

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 18 August 2008, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, P Murphy, M Jeffery
R Holroyd, R C Terry, Mr B Morgan, also Cllr D Harmer SCC,
5 members of the public and 1 press

Apologies for absence: - Mrs S Place, Mrs A Thomas,

1.0 MINUTES:

The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 875 Tree maintenance works – A large English oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months. The ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC. Village Green – beech and oak trees - Thursley Tree Surgery would be asked to carry out the necessary works as agreed with Mr Holroyd previously. Woolfords Lane – the trees need to be reviewed at the bottom of the site, also dead wood to be removed. The oak tree on Church Green needs attention.
- 1232 Advertising posters in the village – Cllr Harmer advised that he was trying to get a policy in place through SCC to define advertising. It was hoped that delegation could be given to Parish Council to set its own policy on advertising. Currently on hold with SCC.
- 1345 Fencing at Thursley Road Recreation Ground was now complete except for the extra post required due to the recent vandalism. New post was awaited. A J Tracy has this on order.
- 1367 Elstead Village Tennis Club – The matter associated with the additional courts and car parking was now complete. A separate discussion would now be held with the tennis club on the matter of extending the car park. The Parish Council are prepared to grant aid a percentage of this work, but any plans must be approved by the Parish Council. The repair to the grass, whilst undertaken, needs further works to make it satisfactory. The Clerk will contact the Tennis Club.
- 1450 Emergency Committee Meeting - Further to the emergency meeting held last year, Mr Holmes reported that he had provided the Clerk with an updated schedule of possible clubs and organisations to be approached so that a register could be held. This still needs completing by the Clerk.
- 1517 Village Litter Bins – Three additional bins have been delivered to A J Tracy and are awaiting installation. It was also suggested that an additional litter bin be provided at Burford Lodge Recreation Ground. This has been ordered.

- 1519 Burford Lodge Management - It was further requested that the Tennis Club make good the damage caused by the ground works contractor now that the courts have been completed. This was agreed and the matter has been raised with the Tennis Club to carry out the remedial works. It was pointed out that the Clerk has spoken to the Chairman of the Tennis Club on the matter of extending the car park. He agreed to provide a plan and review costs.
- 1535 The stone bench on the Church Green was awaiting cleaning by H C Patricks stonemasons. It was noted that this may not happen until October, but the Clerk would speak to Patricks to see if it could be done earlier.
- 1536 A tree on the bridleway adjacent to Redhouse Lane had been cut down. This has been reported to SCC.
- 1570 With reference to the back land at Burford Lodge Recreation Ground - the removal of the hedges without approval and the secondary fence that had been erected in front of the new fence. They would be asked to remove this fence. It was also pointed out that the gate installed did not give them any rights of access.
- 1590 Elstead Bridge Signs - A number of complaints have been received regarding the new signs erected by the Environment Agency; it was felt that they were too large and unnecessary. However, it was agreed that they needed to be notified in the case of an emergency. They would be approached to see if they could be relocated, as the current location was deemed a hazard and a distraction to road users. Outstanding.
- 1594 Traffic Management Issues - Further to the previous report given, the matter was still ongoing and would be reviewed at the next Waverley Committee. Cllr Harmer also advised that the design was being progressed and a cost obtained from the Highways Contractor. Cllr Harmer also pointed out that the scheme would still need to be bidded for. This was ongoing.

3.0 BURFORD LODGE RECREATION GROUND FLOODLIGHTS.

- 1609 The minutes of the meeting held on the 22 July with the Football Club following a minor adjustment were agreed. It was further agreed to invite the two residents of Burford Lea to attend the next meeting with the Football Club so that the matter could be finally dealt with. The Clerk would also seek a quote for the electrical testing if the Football Club did not deal with the matter. Mr. Holmes would also send a copy of the consultant's report to WBC for comment.

4.0 VILLAGE HALL GRANT REQUEST

- 1610 Further to the previous request from the Village Hall Management Committee for additional funding, after a general debate the Parish Council agreed to provide a grant of £2,125.00.

5.0 ALLOTMENTS

1611 Further to previous discussions regarding the provision of allotments, information has been received from WBC on the plots of land available. It was agreed in principle to progress the matter on the land available. It was however noted that this could be a costly item in terms of clearing the land and laying on mains water. Car parking was also raised. Further information to be provided on this matter.

6.0 GUARDIAN COURT REDEVELOPMENT

1612 Anchor Trust, the owners of the sheltered accommodation, advised that they were in the process of reviewing the life of the building and would be closing the home and rebuilding it to the latest standards. Concerns have been expressed at the move of the residents and how this would affect their wellbeing. Mr Holmes met with Guardian Court residents. The families of the residents have been advised of a relocation plan. WBC are also aware of the issues and affordability of the new units to the residents, as clearly costs will rise. It was noted that a meeting was again being held on the 19 August. Mr Morgan and Mr Jones agreed to attend.

7.0 BUDGET UPDATE

1613 The budget statement and bank reconciliation was noted.

8.0 REPORTS AND DOCUMENTS RECEIVED

1614 The reports received were noted.

9.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1615 The reports received were noted.

1616 Government Office South East – Changes to draft regional spatial strategy – handed to Mr Terry for information.

10.0 ACCOUNTS FOR PAYMENT

1617 Accounts for payment:

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|---|--|----------|
| | The following accounts for August were passed for payment: | £ |
| * | C P Newman - Salary August, meeting, copies, mileage, | 503.83 |
| * | Active grounds maintenance – Grounds maintenance | 1,992.80 |
| * | G N Baker - Grounds maintenance Thursley Rec | 288.00 |
| * | Maxwell & Co -Internal audit 2007/08 | 675.63 |
| * | Mr M Jeffery - Keys cutting Thursley Rec | 15.96 |

* **Southern Electric** - Burford Lodge 25.60

1618 Whilst the accounts were passed, it was felt that the grounds maintenance contractor AGM's standard of cutting should be improved. It was also noted that a new tender would be issued shortly for the next season.

11.0 CORRESPONDENCE

1619 A request was received from The Clockhouse (Milford & Villages Day Centre) for a grant. A number of members appeared in favour, but not all. It was agreed to review this at the next meeting for a review.

12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1620 Mr Murphy advised that the Thursley Road recreation ground had been given a dressing of fertilizer and weed killer. This was undertaken free of charge. It was suggested that provision is made in next year's budget for both recreation grounds to be treated and top dressed.

1621 Mr Murphy also pointed out that the pavilion trust was also looking at possible grants for carrying out solar photovoltaic panel systems.

13.0 MATTERS RAISED BY PARISHIONERS

1622 A number of maintenance items have been noted and are included on the village maintenance schedule.

1623 A matter was raised regarding the facilities for teenagers as raised in the Village News. Mr Holmes reported that Mrs Place was currently away but further information would be sought. However, it was also noted that only two replies had been received to date, so it was suggested that the matter should be given more time and a higher profile.

1624 Again, the issue of cars parking on the pavements was raised. It was also noted that various vehicles for sale were parked in various locations around the village. It was suggested that both these items should be reported to PC R Hawkes.

1625 Discussion was again raised on speed limit signs and their locations. It was pointed out that this was being reviewed by Highways who would set the signs according to the requirements and the notices raised.

14.0 PLANNING APPLICATIONS

1626 WA08/1284 Retention of non-illuminated signs
27/06/2008 The Bridge House, Farnham Road, Elstead
Easting: 490598 Northing : 143746

The Parish Council have no objection

1627 WA/08/1387 Consultation on a county matter for the retrospective
04/08/2008 application for land raising involving the importation of approx
7200 cubic metres of screened topsoil over an area of 1.2 ha
for the purpose of agricultural improvements of the soil
structure.

Easting : 489625 Northing : 140815

The Parish Council have no objection

1628 WA/08/1391 Erection of extensions and alterations(revision of WA/07/1567)
05/08/2008 Little Tree, Beacon View Road, Elstead
Easting : 490386 Northing : 142747

The Parish Council have no objection

1629 WA/08/1425 Retention of an extension and entrance gates (revision of
16/07/2008 WA/07/1876)
Heather Ridge, Thursley Road, Elstead
Easting : 489798 Northing : 141180

The Parish Council have no objection

Meeting closed 22.40

The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

| Completed items | Withdrawn |
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Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: November 2008

| Item | Location | Category | Description of works | Responsibility | Date Notified | Action |
|-------------|-----------------------------|-----------------|---|-----------------------|----------------------|-------------------------------|
| 301 | Burford Lodge entrance road | 1 | Drainage appears blocked by carpark | EPC/SCC | 01/07 | |
| 309 | Woolfords Cemetery | 1 | Various trees down and need removal Area needs general upkeep. | EPC | 03/07 08/09 | |
| 312 | Numerous properties | 1 | Overgrown hedges | EPC | 06/07 | Write to owners |
| 314 | Burford recreation | 1 | Moles have returned | EPC | 07/08 | Returned again by tennis club |
| 317 | Woolfords Cemetery | 1 | Review fire break | EPC | 10/07 | |
| 318 | Woolfords Cemetery | 1 | Review island planting | EPC | 10/07 | |
| 328 | Redhouse lane | 1 | Fencing and area needs tidy up | Owners | 01/08 | |
| 340 | Burford rec, btm Hazelwood | 1 | Ditch needs clearing | EPC | 07/08 | |
| 343 | Picnic area | 1 | Needs cutting and general tidy up | EPC | 08/08 | |

| Item | Location | Category | Description of works | Responsibility | Date Notified | Action |
|-------------|-------------------------------|-----------------|---|-----------------------|----------------------|---------------|
| 226 | Sandford Corner, Thursley Rd, | 1 | Manhole covers raised or gullies | Water Board | 07/06 | SCC |
| 310 | Guardian court | 1 | Rubbish bin missing | WBC | 06/07 | |
| 323 | Old cemetery | 1 | Fence to be made good Tree splitting | WBC WBC | 02/08 06/08 | |
| 326 | Seale Road | 1 | 40mph sign missing | SCC | 01/08 | outstanding |
| 337 | Village green | 1 | Kerb dislodged | SCC | 06/08 | |
| 338 | Telephone Exchange | 1 | Remove vegetation | SCC | 07/08 | |
| 339 | Milford Road (May Cottage) | 1 | Ditto | SCC/Owner | 07/08 | |

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|-----|--|---|---|---------|-------|--|
| 341 | Broomfield entrance to green space between 11 & 13 | 1 | Ditto | SCC/WBC | 07/08 | |
| 342 | Seale Road | 1 | Verges need cutting and overhanging bracken | SCC | 08/08 | |
| 344 | Thursley Road post box by the green | 1 | Grass needs cutting | SCC | 08/08 | |
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