

**A Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 23 April 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), A Jones, R Holroyd,  
M Jeffery, R C Terry, Mr A Playfoot, Mrs N Mitchell,  
Mrs A Thomas, Mr P Murphy also attending, Cllr D Harmer SCC,  
2 public.

Apologies for absence: -

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

875 Tree maintenance works would be undertaken; quotes have been obtained and are reviewed under Exempt item.

1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group. This currently outstanding and is dependant on funding.

1209 Burford Lodge Recreation Ground - The two benches were awaiting installation however the contractor was currently off sick.

1216 Following the reply to Mr Murphy letter from WBC on the issue associated with Section 106 agreements. No clear statement had yet been issued by WBC, Mr Murphy has asked for a copy of WBC's policy statement on S106. Mr Terry also stated that the Government Office was reviewing the matter WBC have a draft policy but this was being reviewed by WBC Members. Further information would be again sought on this issue.

1232 Advertising Posters In The Village – This was reviewed by the Waverley Committee Task Group but the outcome was disappointing in that SCC did not allow posters on its land due to Health and Safety reasons, Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further. Cllr Harmer advised that was trying to get a Policy in place through SCC so that delegation could be given to Parish Council to sets its own policy on advertising. Out come awaited.

1241 It was noted that Countryline bus services were turning at Beacon View Road. This was felt to be a dangerous situation and efforts should be made to restrict this current practice. It was agreed to write to Countryline. Mr Jeffery would discuss the issue with the Bus driver to try and resolve the problem.

1276 Mr Holmes and Mr Jeffery have spoken to the Headteacher at the School on the problems with drop off and pick up times and the parking issues. WPC Barnett had also visited the School to review the matter, it was noted that the situation whilst improved was still an issue. This was becoming a general matter of concern and the matter needs to be resolved.

- 1277 Burford Lodge Entrance - surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter however they advised that the matter was a SCC issue, Cllr Harmer asked Mr Terry to provide him a map of the exact area and location of the gully so that he could raise the issue with highways maintenance.
- 1303 It was asked when the Police would be holding their Village talk on Neighbourhood Panels. Mr Holmes advised that he would speak to WPC Barnett on the matter.
- 1318 WBC Play strategy and big lottery fund event – Mr Holmes reviewed the consultation paper with Mrs Thomas and submitted it to WBC as required.

### **3.0 ELSTEAD SPRING CLEAN DAY**

- 1327 Mr Playfoot gave a brief resume of the day and reported that it was well attended with 20 people who supported the day, however the School was on holiday therefore did not assist. Whilst it was noted that WBC should undertake the role of clearing litter however this was not fully covered. It was felt that the matter was a great public relations issue for the Village to help support itself. It was suggested that the Parish Council should purchase its own “litter pickers” this was generally supported. Members thanked Mr Playfoot for organising the event over the years a new Member would be asked to take over this role, as Mr Playfoot was not standing for the Council this year.

### **4.0 SCC HIGHWAY ENGINEER – ROAD SAFETY MEASURES**

- 1328 Mr Holmes had been in consultation with Mr Hall, SCC, with regard to undertaking a number of feasibility studies within the village to improve Elstead traffic management. The funding currently available was in the order of £15,000. It was agreed that a site assessment and initial design should be undertaken in the vicinity of the primary school, as this was of major concern, as expressed previously. Mr Hall agreed that he would produce initial thoughts and drawings and was prepared to meet the Parish Council and seek it's views on his proposals.

It was suggested that Mr Hall should be asked to attend a Parish Council meeting to seek his views on traffic management measures, that could be undertaken in the village with the funds available.

### **4.0 ELSTEAD MARATHON**

- 1329 A request had been received from the 7<sup>th</sup> Farnham Scout Group to hold its annual Elstead marathon on 6 July 2007. This was agreed, providing a copy of the organisers' risk assessments and a copy of their insurances were produced.

## **5.0 RELOCATION OF IRON SEAT ON THE SMALL GREEN**

- 1330 It has been suggested that the current seat at the above location should be re-sited. Following a general discussion, it was agreed that the seat should remain in its original position, as it was donated by a local resident whose wish was that it was sited there. It was also suggested that an additional seat be located by the bus stop at Broomfield. This in principle was agreed, but subject to available funds. For review later in the year.

## **6.0 REVIEW OF ANNUAL PARISH MEETING**

- 1331 Mr Holmes gave a general overview of the APM and suggested that to try and increase parishioners' attendance, maybe in future it would be preferable to invite local groups to attend and give a talk about its practices, as currently undertaken by Hambledon Parish Council. Mrs Mitchell commented that if the general public had any views or concerns they would be brought to the Parish Council's attention and not just at the APM meeting.

## **7.0 PLANNING COMMITTEE**

- 1332 The minutes of the meeting held on the 10 April 2007 were noted.

## **8.0 SPECIAL COUNCIL MEETING**

- 1333 The minutes of the special council meeting held on 27 March 2007 were agreed.

It was reported by Mrs Mitchell that WBC were holding briefing sessions with members to advise them on the issues associated with certificates of lawfulness, especially in relation to this particular case.

## **9.0 APPOINTMENT OF NEW HANDY PERSON**

- 1334 It was agreed to appoint Mr Tim Knight to be the next handy person for the village.  
Mr Jeffery declared an interest in this item and took no part in the debate.

## **10.0 BEACON VIEW ROAD - FLOODING**

- 1335 A local resident, adjacent to the Thursley Road recreation ground, has raised concerns with Mr Holmes in regard to problems associated with flooding coming off the Thursley Road recreation ground. Whilst this was noted as a concern, little could be done to alleviate the problem, as any remedial action would be cost prohibitive and the results of such drainage could not be guaranteed. However, the Parish Council would review the situation at the appropriate time to see what could be achieved.

## 11.0 PLANNING APPLICATIONS

1336 The following applications were reviewed at the meeting

WA07/0757 Installation of 3 antennas on existing telecom mast and  
02/04/2007 provision of an equipment cabinet  
Land at Woodside Farm, Lower Ham Lane, Elstead  
Easting : 490989 Northing : 144213

**The Council have no objection**

WA07/0758 Construction of a new access and driveway: provision of gates  
02/04/2007 (follows invalid application WA07/0304)  
Heather Ridge, Thursley Road, Elstead  
Easting : 489798 Northing : 141180

**The Council have no objection**

Notification of an appeal

WA06/2938 Badgery, Hookley Lane Elstead - **Noted**

## 12.0 REPORTS AND DOCUMENTS RECEIVED

1337 The reports received were noted.

## 13.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1338 The reports received were noted.

## 14.0 CORRESPONDENCE

- -

## 15.0 ACCOUNTS FOR PAYMENT

1339 Accounts for payment:

The following accounts for April were passed for payment: £

*	<b>C P Newman</b>	-	April salary WPC, Mileage photocopies, postage, meetings	546.90
*	<b>Mr A Cheeseman</b>	-	Handyperson wages up to end of March 2007, and expenses	110.85
*	<b>Zurich Municipal</b>	-	Insurances adjustments	116.80
*	<b>Tim Knight</b>	-	Repairs to Cemetery building	175.00

* <b>Southern water</b>	-	Water charges Woolfords Lane Cemetery	74.00
* <b>WBC</b>	-	Rates on Cemetery building	71.39
* <b>SCAPTC</b>	-	Annual subscription	812.37
* <b>Mr A Playfoot</b>	-	Spring clean day costs	85.19
* <b>Mrs Reed</b>	-	Lost cheque Smith Charity	41.00

#### **16.0 BURFORD LODGE RECREATION GROUND – PLAY EQUIPMENT**

1340 The Parish Council reviewed exempt annexe A with regard to the provision of an additional piece of play equipment. It was generally thought by members that whilst the equipment should be provided, prior to any order being placed, bearing in mind the cost of the works, it was agreed that Mr Holmes, Mrs Thomas and Mr Jones should inspect a site where this piece of equipment was installed, prior to any order being placed.

#### **17.0 TENDERS FOR UNDERTAKING TREE SURVEYS**

1341 The quotations received were reviewed and the Parish Council agreed the recommendation item 1 exempt annexe B.

#### **18.0 RURAL HOUSING TRUST – HOUSING NEEDS CONSULTATIONS**

1342 The Parish Council reviewed the position with regard to nominations as requested by the Rural Housing Trust as contained in exempt annexe C.

#### **19.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

1343 Mr Holmes advised that the Football Club had still not removed the goal posts on Burford Lodge Recreation Ground. The Clerk reported that he had written to the Football Club on numerous occasions and had requested that they be re-sited as agreed. The Clerk was asked to write again to the Football Club.

1344 It was again raised about the speed of the traffic on Milford Road and whether or not we should seek to implement the new speed control measures using local parishioners. Mr Holmes reported that whilst this might be of benefit, little support was given to this idea, as at least six local residents need to undertake this duty and currently only one member of the public had come forward.

1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work.

1346 Mr Holmes thanked Mrs Mitchell and Mr Playfoot for all their hard work and support on the Parish Council over the past years and said that they would be missed, as both were standing down this year.

**20.0 MATTERS RAISED BY PARISHIONERS**

- 1347 Cllr Harmer thanked the members of the Parish Council for working with him in reviewing SCC related items and wished those members well that were not standing for re-election.

**Meeting closed 22.05**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – March 2007**

**Next Review: August 2007**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
170	Thursley Road recreation Ground	1	Review existing trees condition	EPC	ongoing	Quotes awaited
180	Thursley Rd Rec	1	Repairs to railings	EPC	-	Agreed to obtain quote in next financial year
190	Burford Rec	1	Manhole cover needs replacement	EPC	06/05	outstanding
191	Thursley Rd Recreation Grd	1	New bin requested.	EPC	12/06	
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Will obtain new ones
229	Burford Recreation Grd	1	Play surface vandalised.	EPC	12/06	Agreed to seek repair at this time
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
302	Thursley Rd Recreation Grd	1	Ditches formed by persons unknown	EPC	01/07	These have now been filled in.
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	2	Various works as noted	EPC	01/07	Quotes obtained and agreed to proceed.
309	Woolfords Cemetery	1	Various trees down and need removal	EPC	03/07	

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
193	Westhill/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	Mr Playfoot to check
208	Milford Rd Antique shop	1 1	Flooding adjacent to shop needs review Verge needs tidy up again since last time.	SCC/WBC	06/06 01/07	Mr Terry to review with WBC
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer

211	Areas that need vegetation to be cleared away or brambles cutting back:	1	May Cottages Milford Rd 5 Allendale Cottages Thursley Rd	Owners	12/05	Mrs Mitchell will check if carried out
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Waterboard	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Little Wilton	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	1	Drains blocked	SCC	03/07	
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	

