

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 18 July 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) P Murphy R C Terry A Jones,  
R Holroyd, M Jeffery, Mrs A Thomas, Mrs S Place  
also attending, Cllr D Harmer SCC 5 public.

Apologies for absence: - Mr B Morgan

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

875 Tree maintenance works – The surveys have now been completed and it was reported that the trees owned by the PC were generally in good order, but should be monitored over the next two years; a risk assessment has been undertaken and was included within the report. It was noted however, that a number of trees have suffered some distress due to “canker”, but this was deemed not to be a problem at this time. A large English Oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months, the ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC.

1088 Mr Holmes reported that he was still awaiting a reply from the Police on the request for a further interactive sign. Cllr Harmer would seek clarification on the issue and raise an agenda item for the next Haslemere Traffic Task Group. This is currently outstanding and is dependant on funding.

1209 Recreation Grounds - The two benches were still awaiting installation. An order has been placed for this.

1232 Advertising posters in the village – This was reviewed by the Waverley Committee Task Group, but the outcome was disappointing, in that SCC did not allow posters on its land due to Health and Safety reasons. Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further. Cllr Harmer advised that he was trying to get a Policy in place through SCC, so that delegation could be given to Parish Council to sets its own policy on advertising. Outcome awaited.

1277 Burford Lodge Entrance - Surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter. However, they advised that the matter was a SCC issue. Mr Terry has provided Cllr Harmer a map of the exact area and location of the gully, so that he could raise the issue with highways maintenance.

- 1303 It was asked when the Police would be holding their Village talk on Neighbourhood Panels. It was also suggested that PC Berridge be asked to attend the Parish Council meeting every three months, so that he could appraise the Council of what was currently happening in the village and surrounding areas. This request would be followed up by Mr Holmes
- 1328 SCC Highway Engineer – Road Safety Measures – The special meeting was set up for the 31 July 2007, to review traffic management issues and provide options. A number of issues were raised and would be discussed at this meeting and seek Mr Hall's SCC Highways views on such traffic management measures that could be undertaken in the village within the funds available. Cllr Harmer would also be present.
- 1343 The Clerk reported that the Football Club had still not removed the goal posts on Burford Lodge Recreation Ground. It was hoped that they would be removed shortly. The situation was in hand.
- 1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work and was chasing him on a regular basis.
- 1357 SCAPTC has reissued its terms of reference for consultation for Parish Council. Mr Jones reported that at the AGM, the changes were rejected by the members and would need to be reviewed again.
- 1365 Burford Lodge Recreation Ground Play Equipment. Following the agreement to obtain extra quotations for the installation of the play equipment, the Clerk presented a statement of costs. This was agreed by the Council and is included in annexe A. It was agreed to place an order for the new equipment. The Sub-Committee agreed to meet on the 1 August 2007 to determine the location of the equipment.
- 1378 Further to the concerns expressed by residents at the lack of grounds maintenance works that should be undertaken by WBC, Mr Morgan has spoken to WBC and a report was given based on the information provided by WBC. Various areas are classed under various headings and are cut according to the criteria set. If additional cuts are required, the Parish Council would be required to provide the extra funding required. WBC felt that the areas set are deemed to be adequate.
- 1367 Elstead Village Tennis Club – The replacement lease was being progressed and would be signed at the appropriate time. It was also requested that the new courts should be re-sited for maximum benefit for the football club and access for the grounds maintenance vehicles. This was agreed. It was also suggested that the car park should be extended to cope with the increased traffic that would now be present. This would be reviewed in due course and also raised with the Tennis Club. Mrs Thomas declared an interest in the item and did not comment.

- 1372 Cllr Harmer gave an overview of the various issues related to Parish Councils in the area. It was also noted that Cllr Harmer had an allocation of between £2,000-2,500 for related issues for specific capital works. A request for such funding should be made by September 2007. Members gave a general review on the various options that could be provided, namely the increase to the Burford Recreation Ground car park extension and provision of additional play equipment for the young children at Burford Lodge. No firm proposal was agreed. This would need to be an ongoing debate and a conclusion agreed by the required date.
- 1380 St James Church - It was noted that the new works to the boundary walls was still covered in sacking and was unsightly and should now be removed. It was confirmed the remedial works have now been agreed and would be undertaken within the next few weeks.
- 1382 Further to the report given by Mr Jones on the Woolfords Lane Cemetery, a number of suggestions were made. These would be reviewed by the Clerk in due course and brought back to the Parish Council for debate and action where necessary.
- 1384 Following the comments made on the Old Cemetery and the need for urgent attention to grounds maintenance, Mr Morgan has spoken to WBC on the matter and it was reported that it would seem that only the main footpaths are cut and the area should be left wild. However, no firm regime is in place, further information to be sought in due course.

### **3.0 PROPOSED SEAT FOR BUS STOP**

- 1385 It has been proposed to install a seat adjacent to the bus stop in Milford Road. The Clerk would investigate options and report back to the next meeting.

### **4.0 EMERGENCY COMMITTEE**

- 1386 It was agreed that this Committee should meet to review its role, should the need arise. The date agreed would be 25 September 2007.

### **5.0 ELSTEAD VILLAGE HALL GRANT**

- 1387 Further to the request from the Village Hall for a grant. Following a general debate and a presentation given by the Village Hall Committee, it was agreed to provide a sum of £1,000.00 from this year's grant fund allocation. It was also requested that the Village Hall Committee advise the Parish Council what grants it has applied for and what the outcomes have been. It was also suggested that the position should be reviewed by the Finance Committee in November for the forthcoming year.

## **6.0 REQUEST TO USE BURFORD RECREATION GROUND**

1388 A request has been received from a local resident to use the car park for a charity event based on the National Garden Scheme. This was agreed in principle. However, further details are to be provided nearer the time for review.

## **7.0 SCC LOCAL PARTNERSHIP TEAM – PARISH REPRESENTATIVE**

1389 A request has been received for this post from SCC to represent the Parish on traffic related issues. It was agreed that Mr Terry would be the parish representative.

## **9.0 PLANNING APPLICATIONS**

1390 It was agreed to hold a separate meeting on the current planning applications; this was agreed for the 23 July 2007.

1391 Following a recent planning application with reference to The Moors, Elstead WBC noted that a comment was returned with the notification to WBC that the property could benefit from listing. Various papers were provided to Members for comment. After a debate it was felt that the matter of listing should not be pursued.

## **10.0 REPORTS AND DOCUMENTS RECEIVED**

1392 The reports received were noted.

## **11.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1393 The reports received were noted.

## **12.0 CORRESPONDENCE**

1394 A request has been received from a local teenager for the provision of a skate ramp at Burford Recreation Ground. Whilst certain Members were sympathetic to this, it was pointed out that the Parish Council needed a structured approach for the whole of the park and not viewed in isolation.

## **13.0 ACCOUNTS FOR PAYMENT**

1395 Accounts for payment:

The following accounts for July were passed for payment: £

* <b>C P Newman</b>	-	July salary WPC, Mileage photocopies, postage, meetings	430.04
* <b>Tim Knight</b>	-	Repairs Woolfords Lane driveway, gravel delivery	410.00

* <b>R D Baker</b>	-	Grounds maintenance	582.00
* <b>Thursley Tree Services</b>	-	Elstead bridge removal of debris	220.00
* <b>PBA Consulting</b>	-	Tree survey report	804.88
* <b>Wybone Ltd</b>	-	New litter bins	187.69
* <b>Elstead United reformed Church</b>		Hire of hall charges	57.50

#### **14.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

1396 It was noted that the Football Floodlights were going to WBC Development Management B Committee on the 18 July 2007 for consideration. Mr Holmes reported that a number of local residents to Burford Lodge were not happy with this current proposal. This matter would be reviewed by the Parish Council as land owners when the outcome of the planning application was known.

1397 It was pointed out the works needed to be undertaken on FP64 & FP65 Mr Murphy agreed to inspect and report any concerns to James Taylor, SCC

#### **15.0 MATTERS RAISED BY PARISHIONERS**

1398 A number of village maintenance items were raised and would be attended to, mainly overhanging vegetation. A report was handed to the Clerk for action.

1399 A presentation was given by the Village Hall Chairman and Treasurer with regard for the need to obtain a grant from the Parish Council, based on the Village Hall's current financial position and the costs required to keep the Village Hall acceptable in terms of what is required. Members, whilst noting the requests, made it clear that the Village Hall should be self funding in terms of revenue and capital expenditure; it was acknowledged that grants were limited for revenue, but more widely available for capital works. The Parish Council would review its position on what help it could provide and lend support were applicable.

**Meeting closed 22.25**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn
170	
190	
229	
302	
211	

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – August 2007**

**Next Review: November2007**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
191	Thursley Rd Recreation Grd	3	New bins requested. 4 no	EPC	12/06	Order placed
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	3	Various works as noted	EPC	01/07	Works ongoing
309	Woolfords Cemetery	1	Various trees down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
313	Burford recreation	1	Roundabout check fixings	EPC	07/07	Mr Holroyd to inspect
314	Burford recreation	1	Moles have returned	EPC	07/07	

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
193	Westhill Close/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC/WBC	06/06	Mr Terry to review with WBC
		1	Verge needs tidy up again since last time.		01/07	
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC

228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Timbers	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	1	Drains blocked	SCC	03/07	
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	

