

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 16 June 2008, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, P Murphy
R Holroyd, R C Terry, Mrs S Place, Mrs A Thomas, Mr B Morgan
Cllr D Harmer SCC, Sgt Berger and 2 members of the public.

Apologies for absence: - M Jeffery

Sgt Berger outlined his current role relative to policing within the area and advised that it was a requirement set by Inspector Dann that the police should play a more active role with Parish Councils. With this in mind, it was agreed that a review would be given to the Parish Council every three months and this was welcomed by Members. Following his review on the current crime information, a number of questions have been raised relative to the persistent riding of motor bikes on Hankley Common and the lack of action taken by the police. Sgt Berger responded that they were not trained for off roading to pursue motor bikes on the heath, but this was to be addressed. Members were generally not happy with this, especially as complaints have been reported with no action taken. Sgt Berger pointed out that this was also a MOD problem. Traffic speeding and parking was also raised and this was being investigated further and reports have been made on the matter.

1.0 MINUTES:

The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

875 Tree maintenance works – A large English oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months. The ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC. Also, further trees need attention on Parish Council land and a contractor would be sought to carry out the required works in question: Village Green -Two beech trees. It was suggested that Mr Holroyd would speak to Thursley Tree Surgery to see what needed to be done to the two trees. Woolfords Lane – the trees need to be reviewed at the bottom of the site. This was now being looked at. The oak tree on Church Green needs attention. To be confirmed.

1232 Advertising posters in the village – Cllr Harmer advised that he was trying to get a policy in place through SCC to define advertising. It was hoped that delegation could be given to Parish Council to sets its own policy on advertising. Currently on hold with SCC.

1277 Burford Lodge Entrance - Surface water was coming off the Milford Road and flooding into the drives. Cllr Harmer would review this matter and other related issues in the Village, as he was undertaking a site inspection within the next two weeks. He would also ask Mr Holmes and Mr Jeffery to attend. Outstanding.

- 1345 It was noted that the fencing at Thursley Road Recreation Ground was now complete, apart from the extra posts required due to the recent vandalism. New posts were awaited. A J Tracy has these on order.
- 1365 Burford Lodge Recreation Ground Play Equipment – The new equipment has now been installed and proving a challenge for the children. The spinner was also installed at the recreation ground. However, it should have been installed at the Thursley Recreation Ground, but it was being well used. With this in mind, a review would be undertaken in due course at providing an extra piece of equipment of a similar type at the Thursley Ground.
- 1367 Elstead Village Tennis Club – The matter associated with the additional courts and car parking was now complete. A separate discussion would now be held with the tennis club on the matter of extending the car park. The Parish Council are prepared to grant aid a percentage of this work, but any plans must be approved by the Parish Council.
- 1450 Emergency Committee Meeting - Further to the emergency meeting held last year, Mr Holmes reported that he had provided the Clerk with an updated schedule of possible clubs and organisations to be approached, so that a register could be held. This would be completed shortly by the Clerk.
- 1517 Village Litter Bins – Regarding the replacement litter bins in the village, WBC agreed that a new bin would be provided in Redhouse Lane and this would be provided by WBC. The base is currently in. Two additional bins have been requested to replace the existing bins at Thursley Recreation Ground and these have been ordered. Mr Murphy requested a further bin to be provided adjacent to the Pavilion. This was also agreed and is on order.
- 1518 Traffic Management Issues - Further to the previous report given, the matter was still ongoing and would be reviewed at the next Waverley Committee. Cllr Harmer also advised that when Mr Hall was ready to issue the traffic orders, a further consultation would be of benefit, to again review the current proposals. This was agreed.
- 1519 Burford Lodge Management - It was further requested that the Tennis Club make good the damage caused by the ground works contractor now that the courts have been completed. This was agreed and the matter has been raised with the Tennis Club to carry out the remedial works.
- 1535 It was suggested that the stone bench on the Church Green needed cleaning. It was agreed to have the bench cleaned.
- 1536 A tree on the bridleway adjacent to Redhouse Lane had been cut down. This has been reported to SCC.
- 1541 Burford Lodge Recreation Ground Floodlights. Following the report as issued by the Parish Council's consultants previously, a number of practical issues were noted and could have been suggested. However, after a general debate on

the issues raised in the report, it was agreed that the following actions should be taken:

1. Review option 7 of the report with the Football Club and support them with additional funding if required.
2. Meet with the Football Club to review the situation. It was agreed that Mr Terry, Mr Murphy, Mr Holroyd, Mr Jeffery and the Clerk would attend.
3. The Football Club should provide the required test certificate for the installation, as without this the Parish Council would not allow the Club to continue to use the floodlights. The Clerk reported that he had written to the Football Club and told them that they are not allowed to use the floodlights until the test certificates have been provided.
4. Following the meeting with the Football Club, the Parish Council would issue the consultant's report to WBC and seek their comments, especially in relation to the planning issues raised by Members and the report as issued.

The meeting has not yet been held with the Football Club. When this has been undertaken and reported back to the Council, it was agreed to invite two representatives of those residents affected to a separate meeting. Mr Holmes has also drafted a letter to all the affected residents in the vicinity of the Burford Lodge, to explain the current position.

- 1542 Elstead Speed Limits. Following a general review of the current proposal made by Mr John Holder at SCC, it was suggested by SCC that the 30 limit in Thursley Road should be moved south of Harlequin, with a review to be moved to south of Trossachs. After a general debate it was agreed to follow the SCC recommendations. It was suggested that proper signage be erected.
- 1570 Mr Holroyd raised an issue with regard to the back land at Burford Lodge Recreation Ground. A local resident had removed hedges, fenced the area and installed a gate. Concerns were raised, as the owners had not approached the Parish Council for approval. Mr Holmes met the resident and reviewed the situation. Whilst in principle the Parish Council could enforce any issues, it was noted that they had erected a secondary fence on Parish Council land. They would be asked to remove this fence. It was also pointed out that the gate installed did not give them any rights of access.

3.0 BURFORD LODGE RECREATION GROUND – TEENAGERS FEASIBILITY STUDY - ADDITIONAL PLAY EQUIPMENT

- 1571 Further to the issues raised previously related to what facilities could be provided in the Village for teenagers, Mrs Place had written an article for the Village News and asked for a response from possible teenage users to gauge their thoughts and ideas. It was also raised that without a response, funding would not be possible from outside bodies. Concerns were also raised at the ongoing general maintenance in the short and long term. Whilst the costs could be covered by the compensatory grant provision, it would need to be managed on a general basis and not on an ad hoc basis, as currently carried out. Further information and a strategy would need to be developed and brought back to the Parish Council.

4.0 ELSTEAD TRAFFIC SCHEME

1572 Mr Holmes has received information from Mr J Hilder, SCC Highways, that the allocated funds for the Parish Council road management improvements had in fact been reduced from £15,000 to £3,000 to advertise and install the speed limit changes. Cllr Harmer pointed out that this change was due to the fact that SCC had in fact over spent the budget provision. Members were disappointed at this change; they then questioned the merit of even undertaking the minor works, as little benefit would be gained on speed limit changes. It was further questioned if the £3,000 could be carried over for next year. This could not be guaranteed to be used for any Elstead projects. It was hoped that Cllr Harmer could seek a review of this issue, as the Parish Council felt let down on this matter.

5.0 ALLOTMENTS

1573 Further to the previous discussions regarding the provision of allotments and was this a requirement of the Parishioners that the Parish Council could explore, discussions have been held with WBC on the available areas of land in the village that could be used and a number of areas have been identified. It was agreed to place a notice in the Village News to seek what the demand was like. Mrs Place agreed to put an item in the Village News and give responses back to Mr Morgan in the first instance.

6.0 WBC CLUSTER MEETING – LOCAL DEVELOPMENT FRAMEWORK

1574 The next meeting of the group would be held on 25 June 2008. Mr Holmes and Mr Jones agreed to attend the meeting. All Members would receive a copy of the pre-meeting notes.

7.0 REPORTS AND DOCUMENTS RECEIVED

1575 The reports received were noted.

8.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1576 The reports received were noted.

1577 SCAPTC – AGM noted as 12 July 2008, Mr Morgan and Mr Jones would attend on behalf of the Parish Council.

1578 South East Regional Sustainability Framework – Handed to Mr Jones who would pass it to Mr Morgan for information.

9.0 ACCOUNTS FOR PAYMENT

1579 Accounts for payment:

The following accounts for June were passed for payment: £

*	C P Newman	- Salary June, meeting, copies, mileage,	494.74
*	Mr D Holmes	- Chairman's allowance (March 07/08, June 08/09)	187.00
*	G N Baker	- Grounds maintenance Thursley Rec	360.00
*	Active Grounds Maintenance	- Grounds maintenance all all other areas	1,316.00
*	Peter Hart	- New gate Burford Recreation Ground	420.00
*	AJ Tracy & Sons	- Install benches, install bins, signs	875.72
*	A D Jones	- Plants for War Memorial	29.00

10.0 CORRESPONDENCE

1580 Mr Holmes received a letter from Mr Jeremy Hunt MP regarding British telecom's proposal to remove phone boxes. The Parish Council has responded previously to WBC on the proposed removals.

11.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

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12.0 MATTERS RAISED BY PARISHIONERS

1581 Concerns were again raised on the lack of maintenance on the highways and pot holes that go unchecked, especially at Sandford corner, as the pot hole there was a health and safety hazard.

1582 It was also raised that the proposed revised location of the speed limit changes was a waste of time, Mr Holmes explained the rationale of the change on location.

1583 The parking associated with the school runs was again raised and the inconsiderate drivers who leave their cars in unsafe locations at drop off times. Mrs Thomas pointed out that the school was trying hard to improve the situation, but this was a difficult area to control. It was agreed that Mr Holmes would contact the Chairman of Governors to see what could be done.

Meeting closed 22.40

The following lists are added to at each Parish meeting, various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – January 2008

Next Review: June 2008

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
180	Thursley Rd Rec	3	Repairs to railings	EPC	-	Order placed
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Various trees down and need removal Entrance road needs attention	EPC	03/07 05/07	
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
313	Burford recreation	1	Seesaw check fixings	EPC	07/07	Mr Holroyd to inspect
314	Burford recreation	1	Moles have returned	EPC	07/07	Awaiting contact
316	Village greens	1	Tree has been vandalised	EPC	08/07	Mr Holmes to review
317	Woolfords Cemetery	1	Review fire break	EPC	10/07	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up		01/08	
329	Burford Rec	1	Provision of 2 bollards Ham Lane	EPC	01/08	Order placed

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd, Stacey Farm Road	1	Manhole covers raised or gullies	Water Board	07/06	SCC
305	Timbers	1	Manhole dropped	SCC	03/07	
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
319	Bloomfield	1	Grass needs cutting	SCC	10/07	
321	Upper springfield	1	Footpaths covered in moss	SCC	11/07	

322	All areas roads	1	Potholes	SCC	12/07	With Cllr Harmer
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
324	St James School	1	Seat outside School causing danger	School	12/07	Mrs Thomas to contact Mrs Tann
325	Thursley Road sub station	1	Dead Elms to be removed	SCC	12/07	
326	Seale Road	1	30mph sign missing	SCC	01/08	
327	Elstead Bridge	1	Bollard needs repair	SCC	01/08	
330	Springfield	1	Tyres dumped	WBC	01/08	
331	Hazelwood	1	Request for extra street light	SCC	01/08	Adjacent old peoples home
333	Hazelwood outside no 2	1	Dislodged kerbs	SCC	01/08	
334	Seale Road	3	Road repairs and signage	SCC	03/08	
335	Bollard back lane	1	Pushed over again	SCC	03/08	
336	Bridge House	1	Branches overhanging pavement	SCC	05/08	
337	Village green	1	Kerb dislodged	SCC	06/08	

