areas that need vegetation to be cleared away or brambles cutting back:	1	May Cottages Milford Rd 5 Allendale Cottages Thursley Rd	Owners	12/05	
222	Springfield to Hill Crest	1	Replacement sign	SCC	07/06	SCC
223	Truxford Corner	1	Verge to be cut back	SCC	07/06	SCC
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	SCC	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
300	Road sweeping	1	Will not be undertaken until early February	SCC	01/07	SCC

