

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 17 September 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) P Murphy R C Terry A Jones,  
Mr B Morgan, Mrs A Thomas, Mrs S Place, R Holroyd  
also attending, Cllr D Harmer SCC, 5 members of the public.

Apologies for absence: - M Jeffery

**1.0 MINUTES:** The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 875 Tree maintenance works – A large English oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months. The ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC.
- 1209 Recreation grounds - The two benches were still awaiting installation. A new contractor has been appointed to undertake these works.
- 1232 Advertising posters in the village – This was reviewed by the Waverley Committee Task Group, but the outcome was disappointing, in that SCC did not allow posters on its land due to Health and Safety reasons. Mr Holmes was not satisfied with the outcome and asked Cllr Harmer to take the matter further. Cllr Harmer advised that he was trying to get a Policy in place through SCC, so that delegation could be given to Parish Council to sets its own policy on advertising. Outcome still awaited.
- 1277 Burford Lodge entrance - Surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter. However, they advised that the matter was a SCC issue. Mr Terry has provided Cllr Harmer a map of the exact area and location of the gully, so that he could raise the issue with highways maintenance. Outstanding.
- 1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work and was chasing him on a regular basis.
- 1365 Burford Lodge recreation ground play equipment - It was agreed to place an order for the new equipment. However, it was also agreed to apply for a grant from WBC. The Sub-Committee met on the 1 August 2007 and agreed a location for the equipment.
- 1367 Elstead Village Tennis Club – The matter associated with the additional courts and car parking was ongoing.

- 1372 Cllr Harmer gave an overview of the various issues related to Parish Councils in the area. It was also noted that Cllr Harmer had an allocation of between £2,000-2,500 for related issues for specific capital works. A request for such funding should now be made by no later than October 2007. Members gave a general review on the various options that could be provided, namely the increase to the Burford Recreation Ground car park extension and provision of additional play equipment for the young children at Burford Lodge. No firm proposal was agreed. This would need to be an ongoing debate and a conclusion agreed by the required date. It was also pointed out that all areas of the Parish should be considered and not just Burford Lodge Recreation Ground.
- 1378 Further to the concerns expressed by residents at the lack of grounds maintenance works that should be undertaken by WBC, Mr Morgan has spoken to WBC and a report was given based on the information provided by them. Various areas are classed under various headings and are cut according to the criteria set. If additional cuts are required, the Parish Council would be required to provide the extra funding required. WBC felt that the areas set are deemed to be adequate. It was agreed that members should monitor the situation.
- 1380 St James Church - It was noted that the new works to the boundary walls was still covered in sacking and was unsightly, so should now be removed. It was confirmed the remedial works have now been agreed and would be undertaken within the next few weeks.
- 1382 Further to the report given by Mr Jones on the Woolfords Lane Cemetery, a number of suggestions were made. These would be reviewed by the Clerk in due course and brought back to the Parish Council for debate and action where necessary.
- 1384 Following the recent comments made on the Old Cemetery and the need for urgent attention to grounds maintenance, Mr Morgan had reported this to WBC. It was reported that it would seem that only the main footpaths are cut and the area should be left wild. However, no firm regime is in place. Mr Morgan agreed to pursue the matter further when he was aware of specific complaints. It was however reported that the hedges have now been cut and areas of grass cutting had been progressed. This was welcomed by Members.
- 1387 Elstead Village Hall grant – A meeting was arranged with Mr Holmes, Mr Morgan and Mrs Thomas for them to meet the management committee to review their needs and decide the help which could be provided by the Parish Council.
- 1397 It was pointed out the works needed to be undertaken on FP64 & FP65. Mr Murphy agreed to inspect and report any concerns to James Taylor, SCC.

- 1400 Foot and Mouth - Following the recent outbreak of foot and mouth in the area and the concerns expressed previously, it was agreed that Mr Holmes should write to the Leader of SCC to suggest that Parish Councils should also be consulted and offer support. Cllr Harmer also commented that the Minister of State was being consulted on this issue. A draft had been circulated and Mr Murphy was asked to comment on the draft. Mr Holmes read out the first draft and Members agreed its contents.
- 1402 Seat for bus stop - It has been proposed to install a seat adjacent to the bus stop in Milford Road. Approval for its sitting would now be sought from SCC. Mr Holmes agreed to follow up this item.
- 1403 Further to the matters relating to the traffic management issues with SCC, Mr Morgan presented a proposed layout of the speed limit alterations suggested by SCC for information. It was agreed that Mr Hall SCC and Members be asked to review those suggestions at a separate meeting. This was agreed. Mr Holmes will arrange this.
- 1405 Neighbourhood Police Meeting - The meeting was held on 21 August 2007. It was also suggested that PC Berridge be asked to attend the Parish Council meeting every three months so that he could appraise the Council of what was currently happening in the village and surrounding areas. This request would be followed up by Mr Holmes. It was also noted that a review of speeding through the village would be undertaken by PC Berridge and a report would be given at the next Neighbourhood meeting in three months time.

### **3.0 CODE OF CONDUCT**

- 1420 Members agreed the inclusion of Clause 12 (2) in the Code of Conduct.

### **4.0 BANK RECONCILIATION**

- 1421 The Clerk gave a report and summary of the current bank statement and costs against the set budget. This was noted.
- 1422 Following a review of the budget, it was suggested that further grants may be possible. However, this would depend on what was currently in the Parish Council's programme.

### **5.0 PLANNING COMMITTEE**

- 1423 It was agreed that an additional planning member was required and members agreed that Mr Jones be co-opted to the Committee. This was agreed.

### **6.0 EMERGENCY COMMITTEE**

- 1424 It was agreed that an additional member was required and members agreed that Mr Morgan be co-opted to the Committee. This was agreed. The first meeting would be held on the 28 September 2007.

## **7.0 AUDIT RETURN**

1425 The Clerk asked that Members should see the annual return for their information. This was noted.

## **8.0 PLANNING APPLICATIONS**

1426 A number of planning application have been received. It was agreed that a separate meeting would be held to review them. The date to be agreed by the Clerk.

## **9.0 BURFORD LODGE RECREATION GROUND – FLOODLIGHTS**

1427 Following a general debate on the report as issued regarding the installation of the floodlights, Members agreed the final recommendation contained in exempt Annexe A.

## **10.0 REPORTS AND DOCUMENTS RECEIVED**

1428 The reports received were noted.

## **11.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1429 The reports received were noted.

## **12.0 CORRESPONDENCE**

1430 A letter has been received in response to the article in the Village News with regard to the traffic management report. The letter was one of support in relation to moving the 40mph speed limits.

1431 Concerns were expressed by two local residents again about the ditch at the rear of Hookley Lane and the fact that it was blocked. The Parish Council are not in a position to help on this matter, as the ditch belongs to a local land owner, so it's a private matte. WBC have been involved, but to date little has been achieved on this matter. Mr Jones agreed to speak to the local residents affected.

1432 The CPRE have contacted the Parish Council about renewing its membership. The Parish Council agreed to review this matter again.

### **13.0 ACCOUNTS FOR PAYMENT**

1433 Accounts for payment:

The following accounts for September were passed for payment: £

*	<b>C P Newman</b>	- Salary September, meetings, copies, mileage	549.16
*	<b>R D Baker</b>	- Grounds maintenance	633.00
*	<b>Tim Knight</b>	- Maintenance cemetery	215.00
*	<b>Mr D Holmes</b>	- Chairman's allowance	85.00

### **14.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

1434 Members made a number of observations on matters contained within the body of the meeting.

### **15.0 MATTERS RAISED BY PARISHIONERS**

1435 Parishioners made a number of observations on matters affecting the Village. These have been incorporated within the body of the meeting.

1436 Footpaths and pot holes were again raised. Mr Terry agreed to report these issues to SCC Highways.

**Meeting closed 22.15**

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

**ELSTEAD PARISH COUNCIL**

**Village Maintenance – August 2007**

**Next Review: November2007**

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
191	Thursley Rd Recreation Grd	3	New bins requested. 4 no	EPC	12/06	Order placed
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
304	Cleaning and maintenance issues Buford Pavilion and Woolfords Lane building	3	Various works as noted	EPC	01/07	Works ongoing
309	Woolfords Cemetery	1	Various trees down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
313	Burford recreation	1	Roundabout check fixings	EPC	07/07	Mr Holroyd to inspect
314	Burford recreation	1	Moles have returned	EPC	07/07	
315	Woolfords Cemetery	1	Certain graves need cutting	EPC	08/07	Review implications to PC
316	Village greens	1	Tree has been vandalised	EPC	08/07	Mr Holmes to review

<b>Item</b>	<b>Location</b>	<b>Category</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
193	Westhill Close/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	
208	Milford Rd Antique shop	1 1	Flooding adjacent to shop needs review Verge needs tidy up again since last time.	SCC/WBC	06/06 01/07	Mr Terry to review with WBC
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer

226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC
303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Timbers	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	4	Drains blocked	SCC	03/07	Complete
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	

