

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 20 October 2008, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery, P Murphy,
R Holroyd, R C Terry, Mrs S Place, Mrs A Thomas
also Cllr D Harmer SCC, 4 members of the public and 1 press

Apologies for absence: B Morgan

1.0 MINUTES:

The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 875 Tree maintenance works – A large English oak tree at the entrance to Burford Lodge Recreation Ground was noted as requiring attention within the next 12 months. The ownership was questioned as to whether it belongs to the Parish Council or SCC. This would be reported to SCC. Woolfords Lane – the trees have now been surveyed and an instruction has been given to remove them.
- 1450 Emergency Committee Meeting - Further to the emergency meeting held last year, Mr Holmes reported that he had provided the Clerk with an updated schedule of possible clubs and organisations to be approached so that a register could be held. The Clerk reported that it was nearing completion, but he had requested clarification from WBC.
- 1517 Village Litter Bins – Two additional litter bins have been ordered for Burford Lodge Recreation Ground. Mr Murphy asked when the bins are being emptied at Thursley Road Pavilion play area.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. This has been reviewed and the Tennis Club will carry out the remedial works as soon as practical.
- 1570 With reference to the back land at Burford Lodge Recreation Ground - the secondary fence which had been erected in front of the new fence. The Clerk advised that this fence had been installed by the tenant of the land to stop his horses grazing too close to the new fence line.
- 1590 Elstead Bridge Signs – The Environment Agency have been contacted regarding the siting of the new signs, as it was felt that they were too large and unnecessary. They would be approached to see if they could be relocated as the current location was deemed a hazard and a distraction to road users. Outstanding.
- 1594 Traffic Management Issues - Further to the previous report given, the matter was still ongoing and would be reviewed at the next Waverley Committee.

Cllr Harmer also advised that the design was being progressed and a cost obtained from the Highways Contractor. Cllr Harmer also pointed out that the scheme would still need to be bidden for. The matter was ongoing.

- 1630 Pedestrian Crossing on Milford Road – Further to the request from a number of parishioners for the provision of a crossing, Mrs Thomas has started a traffic survey and is also preparing a questionnaire for the provision of a crossing on Milford Road. It was hoped that a questionnaire would be available for the next meeting for Members agreement. It was suggested that the school be asked to also appraise the situation on safety grounds and safer routes to schools criteria. Mrs Thomas would review the various issues and prepare to carry out a local consultation of parishioners, the school and also to seek options. Cllr Harmer suggested that an item could be put onto the next Haslemere transportation task group in December. A further report to be issued in due course.
- 1632 Guardian Court Redevelopment - Mr Morgan would circulate dates and a proposed location for members to inspect. Outstanding.

4.0 BURFORD LODGE RECREATION GROUND FLOODLIGHTS.

- 1645 Further to the ongoing situation with the floodlights, a further on-site meeting would be held on Tuesday 21st October with the residents and the football club with the view of adjusting the angle of the lights to see if the glare could be improved and to also see what other options could be considered. Mr. Holmes reported that he had sent a copy of the consultant's report to WBC for comment. To date only an acknowledgement has been received from the Chief Executive.

5.0 BURFORD LODGE – CAR PARK EXTENSION

- 1646 The Clerk issued a plan to indicate the proposed additional car parking that could be achieved. It was suggested that an additional gate should be included at the end of Hazelwood before entering the recreation ground on safety grounds. It was agreed to proceed in principle with the scheme and submit a planning application. The Parish Council have included an allowance in its finances. It was agreed to limit the sum to £5,000 or up to 50% of the costs.

6.0 ALLOTMENTS

- 1647 With reference to the two plots of land being offered by WBC, a quotation was awaited from South East Water for the provision of two connections to be made. Car parking was also raised. Mr Morgan would speak with WBC to see if they could clear the land for nil cost to the Parish Council. It was agreed that the Parish Council would seek to set up the scheme in association with WBC and review possible grants and explore allotment associations. Mr Murphy suggested that an alternative area for allotments may be Burford Lodge Back Land and this is to be reviewed in due course with a site meeting to be confirmed.

7.0 HASLEMERE TRANSPORTATION TASK GROUP MEETING

1648 Mr Holroyd attended the meeting and raised a number of issues associated with the current lack of progress being made on the traffic management improvements in the Village and questioned why the allowance originally set at £15,000 was then reduced to £3,000, yet still nothing was progressing. SCC agreed to review the position.

8.0 PLANNING MEETING

1649 The planning meeting minutes dated 29 September 2008 were noted.

10.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1650 The reports received were noted.

1651 Surrey Community Action – Rural affordable housing conference – handed to Mr Terry for information.

1652 Settlement Hierarchy & Parish Cluster meetings – handed to Mr Holmes to review and complete as applicable in consultation with Mr Terry.

11.0 ACCOUNTS FOR PAYMENT

1653 Accounts for payment:

The following accounts for October were passed for payment: £

*	C P Newman	- Salary October, meeting, copies, mileage,	509.94
*	Veolia Services	- Empty bins Thursley Recreation Ground	45.83
*	Elstead United Reformed Church	- Hire of hall	43.00
*	Active Grounds Maintenance	- Grounds maintenance Thursley Rec & Burford Rec	1,052.80
*	Information Commissioner	- Annual renewal	35.00
*	A J Tracy & Sons	-Install seat, install fencing Thursley Rec	1,890.58

12.0 CORRESPONDENCE

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13.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1654 Mr Holmes reminded members that the Remembrance Service would be held at St. James's Church on 9 November, starting at 9.45am.

- 1655 Mr Murphy suggested that an allowance should be made in next year's budgets for undertaking fertiliser treatment, especially at Burford Lodge Recreation ground, as this was currently being heavily used and would benefit from treatment.
- 1656 Mrs Place raised the issue of general tidying up of the play area at Thursley Road Recreation Ground. The problem is that we are currently without a handyman and this was part of his duties. A new handyman was being sought.
- 1657 Mr Murphy suggested that a review of the Burford Lodge Pavilion should be made. It was agreed to include an item on the November agenda.

14.0 MATTERS RAISED BY PARISHIONERS

- 1658 A number of maintenance items have been noted and are included on the village maintenance schedule.
- 1659 A question was raised on the current proposals for the allotment. Mr Holmes pointed out what was currently being investigated and how the scheme was moving forward.
- 1660 A parishioner suggested that the Football Club should be supported on the floodlights. Mr Holmes pointed out that the matter was being reviewed with all parties to reach a satisfactory conclusion.

15.0 PLANNING APPLICATIONS

- 1661 A number of planning applications have been received to date.

WA08/1774 Erection of a conservatory
 25/09/2008 1 The Croft, Elstead
 Easting : 491206 Northing : 143387

The Parish Council have no objection

WA08/1786 Erection of extensions and alterations to existing annexe
 29/09/2008 following part demolition of annexe and garage
 Oakwood House, Farnham Road, Elstead
 Easting : 489692 Northing : 144196

The Parish Council have no objection

Meeting closed 21.35

The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: November 2008

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Various trees down and need removal Area needs general upkeep.	EPC	03/07 08/09	Order given
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
314	Burford recreation	1	Moles have returned	EPC	07/08	Returned again by tennis club
317	Woolfords Cemetery	1	Review fire break	EPC	10/07	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up	Owners	01/08	
340	Burford rec, btm Hazelwood	1	Ditch needs clearing	EPC	07/08	
343	Picnic area	1	Needs cutting and general tidy up	EPC	08/08	
348	Burford Lodge Pavilion	1	Door needs refixing again	EPC	10/10	
351	Spar notice boards	1	Extra keys wanted	EPC	10/10	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd,	1	Manhole covers raised or gullies	Water Board	07/06	SCC
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
326	Seale Road	1	40mph sign missing	SCC	01/08	outstanding
337	Village green	1	Kerb dislodged	SCC	06/08	

338	Telephone Exchange	1	Remove vegetation	SCC	07/08	
339	Milford Road (May Cottage)	1	Ditto	SCC/Owner	07/08	
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	
342	Seale Road	1	Verges need cutting and overhanging bracken	SCC	08/08	
344	Thursley Road post box by the green	1	Grass needs cutting	SCC	08/08	
345	Springfield Bus shelter	1	Hedge overgrown	WBC	09/08	
346	Truxford Corner	1	General review of area	SCC	09/08	Meeting to set up with Ian Fowler SCC
347	Gunners lane	1	Manhole cover/ tarmac breaking up.	SCC	09/08	
349	Honey Pot	1	Area subject to flooding	SCC	10/10	Mr Jeffery would follow it up
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	Ditto
352	Salina Thursley Road	1	Hole in pavement	SCC	10/10	Ditto

