

**A Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 19 February 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), A Jones, R Holroyd,
M Jeffery, R C Terry, Mr A Playfoot, Mrs N Mitchell,
Mrs A Thomas, Mr P Murphy also attending, 1 press 3 public.

Apologies for absence: Cllr D Harmer SCC

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 875 Review of tree maintenance works would be undertaken currently awaiting quotes from. Suitable arboriculturist .
- 1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group.
- 1208 Following the recent fire on Thursley Common and the extent of damage that was caused, concern has been expressed with regard to the close proximity of the hedges and gorse to various properties. It was hoped that Natural England would review its legal position on the issues raised. Mr Holmes has spoken with Mr S Nobes, Natural England, on the matter and it was noted that some tree clearance had taken place but it was only in the centre of the estate area and not on the boundaries the issue would be raised at the next MOD meeting. A report will be given at a later date when the response had been obtained.
- 1209 Burford Lodge Recreation Ground - It was agreed to hold the current funding so that it could be used at the next appropriate time. The Sub-Committee was asked to review the matter of the play equipment and a meeting was set for the 26 February 2007. The two benches were awaiting installation.
- 1216 Following the recent reply to Mr Murphy letter from WBC on the issue associated with Section 106 agreements attached to various developments and what benefits have been obtained. No clear answer was given; the matter would be pursued further as to seeking the Policy used in such a matter. Mr Murphy would again write to WBC to push for a clear response. Mr Jones's advise from SCAPTC was that whilst a draft Policy on Local Development Framework was currently being developed it did not include an understanding on the issues. Mr Terry also stated that the Government Office was reviewing the matter.

- 1232 Advertising Posters In The Village – This was reviewed by the Waverley Committee Task Group but the outcome was disappointing in that SCC did not allow posters on its land due to Health and Safety reasons, Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further.
- 1241 It was noted that Countryline bus services were turning at Beacon View Road. This was felt to be a dangerous situation and efforts should be made to restrict this current practice. It was agreed to write to Countryline.
- 1246 Village Design Statement – Following the redrafted and summarised proposed amendments to the Village Design Statement. It was agreed that a copy would be sent to WBC planners for their agreement. Once agreed by WBC the changes would be issued formally and included in the Village Design Statement. Mr Holmes would include the updated proposals in the next Village News.
- 1256 A letter has been received regarding concerns on the state of the drainage ditches adjacent to Hookley Lane and the fact that they are being stopped up. Whilst the Parish Council has no means of preventing this, it would write to WBC on the matter. A reply was received from WBC and they will not be taking any further action on the matter.
- 1267 Annual Parish Meeting It was suggested that a speaker be asked to attend the APM to give a short talk. No firm conclusion was made, the matter would be reviewed.
- 1270 Witley Parish Council have now issued their Parish Plan dated 2006. A copy was being circulated to Members. Mr Holroyd was concerned at the content of the document and whether it served any long-term benefit or purpose and also the cost was excessive at circ £10,000. Mrs Mitchell also gave a number of similar reservations
- 1276 Mr Holmes and Mr Jeffery have again spoken to the Headteacher at the School on the problems with drop off and pick up times and the parking issues, it was suggested that a sign should be erected or cones put in place.
- 1277 Burford Lodge Entrance - surface water was coming off the Milford Road and flooding into the drives. Mr Terry would talk to WBC on the matter a response was still awaited.

3.0 HIGHWAY ITEMS

- 1282 Mr Holmes had reported a number of outstanding issues to Highways. This list was also reported to Cllr D Harmer. It was hoped that the matters raised would be dealt with as soon as possible.

4.0 ELSTEAD SPRING CLEAN DAY

1283 The agreed date was 31 March 2007 starting at 10.00am, it was pointed out that the litter would only be picked up within our boundary. Mr Murphy asked that the litter on the verges from the Milford Road should be cleared Mrs Mitchell and Mr Terry were asked to point this out to WBC.

5.0 FINANCE

1284 The Clerk presented the current financial bank reconciliation statement for February 2007. This was noted.

6.0 PLANNING COMMITTEE

1285 The minutes of the meeting dated 25 January 2007 were noted.

1286 The next planning meeting would be 27 February 2007.

7.0 REPORT FROM VILLAGE HANDYMAN

1287 A number of issues have been raised with regard to the extent of litter and rubbish being left at the litter bins at Burford Lodge Recreation Ground and Thursley Road recreation Ground, this clearly causing a problem. Mr Murphy on behalf of the Trust have written to the Football Club on the matter and Mr Jeffery has provided notices to remain users to take their rubbish home. It was also agreed to seek an additional litter bin adjacent to the Village Green by the Vets.

8.0 SURREY VILLAGE OF THE YEAR 2007 COMPETITION

1288 After a general review Members agreed not to enter the competition this year.

9.0 DONATION TO PARISH COUNCIL

1289 A donation of £200.00 was received from Inkheart Productions for a recent filming exercise that was undertaken in the village for a children's feature film.

10.0 PLANNING APPLICATIONS

1290 The following applications were reviewed at the meeting:

WA07/0262	Erection of floodlights (revision to WA06/1758)
05/02/2007	Burford Lodge Recreation Ground, Milford Road, Elstead.
	Easting : 491427 Northing : 143658

The Council have no objection

WA07/0286	Erection of a 25 metre high telecoms mast and ancillary
06/02/2007	equipment cabinets and associated works
	Land at Woodside Farm, Lower Ham Lane, Elstead

Easting : 491175

Northing : 143741

The Council have no objection

11.0 REPORTS AND DOCUMENTS RECEIVED

1291 The reports received were noted.

12.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1292 The reports received were noted.

1294 NALC – A review of The Quality Town & Parish Council Scheme was being undertaken and would be re written.

1295 Communities and Local Government – A revised model Coded of Conduct for Local Authority Members was currently being reviewed and amended.

13.0 CORRESPONDENCE

1296 A letter of thanks has been received from St James for the recent Parish Council donation.

14.0 ACCOUNTS FOR PAYMENT

1297 Accounts for payment:

The following accounts for February were passed for payment: £

* C P Newman	-February salary WPC, Mileage photocopies, postage, meetings burials	534.64
* Mr A Cheeseman	-Handyperson wages up to end of February 2007,	84.50
* Mr R Stacey	- Burials	66.42

15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1298 A number of maintenance items were raised and these have been included on the schedule. Mr Holmes also reported that WBC have not carried out the various cleaning items since 31 January 2007 that he has reported he was chasing WBC.

- 1299 It was hoped that the Police should visit the Village more regularly.
- 1300 Mr Murphy advised that the lease for the Thursley Road Pavilion had now been registered with the Land Registry.
- 1301 Mr Jones gave a brief report on the recent meeting at SCAPTC ; a review of the A3 Hindhead tunnel exhibition he attended and also the Rural Housing opening of a scheme outside our area.

16.0 MATTERS RAISED BY PARISHIONERS

- 1302 A number of concerns have been raised with regard to the current state of the roads and the extent of road flooding in the area. The matters are being addressed and a review is sent to Cllr Harmer. Any maintenance issues could be reported to SCC on telephone number 08456 009009
- 1303 It was asked when the Police would be holding their Village talk on Neighbourhood Panels. Mr Holmes advised that he would speak to WPC Barnett on the matter.

Meeting closed: 22.00

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – January 2007

Next Review: April 2007

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	ongoing	Agreed to move forward on this
180	Thursley Rd Rec	1	Repairs to railings	EPC	-	Agreed to obtain quote in next financial year
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	outstanding
191	Thursley Rd Recreation Grd	1	New bin requested.	EPC	12/06	
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Will obtain new ones
229	Burford Recreation Grd	1	Play surface vandalised.	EPC	12/06	Agreed to seek repair at this time
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
302	Thrusley Rd Recreation Grd	1	Ditches formed by persons unknown	EPC	01/07	These would be filled in
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	2	Various works as noted	EPC	01/07	Quotes obtained and agreed to proceed.

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
193	Westhill/Lindos Beacon View	1	Footpath overgrown	WBC	06/05 12/05	Mr Playfoot to check
196	Opposite Woolfords Lane	4	Overgrown vegetation	Owner	07/05	
204	Mill Mere Staceys Frm Rd	1	Overhanging branches	Owner	08/05	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC	06/06	Sent to Cllr harmer
		1	Verge needs tidy up again since last time		01/07	

210	Springfield Area	1	Drains need clearing again	SCC	12/05	Sent to Cllr Harmer
211	Areas that need vegetation to be cleared away or brambles cutting back:	1	May Cottages Milford Rd 5 Allendale Cottages Thursley Rd	Owners	12/05	
222	Springfield to Hill Crest	1	Replacement sign	SCC	07/06	SCC
223	Truxford Corner	1	Verge to be cut back	SCC	07/06	SCC
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	SCC	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
300	Road sweeping	1	Will not be undertaken until early February	SCC	01/07	SCC
303	Springfield Beggars Folly	1	Overgrown branches	Owners	02/07	Address awaited.

