

**The Annual Parish Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 21 May 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman), A Jones, R Holroyd,
M Jeffery, R C Terry, Mrs N Mitchell, Mrs A Thomas,
Mr P Murphy Mr B Morgan also attending, Cllr D Harmer SCC,
5 public and 2 press.

Apologies for absence: - Mrs S Place

1.0 ELECTION OF CHAIRMAN: It was resolved that Mr D Holmes be elected
Chairman

2.0 ELECTION OF VICE CHAIRMAN: It was resolved that Mr R C Terry be
elected Vice Chairman

Election of Committees: It was resolved that the following Committees be
elected, the Chairman and Vice Chairman being
on all committees ex-officio

Emergency Committee: Mr D Holmes (Chairman), Messrs M Jeffery and
Mr A Jones

Planning Committee: Mr R C Terry (Chairman), Messrs M Jeffery,
R Holroyd, B Morgan

Finance Committee: Mr D Holmes (Chairman), Messrs R Holroyd,
R Terry, P Murphy

Election of Parish Council Representatives with Special Responsibilities

Woolfords Lane Cemetery Mr A Jones

Recreation Grounds

- Burford Lodge Mr R Holroyd
- Thursley Road Mr M Jeffery

Public Rights of Way Mr P Murphy

Highways Mr R Terry

Media Contact Mr D Holmes

Elstead Village Publicity Mrs S Place

Village Halls Representative Mrs A Thomas

Spring Clean Day Organiser Vacancy

Thursley Road Pavilion Trust Committee
(Parish Council Representative)

Mr R C Terry
Mr M Jeffery

Mr D Holmes (to attend in the absence of the above)

Playgrounds Committee

Mr P Murphy (Chairman)
Mrs A Thomas
Mr A Jones
Mrs S Place

3.0 MINUTES: The minutes of the last meeting were agreed and signed.

4.0 MATTERS ARISING

- 875 Tree maintenance works - an order has been placed and the surveys will be undertaken shortly.
- 1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group. This is currently outstanding and is dependant on funding.
- 1209 Burford Lodge Recreation Ground - The two benches were awaiting installation, an order has been placed for this.
- 1216 Following the reply to Mr Murphy's letter from WBC on the issue associated with Section 106 agreements, no clear statement had as yet been issued by WBC. Mr Murphy has asked for a copy of WBC's policy statement on S106. Mr Terry also stated that the Government Office was reviewing the matter. WBC have a draft policy, but this was being reviewed by WBC Members. Further information would be again sought on this issue.
- 1232 Advertising Posters In The Village – This was reviewed by the Waverley Committee Task Group, but the outcome was disappointing in that SCC did not allow posters on its land due to Health and Safety reasons. Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further. Cllr Harmer advised that he was trying to get a Policy in place through SCC, so that delegation could be given to Parish Council to sets its own policy on advertising. Outcome awaited.
- 1241 Further to the concerns on Countryline bus services turning at Beacon View Road, Mr Jeffery would discuss the issue with the bus driver to try and resolve the problem.
- 1276 Mr Holmes and Mr Jeffery have spoken to the Head teacher at the School on the problems with drop off and pick up times and the parking issues. This was still an issue and was ongoing.
- 1277 Burford Lodge Entrance - surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter. However, they advised that the matter was a SCC issue. Cllr Harmer asked Mr Terry to

provide him a map of the exact area and location of the gully so that he could raise the issue with highways maintenance.

- 1303 It was asked when the Police would be holding their Village talk on Neighbourhood Panels. Mr Holmes advised WPC Barnett was no longer currently available and her role was now been taken over by PC D Berridge and he could be contacted on 0845 1252222 ext 3294.
- 1329 Elstead Marathon -The 7th Farnham Scout Group has now provided their organiser's risk assessments and a copy of their insurances.
- 1328 SCC Highway Engineer – Road Safety Measures - Mr Holmes and Mr Jeffery met with Mr S Hall from SCC Highways and reviewed the current outstanding maintenance issues. In addition, Mr Hall would provide the Parish Council with a large-scale map of the Village, so that any views on ways to improve Elstead traffic management could be undertaken with the funding being set aside by SCC. Messrs Holmes, Jeffery also discussed the matter with Mrs A Tann, the Head teacher at the School. It was suggested that a special meeting be set up to review traffic management issues and provide options. When this had been undertaken, Mr Hall would be asked to attend a Parish Council meeting to seek his views on such traffic management measures that could be undertaken in the village with the funds available.
- 1335 Beacon View Road - Flooding - A local resident, adjacent to the Thursley Road recreation ground, has raised concerns with Mr Holmes in regard to problems associated with flooding coming off the Thursley Road recreation ground. Whilst this was noted as a concern, little could be done to alleviate the problem.
- 1343 Mr Holmes advised that the Football Club had still not removed the goal posts on Burford Lodge Recreation Ground. The Clerk reported that he had written to the Football Club on numerous occasions and had requested that they be re-sited as agreed. The Clerk agreed that he would again speak to the Football Club representative, to determine when the outstanding issues would be dealt with. It was also noted that a local Football Club may be interested to rent the pitch, this would be followed up.
- 1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work.

5.0 CODE OF CONDUCT

- 1348 Further to the revised Model Code of Conduct that came into force on the 3 May 2007, the Parish Council adopted the revised Code without any amendments.

6.0 DECLARATIONS OF OFFICE AND REGISTER OF INTERESTS

1349 Members completed their declarations of acceptance of office and also completed the Register of Interests.

7.0 HELP IN ELSTEAD

1350 A request for a grant was received from Help in Elstead, a local group who provide support to local residents. It was proposed by Mr Terry and seconded by Mr Murphy that a grant of £250.00 be given. All those members present agreed this. Mr Morgan raised the point of why they needed to keep £800 in the accounts. It was suggested that this was necessary for any liability that may occur.

8.0 BURFORD LODGE RECREATION GROUND PLAY EQUIPMENT

1351 Further to the agreement of the Parish Council to proceed with the purchase of the new equipment as reviewed under item 1343 of the previous minutes, it was agreed that Messrs Holmes, Jones and Mrs Thomas should inspect the piece of equipment installed locally. This inspection was undertaken and it was then felt that the piece was too adventurous for smaller children and was felt unsuitable. A further meeting was held on the 9 May with a representative from Kompan Ltd, the chosen company and a debate ensued on the current proposal and a further option on the type and size of the equipment now proposed. Two proposals were given:

Option 1 - It was proposed by Mr Murphy and seconded by Mr Terry that the alternative piece of equipment, referenced Boulder should be purchased.

Option 2 – It was proposed by Mr Morgan and seconded by Mr Jones that the alternative piece of equipment, referenced Skyline should be purchased.

Following a vote it was agreed to proceed with option 1, an alternative quotation would be sought.

Mr Morgan also raised the issue of providing additional facilities for older children in the future.

9.0 WBC STANDARDS COMMITTEE

1352 The Parish Council have been asked to nominate a Parish Councillor to stand for the current vacancy. It was agreed that Mr Terry be nominated.

10.0 SCAPTC NOMINATION

1353 The Parish Council have been asked to nominate a Parish Councillor to stand for the current vacancy. It was agreed that Mr Jones be nominated Mr Morgan would be substitute if Mr Jones was elected to the management committee at SCAPTC.

11.0 PLANNING APPLICATIONS

1354 The Parish Council has received a number of planning applications. It was agreed to hold a meeting in the 29 May 2007 to review the applications.

12.0 REPORTS AND DOCUMENTS RECEIVED

1355 The reports received were noted.

13.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1356 The reports received were noted.

1357 SCAPTC has reissued its terms of reference for consultation for Parish Council confirmation prior to its issue to their AGM. The Parish Council requested a summary of the changes before it could approve them.

14.0 CORRESPONDENCE

1358 A letter had been received by Mr Holmes from Mr Beaton, the Tree Warden, that he was standing down. This was noted and Mr Holmes has written to him and thanked him for the works he had undertaken in the past.

1359 Mr Holmes has received a copy of a letter presented to him by Mrs Ragless, a local resident, from Mr J Hunt MP, on the current traffic problems in the Village and the lack of Police presence. The contents were noted and it was hoped that these matters could be dealt with when a review was made on traffic management. However, Policing was a different matter and Mr Morgan would raise this as he was on the Local Strategic Partnership. It was also suggested that Inspector Weaver be asked to attend a Parish Council meeting to explain current Police policy on Villages.

15.0 ACCOUNTS FOR PAYMENT

1360 Accounts for payment:

The following accounts for May were passed for payment: £

* C P Newman	-	May salary WPC, Mileage photocopies, postage,	464.61
* Tim Knight	-	Repairs to Burford Lodge pavilion building	336.00
* R D Baker	-	Grounds maintenance	582.00
* A D Jones	-	Plants for war memorial	33.42 +
* PWLB	-	Loan payment	1,105.45

+ Mr Jones declared an interest that noted

16.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

- 1361 A request had been received from the Pre-School to hold an event at the Thursley Road Recreation Ground on the 15 July and this was agreed.
- 1362 Mr Jeffery requested that a meeting of the Emergency Committee should be held to agree its terms of reference. This was agreed.

17.0 MATTERS RAISED BY PARISHIONERS

- 1363 A question was raised in relation to when SCC undertook the weed spraying of footpaths and verges. Cllr Harmer suggested that if Parishioners had any issues on SCC maintenance, that they should call the hotline number given previously and as published in the Village News.
- 1364 It was noted that the Moat sign still said Thursley. This would be changed in due course to Elstead.

Meeting closed 21.30

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – March 2007

Next Review: August 2007

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
170	Thursley Road recreation Ground	3	Review existing trees condition	EPC	ongoing	Order placed
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
190	Burford Rec	3	Manhole cover needs replacement	EPC	06/05	outstanding
191	Thursley Rd Recreation Grd	3	New bins requested. 4 no	EPC	12/06	Order placed
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Order placed
229	Burford Recreation Grd	3	Play surface vandalised.	EPC	12/06	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
302	Thursley Rd Recreation Grd	1	Ditches formed by persons unknown	EPC	01/07	These have now been filled in.
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	3	Various works as noted	EPC	01/07	Works ongoing
309	Woolfords Cemetery	1	Various tress down and need removal	EPC	03/07	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
193	Westhill/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC/WBC	06/06	Mr Terry to review with WBC
		1	Verge needs tidy up again since last time.		01/07	
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer
211	Areas that need vegetation to be cleared away or brambles cutting back:	1	May Cottages Milford Rd 5 Allendale Cottages Thursley Rd	Owners	12/05	

226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Waterboard	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Little Wilton	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	1	Drains blocked	SCC	03/07	
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	

