

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 15 October 2007, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) P Murphy A Jones, M Jeffery
Mrs A Thomas, Mrs S Place, R Holroyd
also attending 3 members of the public and 1 press

Apologies for absence: - R C Terry, Mr B Morgan, Cllr D Harmer SCC

1.0 MINUTES: The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 875 Tree maintenance works – A large English Oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months, the ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC.
- 1209 Recreation Grounds - The two benches were still awaiting installation. A new Contractor has been appointed to undertake these works. Mr Jeffery is liasing with A J Tracy.
- 1232 Advertising posters in the village – This was reviewed by the Waverley Committee Task Group, but the outcome was disappointing, in that SCC did not allow posters on its land due to Health and Safety reasons. Cllr Harmer advised that he was trying to get a Policy in place through SCC, so that delegation could be given to Parish Council to sets its own policy on advertising. Outcome still awaited.
- 1277 Burford Lodge Entrance - Surface water was coming off the Milford Road and flooding into the drives. Mr Terry spoke to WBC on the matter. However, they advised that the matter was a SCC issue. Mr Terry has provided Cllr Harmer a map of the exact area and location of the gully, so that he could raise the issue with highways maintenance. Outstanding.
- 1345 Mr Murphy requested that the broken fence posts around the Thursley Road Recreation Ground be replaced. The Clerk reported that he had asked the local fencing contractor to undertake this work and was chasing him on a regular basis. Mr Jeffery was liasing with the Contractor.
- 1365 Burford Lodge Recreation Ground Play Equipment. It was agreed to place an order for the new equipment. However, it was also agreed to apply for a grant from WBC. The Sub-Committee met on the 1 August 2007 and agreed a location for the equipment. Outcome of the Grant awaited. Mr Murphy suggested that WBC be contacted as the Grant should have been confirmed by now.
- 1367 Elstead Village Tennis Club – The matter associated with the additional courts and car parking was ongoing.

- 1372 Following Cllr Harmer's allocation of between £2,000-2,500 for related issues for specific capital works, a request for such funding should be made to him by no later than October 2007. Members gave a general review on the various options that could be provided:
1. Additional play equipment for the young children at Burford Lodge.
 2. Village Hall, but they would need to contact Cllr Harmer direct.
 3. Provision of extra funding for the Elstead Football Club upgraded lighting.
- 1382 Further to the report given by Mr Jones on the Woolfords Lane Cemetery, a number of suggestions were made. These would be reviewed by the Clerk in due course and brought back to the Parish Council for debate and action where necessary. It was suggested that all Members should visit the Cemetery prior to the next meeting, so that a view could be reached on what should be undertaken and what funding may be required for the next financial year.
- 1387 Elstead Village Hall Grant – A meeting was still to be arranged.
- 1397 It was pointed out the works needed to be undertaken on FP64 & FP65. Mr Murphy agreed to inspect and confirm that the works had been undertaken.
- 1402 Seat for bus stop- Approval for its siting has now been agreed with SCC, but WBC also needs to approve it. Clerk agreed to follow up this item.
- 1403 Further to the matters relating to the traffic management issues with SCC, Mr Morgan presented a proposed layout of the speed limit alterations suggested by SCC for information. It was agreed that Mr Hall SCC and Members be asked to review those suggestions at a separate meeting. This was agreed. Mr Holmes agreed to arrange this.
- 1405 Neighbourhood Police Meeting - It was also suggested that PC Berridge be asked to attend the Parish Council's next meeting, so that he could update Members on what was currently happening in the village and surrounding areas. This request would be followed up by Mr Holmes.
- 1431 Following the recent concerns expressed by two local residents again, about the ditch at the rear of Hookley Lane and the fact that it was blocked. The Parish Council are not in a position to help on this matter, as the ditch belongs to a local land owner, so it's a private matter. Mr Jones has spoken to the local residents affected, he has also reported the ditch blocked to WBC.
- 1432 The CPRE have contacted the Parish Council about renewing its membership, the Parish Council agreed to review this matter again at the next meeting.

3.0 PLANNING MEETING

- 1437 The minutes of the planning meeting held on the 4 October 2007 were noted.

4.0 EMERGENCY MEETING

1438 The minutes of the emergency meeting held on the 28 September 2007 were noted. It was agreed to move this forward. In addition, it was also suggested that we contact Rev Lang, who was involved with the Surrey Local Resilience Forum to see what was being reviewed by this group.

5.0 BURFORD LODGE FLOODLIGHTS MEETING

1439 The minutes of the Special Council Meeting held on the 9 September 2007 were noted. It was agreed to write and confirm the Parish Council's position to the local residents. Mr Murphy agreed to draft a response.

6.0 TRAFFIC MANAGEMENT ISSUES

1440 Mr Holmes gave a review of the recent meeting held on site with Mr Hall SCC Highways to consider the current suggested proposals for traffic management. The extra signage and gates location at the 3 entry points to the Village were agreed with Mr Hall who would implement the works in due course.

7.0 PLANNING APPLICATIONS

1441 WA07/2126 Construction of dormers and alterations to existing bungalow to
27/09/2007 form a chalet bungalow.
Teddesley, Lower Ham Lane, Elstead
Easting : 491211 Northing : 143726

The Council have no objection

8.0 FINANCE COMMITTEE

1442 A general review was given on suggested funding requirements for the next financial year. Following a general debate a number of suggestions were made:

1. Provide additional grant assistance to the Village Hall.
2. Additional permanent additional car parking at Burford Lodge Recreation Ground.
3. Additional play equipment Burford Lodge Recreation Ground.
4. Additional play equipment Thursley Road Recreation Ground.
5. Provide replacement fencing to play area Thursley Road Recreation Ground.
6. Carry out extra works to upgrade showers Burford Lodge Pavilion, especially as we now have regular bookings. It was also suggested that we should "ring fence" monies obtained from letting to support a new pavilion for the future.

It was also suggested that any Section 106 possible monies should monitored and approaches made to WBC at the appropriate time.

9.0 REPORTS AND DOCUMENTS RECEIVED

1443 The reports received were noted.

1444 A copy of the Elstead (Thursley Road) Recreational Trust AGM minutes held on the 9 September 2007 were noted. It was however pointed out, that parking was sometimes an issue, but was being resolved. Also, the landscaping was awaiting completion by the Garden Club.

10.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1445 The reports received were noted.

11.0 CORRESPONDENCE

1446 A request has been received for the introduction of the provision of drop kerbs outside the Doctors Surgery. It was agreed to connect Mr Hall SCC Highways on the matter.

12.0 ACCOUNTS FOR PAYMENT

1447 Accounts for payment:

The following accounts for October were passed for payment: £

*	C P Newman	-	October salary WPC, Mileage photocopies, postage, meeting	545.80
*	R D Baker	-	Grounds maintenance recreation grounds	470.00
*	Elstead United Reformed Church	-	Hire of hall	57.50
*	Information Commissioner	-	Data protection act renewal	35.00
*	Witley Parish Council	-	Advert for Code of Conduct	16.78

13.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1448 Members made a number of observations on matter contained within the body of the meeting.

14.0 MATTERS RAISED BY PARISHIONERS

1449 Parishioners made a number of observations on matters effecting Village maintenance these have been incorporated within the body of the meeting.

Meeting closed 21.25

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn
304	
314	

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – August 2007

Next Review: November2007

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
191	Thursley Rd Recreation Grd	3	New bins requested. 4 no	EPC	12/06	Order placed
192	Thursley Rd Recreation Grd	1	Extra dog signs suggested 4 no required	EPC	12/06	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC	01/07	
309	Woolfords Cemetery	1	Various trees down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
313	Burford recreation	1	Roundabout check fixings	EPC	07/07	Mr Holroyd to inspect
314	Burford recreation	1	Moles have returned	EPC	07/07	
316	Village greens	1	Tree has been vandalised	EPC	08/07	Mr Holmes to review
317	Woolfords Cemetery	1	Review fire break	EPC	10/07	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
193	Westhill Close/Lindos Beacon View	1	Footpath overgrown- outstanding	WBC	12/05 03/07	
208	Milford Rd Antique shop	1	Flooding adjacent to shop needs review	SCC/WBC	06/06	Mr Terry to review with WBC
		1	Verge needs tidy up again since last time.		01/07	
210	Springfield Area	1	Drains need clearing again – may not be done awaiting review	SCC	12/05	Sent to Cllr Harmer
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC
228	Village green sign	1	Give way sign leaning	SCC	12/06	SCC

303	Springfield Beggars Folly, Milford Road	1	Overgrown branches	Owners	02/07	
305	Timbers	1	Manhole dropped	SCC	03/07	
306	Farnham road	1	Possible spring in bank	SCC	03/07	
307	Seale Road Turners Farm	4	Drains blocked	SCC	03/07	Complete
308	Farnham Road, Mill	1	Trees down in river	Natural England	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
318	Bollard outside Woolpack	1	Concrete bollard been knocked over	SCC	10/07	
319	Bloomfield	1	Grass needs cutting	SCC	10/07	

