

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 18 June 2007, commencing at 7.30pm**

Present: Messrs R C Terry (Chairman), A Jones, R Holroyd,  
M Jeffery, Mrs A Thomas, Mrs S Place  
Mr B Morgan also attending, Cllr D Harmer SCC,  
1 public and 1 press.

Apologies for absence: - Mr D Holmes, Mr P Murphy

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 875 Tree maintenance works - an order has been placed and the surveys will be undertaken shortly.
- 1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group. This is currently outstanding and is dependant on funding.
- 1209 Recreation Ground - The two benches were awaiting installation. An order has been placed for this.
- 1232 Advertising posters in the village – This was reviewed by the Waverley Committee Task Group, but the outcome was disappointing, in that SCC did not allow posters on its land due to Health and Safety reasons. Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further. Cllr Harmer advised that he was trying to get a Policy in place through SCC, so that delegation could be given to Parish Council to sets its own policy on advertising. Outcome awaited.
- 1241 Further to the concerns of Countryline bus services turning at Beacon View Road, Mr Jeffery discussed the matter with the bus driver and pointed out the problems, therefore asking her to turn at Woolfords Lane. She agreed to do this. It was also noted that Mr Hall, SCC Highways, was investigating the possible introduction of a bus lay-by.
- 1277 Burford Lodge Entrance - Surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter. However, they advised that the matter was a SCC issue. Cllr Harmer asked Mr Terry to provide him a map of the exact area and location of the gully, so that he could raise the issue with highways maintenance.

- 1303 It was asked when the Police would be holding their Village talk on Neighbourhood Panels. Mr Holmes advised WPC Barnett was no longer currently available and her role has now been taken over by PC D Berridge and he could be contacted on 0845 1252222 ext 3294. Mrs Place suggested that this information should be included in the Village News. It was also suggested that PC Berridge be asked to attend the Parish Council meeting every three months, so that he could appraise the Council of what was currently happening in the village and surrounding areas.
- 1328 SCC Highway Engineer – Road Safety Measures - It was suggested that a special meeting be set up to review traffic management issues and provide options. When this had been undertaken, Mr Hall would be asked to attend a Parish Council meeting to seek his views on such traffic management measures that could be undertaken in the village with the funds available. Cllr Harmer was also asked to be present. The Clerk would arrange a meeting of the relevant parties.
- 1343 The Clerk reported that the Football Club had still not removed the goal posts on Burford Lodge Recreation Ground. It was hoped that they would be removed shortly. The situation was in hand.
- 1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work.
- 1357 SCAPTC has reissued its terms of reference for consultation for Parish Council confirmation prior to its issue to their AGM. The Parish Council requested a summary of the changes before it could approve them.
- 1363 A question was raised in relation to when SCC undertook the weed spraying of footpaths and verges. Cllr Harmer suggested that if Parishioners had any issues on SCC maintenance, they should call the hotline number given previously, as published in the Village News.

### **3.0 BURFORD LODGE RECREATION GROUND PLAY EQUIPMENT**

- 1365 It was agreed that the Clerk would obtain further quotes for the installation of play equipment in time for the next meeting. When these had been obtained, it was agreed that an order would be placed for the new equipment and the Sub-Committee would meet on site to agree the siting of it.

### **4.0 PLANNING MEETING**

- 1366 The minutes of the planning meeting held on the 29 May 2007 were noted.

## **5.0 ELSTEAD VILLAGE TENNIS CLUB**

- 1367 A request had been received for the existing lease to be reviewed to include the new tennis courts proposed. This was agreed, subject to the courts being sited closer to the existing Pavilion. As discussed previously, it was suggested and agreed that a site visit should be held with the Tennis Club to agree the final layout. Mrs Thomas declared an interest in the item and did not comment.

## **6.0 WBC LOCAL STRATEGIC PARTNERSHIP**

- 1368 The Parish Council have been asked to nominate a Parish Councillor to stand for the current vacancy. It was resolved that Mrs Place be nominated.

## **7.0 ELSTEAD VILLAGE HALL GRANT**

- 1369 A request has been received from the Village Hall for a grant. Following a general debate, no firm conclusion was reached. Mrs Thomas, as the Parish Council's representative, would attend the AGM and report back to the next Parish Council meeting, prior to any grant being given.

## **8.0 PARISH COUNCIL WALK**

- 1370 The next Parish Walk would be held on the 21 July 2007. Details would be in the next edition of the Village News.

## **9.0 PLANNING APPLICATIONS**

- 1371 The Parish Council reviewed the following planning applications.

WA07/1187 Erection of extensions  
30/05/2007 Westholme, Hookley Lane, Elstead  
Easting : 491306 Northing : 143296

**The Council have no objection.**

WA07/1188 Erection of extensions and alterations  
30/05/2007 3 Burford Lodge, Burford Lea, Elstead  
Easting : 491606 Northing : 143521

**The Council have no objection. However, concern was raised that the front elevation was not shown on the drawings. It was therefore hoped that the new works would match the front elevation.**

WA07/1190 Erection of extensions and alterations (revision of WA07/0396)  
22/05/2007 Brixham, Thursley Road, Elstead  
Easting : 490334 Northing : 143129

**The Council have no objection**

WA07/1224 Erection of extensions and alterations  
04/06/2007 Beechwood, Ham Lane, Elstead  
Easting : 491067 Northing : 143737

**The Council have no objection**

**10.0 REPORT FROM CLLR HARMER SCC ISSUES**

1372 Cllr Harmer gave an overview of the various issues related to Parish Councils in the area. These ranged from school allocations and how he was hoping for this to be reviewed and highway issues and how the Council could be involved relative to Elstead issues. It was also noted that Cllr Harmer had an allocation of between £2,000-2,500 for related issues for specific capital works. A request for such funding should be made by September 2007. The Parish Council would review this. Members are asked to consider this.

**11.0 REPORTS AND DOCUMENTS RECEIVED**

1373 The reports received were noted.

**12.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1374 The reports received were noted.

**13.0 CORRESPONDENCE- -**

**14.0 ACCOUNTS FOR PAYMENT**

1375 Accounts for payment:

The following accounts for June were passed for payment: £

* <b>C P Newman</b>	-	June salary WPC, Mileage photocopies, postage, meetings	502.00
* <b>Tim Knight</b>	-	Repairs to Burford Lodge pavilion building, cemetery works	158.00
* <b>R D Baker</b>	-	Grounds maintenance	816.00
* <b>Southern Electric</b>	-	Burford Lodge Pavilion power used	28.89
* <b>South East Water</b>	-	Burford Lodge Pavilion water	42.84
* <b>Mr D Holmes</b>	-	Chairman's allowance	85.00
* <b>Help in Elstead</b>	-	Grant aid	250.00

## **15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

- 1376 A number of village maintenance items were raised and would be attended to, mainly overhanging vegetation.
- 1377 Concern was expressed that a banner for blood donors was sited on the bridge and was a hazard and should be removed.
- 1378 It was noted of the lack of grounds maintenance works that should be undertaken by WBC, but was not being carried out. Mr Morgan agreed to contact WBC on the matter.
- 1379 It was suggested that car parking at Burford Lodge Recreation Ground should be reviewed in the light of the proposed extra courts and the possible increase when the new play equipment is installed. This would be reviewed at a later date.
- 1380 St James Church it was noted that the new works to the boundary walls was still covered in sacking and was unsightly and should now be removed. The matter would be referred to the PCC for action.
- 1381 Mr Morgan raised the issue of the telecommunications mast that had recently been reviewed under planning. Mr Terry gave an appraisal of the situation and for the reasoning taken by the Parish Council. This was acknowledged.
- 1382 Mr Jones gave a review of the Woolfords Lane Cemetery and a number of suggestions made. These would be reviewed by the Clerk in due course and brought back to the Parish Council for debate and action were necessary.

## **16.0 MATTERS RAISED BY PARISHIONERS**

- 1383 A number of concerns were raised on policing issues and how it would be a benefit to see our local police officer. This noted and it was hoped that PC Berridge would be soon seen in the Village.
- 1384 It was noted that the Old Cemetery needed urgent attention to grounds maintenance. Mr Morgan would take this up with WBC.

**Meeting closed 22.00**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress   4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – March 2007**

**Next Review: August 2007**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
170	Thursley Road recreation Ground	3	Review existing trees condition	EPC	ongoing	Order placed
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
190	Burford Rec	3	Manhole cover needs replacement	EPC	06/05	outstanding
191	Thursley Rd Recreation Grd	3	New bins requested. 4 no	EPC	12/06	Order placed
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Order placed
229	Burford Recreation Grd	3	Play surface vandalised.	EPC	12/06	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
302	Thursley Rd Recreation Grd	1	Ditches formed by persons unknown	EPC	01/07	These have now been filled in.
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	3	Various works as noted	EPC	01/07	Works ongoing
309	Woolfords Cemetery	1	Various tress down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
193	Westhill/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC/WBC	06/06	Mr Terry to review with WBC
		1	Verge needs tidy up again since last time.		01/07	
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer
211	Areas that need vegetation to	1	May Cottages Milford Rd	Owners	12/05	

	be cleared away or brambles cutting back:		5 Allendale Cottages Thursley Rd			
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Little Wilton	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	1	Drains blocked	SCC	03/07	
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	

