

**The Annual Parish Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Tuesday 27 May 2008, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery
R Holroyd, R C Terry, Mrs S Place, Mrs A Thomas, Mr B Morgan
Cllr D Harmer SCC.

Apologies for absence: - P Murphy

1.0 ELECTION OF CHAIRMAN: It was resolved that Mr D Holmes be elected
Chairman

2.0 ELECTION OF VICE CHAIRMAN: It was resolved that Mr R C Terry be
elected Vice Chairman.

Election of Committees: It was resolved that the following Committees be
elected, the Chairman and Vice Chairman being
on all committees ex-officio

Emergency Committee: Mr D Holmes (Chairman), Messrs B Morgan
and Mr R Terry

Planning Committee: Mr R C Terry (Chairman), Messrs M Jeffery,
R Holroyd, A Jones

Finance Committee: Mr D Holmes (Chairman), Messrs R Holroyd,
R Terry, P Murphy, B Morgan

Election of Parish Council Representatives with Special Responsibilities

Woolfords Lane Cemetery Mr A Jones

Recreation Grounds

- Burford Lodge Mr R Holroyd
- Thursley Road Mr M Jeffery

Public Rights of Way Mr P Murphy

Highways Mr R Terry

Media Contact Mr D Holmes

Elstead Village Publicity Mrs S Place

Village Halls Representative Mrs A Thomas

Thursley Road Pavilion Trust Committee Mr R C Terry
(Parish Council Representative) Mr M Jeffery

Mr D Holmes (to attend in the absence of the above)

Playgrounds Committee	Mr P Murphy (Chairman) Mrs A Thomas Mr A Jones Mrs S Place
Spring Clean Day Organiser	Vacancy
Smith's Charity Trustees	Mr D Holmes Mr R C Terry Mr M Jeffery Mr R Holroyd Mrs A Tann Dr R Bray Rev W Lang

3.0 MINUTES:

The minutes of the last meeting were agreed and signed.

4.0 MATTERS ARISING

- 875 Tree maintenance works – A large English oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months. The ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC. Also, further trees need attention on Parish Council land and a contractor would be sought to carry out the required works in question: Thursley Road Recreation Ground – Cherry tree removed, Burford Lodge Recreation Ground – Scrub oaks being attended to. Extra tree works have been instructed, as a number of trees need attention on health and safety grounds. Village Green - Two beech trees. It was suggested that Mr Holroyd would speak to Thursley Tree Surgery to see what needed to be done to the two trees. Woolfords Lane – Trees need to be reviewed. This was now being looked at. The oak tree on Church Green needs attention. To be confirmed.
- 1232 Advertising posters in the village – Cllr Harmer advised that he was trying to get a policy in place through SCC to define advertising. It was hoped that delegation could be given to Parish Council to sets its own policy on advertising. Currently on hold with SCC.
- 1277 Burford Lodge Entrance - Surface water was coming off the Milford Road and flooding into the drives. Cllr Harmer would review this matter and other related issues in the Village, as he was undertaking a site inspection within the next two weeks. He would also ask Mr Holmes and Mr Jeffery to attend. Outstanding.
- 1345 Mr Jeffery reported that the fencing was now proceeding at the Thursley Road Recreation Ground. He also reported that he met AJ Tracy on site to review

any outstanding issues. It was also noted that an extra post and railings would be required following the recent damage caused.

- 1365 Burford Lodge Recreation Ground Play Equipment – Awaiting installation and will be installed as soon as the weather permits.
- 1367 Elstead Village Tennis Club – The matter associated with the additional courts and car parking was now complete. The new gate and repairs to the existing fencing to the car park would be replaced in due course.
- 1450 Emergency Committee Meeting - Further to the emergency meeting held last year, Mr Holmes reported that he had provided the Clerk with an updated schedule of possible clubs and organisations to be approached, so that a register could be held. This would be completed shortly by the Clerk.
- 1517 Village Litter Bins - Following the meeting held between Mr Holmes and Mr Redmond of WBC to review the current number of litter bins in the village, it was agreed that a new bin would be provided in Redhouse Lane and this would be provided by WBC. The base is currently in. Two additional bins have been requested to replace the existing bins at Thursley Recreation Ground. This was agreed. Mr Murphy requested a further bin to be provided adjacent to the Pavilion. This was also agreed. It was also noted that the litter bin at Burford Lodge recreation ground was being used by the Tennis Club. Mrs Thomas would talk to them. The bin by the play area has been removed and it was agreed to take no further action at this time on its replacement.
- 1518 Traffic Management Issues - Further to the previous report given, the matter was still ongoing and would be reviewed at the next Waverley Committee. Cllr Harmer also advised that when Mr Hall was ready to issue the traffic orders, a further consultation would be of benefit to again review the current proposals. This was agreed.
- 1519 Burford Lodge Management - It was further requested that the Tennis Club make good the damage caused by the ground works contractor now that the courts have been completed. This was agreed and the matter has been raised with the Tennis Club to carry out the remedial works.
- 1535 It was suggested that the stone bench on the Church Green needed cleaning. To be reviewed.
- 1536 A tree on the bridleway adjacent to Redhouse Lane had been cut down. This has been reported to SCC.
- 1540 Further to the comments made on the fencing erected at the rear of Broomfield play area, Mr Morgan advised that he had approached WBC Housing as this is held by them. In addition to this piece of land, a further area was noted at Hazelwood, which also belonged to the Housing department. Whilst these areas were not maintained by Housing, they could not be let to a single resident on legal grounds. They would also not sell the land, as this could be used for development. Mr Morgan advised that the land could be issued under license to the residents surrounding the sites on a year on year basis. It was

further suggested that if residents were interested in allotments, this may also be possible. However, before the Parish Council could move allotments forward, a suitable request would need to be made to the Parish Council for them to take the matter further. This was also a management issue and had costing implications on the Parish Council to set up and maintain.

- 1541 Burford Lodge Recreation Ground Floodlights. Following the report as issued by the Parish Council's consultants previously, a number of practical issues were noted and could have been suggested. However, after a general debate on the issues raised in the report, it was agreed that the following actions should be taken;
1. Review option 7 of the report with the Football Club and support them with additional funding if required.
 2. Meet with the Football Club to review the situation. It was agreed that Mr Terry, Mr Murphy, Mr Holroyd, Mr Jeffery and the Clerk would attend.
 3. The Football Club should provide the required test certificate for the installation, as without this the Parish Council would not allow the Club to continue to use the floodlights.
 4. Following the meeting with the Football Club, the Parish Council would issue the consultant's report to WBC and seek their comments.

The meeting has yet to be arranged with the Football Club. When this has been undertaken and reported back to the Council, it was agreed to invite those residents affected to a separate meeting.

- 1542 Elstead Speed Limits. Following a general review of the current proposal made by Mr John Holder at SCC, it was suggested by SCC that the 30 limit in Thursley Road should be moved south of Harlequin, with a review to be moved to south of Trossachs. After a general debate it was agreed to follow the SCC recommendations. It was suggested that proper signage be erected.
- 1552 The Parish Council have been asked to support a campaign to stop a proposed quarry development at Eashing Farm under the Surrey Minerals plan, which is currently in consultation stage, as raised under documents received. The Parish Council agreed to support Shackleford Parish Council in objecting to the proposals.

4.0 SURREY HILLS SOCIETY – MEMBERSHIP

- 1557 The Parish Council have been approached by the Surrey Hills Society to ask if it would become a member of the Society to protect the unique rural landscape and character of the Surrey Hills. Following a general debate it was agreed not to become corporate members, but it was suggested that members could become individual members.

5.0 BRITISH LEGION WAR MEMORIAL

- 1558 Mr Jones gave a brief update of the proposed changes to the war memorial, with additional inscriptions being added and the introduction of a memorial plaque being installed in the surrounding wall. In addition, Mr Jones asked the

Parish Council if it could help with the funding of this element. Whilst the Parish Council would support in principle the costs for such works, it was requested before any grant could be given, that Mr Jones provided such information.

Mr Holmes and Mr Morgan declared an interest in this item.

6.0 BURFORD LODGE RECREATION GROUND – TEENAGERS FEASIBILITY STUDY - ADDITIONAL PLAY EQUIPMENT

1559 Mrs Thomas raised the issue of what facilities are provided in the Village for teenagers and what could be provided - skate park, basketball area, table tennis area and general recreation area. It was suggested that further information was needed on possible usage and the need for such facilities. The area for such elements would also need to be considered. It was suggested that the use of the Village website may be a good starting point to gauge a response from teenagers. Mrs Place would speak to the village news editor to see if an e-mail address could be set up to canvas a response and assess the need.

7.0 SCC REPORT BY CLLR HARMER

1560 Cllr Harmer gave an update on the various issues currently outstanding. The main area at this stage was the Surrey Minerals Plan's amendments. He gave a general overview of the primary and secondary objectives based on the changes to second aggregates i.e. Bargate Stone. The current programme is approximately 1 year to reach a final plan and this would then be issued to the Secretary of State for approval or further consultation. It was further commented on with regard to Eashing area and the impact this would have on traffic flows and heavy lorries in the area and also the affects on the surrounding SSI sites.

8.0 REPORTS AND DOCUMENTS RECEIVED

1561 The reports received were noted.

9.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1562 The reports received were noted.

1563 SCAPTC –AGM noted as the 12 July 2008 Mr Morgan and Mr Jones would attend on behalf of the Parish Council.

1564 LORD report. Mr Jones gave a general overview of the campaign to stop lorries using narrow lanes and weight restrictions on bridges in the villages. Mr Morgan advised that he attended the inaugural meeting of the campaign group to see what could be done. However, he felt that the group, whilst having no objections to lorries on country roads, did not have a solution to the problem.

10.0 ACCOUNTS FOR PAYMENT

1565 Accounts for payment:

The following accounts for May were passed for payment:		£
* C P Newman	-May salary WPC, Mileage photocopies, postage, burial	454.28
* G N Baker	-Thursley Road Rec grounds mtnce	288.00
* PWLB	- Loan payment	1,105.45
* South East Water	- Burford Lodge Rec water	151.33
* Southern Electric Plc	- Burford Lodge Rec electric	32.98
* Mr R Stacey	- Burial, stone mason attendance	54.82
* A&S Pest Control	-Mole control Burford Lodge Rec	423.00
* Thursley Tree Services	-Tree works	1,420.00

11.0 CORRESPONDENCE

1566 The Parish Council has received a letter from a young resident asking if additional youth facilities could be provided for such sports as basket ball etc. This would be reviewed on an overall basis in due course.

1567 WBC have issued a letter to canvas support for Towns and Villages asking for a poll entitled 'Love Waverley' to select the best location in Waverley.

13.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1568 Mr Morgan advised that changes to the planning committee system with now in place with regard to speaking and advised that the Parish Council could now raise and speak to planning applications at committee. Previously, the Parish Council could raise the matter with a WBC member to speak on its behalf.

1569 Mrs Thomas raised an item of providing a fence along the full length of the Thursley Road Recreation Ground. Following a general review, no clear way forward was found.

1570 Mr Holroyd raised an issue with regard the back land at Burford Lodge Recreation Ground. A local resident has removed hedges, fenced the area and installed a gate. Concerns were raised as the owners had not approached the Parish Council for approval. The matter would be followed up.

14.0 MATTERS RAISED BY PARISHIONERS

Meeting closed 22.10

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – January 2008

Next Review: June 2008

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Various trees down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
313	Burford recreation	1	Seesaw check fixings	EPC	07/07	Mr Holroyd to inspect
314	Burford recreation	1	Moles have returned	EPC	07/07	Awaiting contact
316	Village greens	1	Tree has been vandalised	EPC	08/07	Mr Holmes to review
317	Woolfords Cemetery	1	Review fire break	EPC	10/07	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
320	Thursley Rec playarea	4	Gate repair	EPC	11/07	done
328	Redhouse lane	1	Fencing and area needs tidy up		01/08	
329	Burford Rec	1	Provision of 2 bollards Ham Lane	EPC	01/08	Order placed

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC
305	Timbers	1	Manhole dropped	SCC	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
319	Bloomfield	1	Grass needs cutting	SCC	10/07	
321	Upper springfield	1	Footpaths covered in moss	SCC	11/07	

322	All areas roads	1	Potholes	SCC	12/07	
323	Old cemetery	1	Fence to be made good	WBC	02/08	
324	St James School	1	Seat outside School causing danger	School	12/07	Mrs Thomas to contact Mrs Tann
325	Thursley Road sub station	1	Dead Elms to be removed	SCC	12/07	
326	Seale Road	1	30mph sign missing	SCC	01/08	
327	Elstead Bridge	1	Bollard needs repair	SCC	01/08	
330	Springfield	1	Tyres dumped	WBC	01/08	
331	Hazelwood	1	Request for extra street light	SCC	01/08	Adjacent old peoples home
333	Hazelwood outside no 2	1	Dislodged kerbs	SCC	01/08	
334	Seale Road	3	Road repairs and signage	SCC	03/08	
335	Bollard back lane	1	Pushed over again	SCC	03/08	
336	Bridge House	1	Branches overhanging pavement	SCC	05/08	

