

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 17 November 2008, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery, P Murphy,
R Holroyd, B Morgan R C Terry, Mrs S Place, Mrs A Thomas
Also attending, PC Hawkes and WPC Goss, 4 members of the
public and 2 press.

Apologies for absence: Cllr D Harmer SCC

PC Hawkes – Gave an update of the current events happening in the Village in terms of thefts and vandalism and what was currently being investigated. A general discussion ensued on the current interactive signs and what effect they were having on traffic. It was suggested that speed camera signs should be provided and PC Hawkes agreed to take this matter up with PC Crane. Road safety general issues were also discussed and these would also be followed up. It was pointed out by PC Hawkes that traffic matters were improved around the school. The next meeting of the police neighbourhood meeting would be held on the 20 November at the Youth Centre.

1.0 MINUTES:

The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 1450 Emergency Committee Meeting - Further to the emergency meeting held last year, the Clerk reported that he had spoken to WBC on the matter of the requirement of the freedom of information on names that could be provided, this had now been clarified. The Clerk reported that it was nearing completion.
- 1517 Village Litter Bins – Two additional litter bins have been ordered for Burford Lodge Recreation Ground. Mr Murphy agreed to contact Veolia on the emptying of the bins at Thursley Road recreation ground, as clearly this was causing a problem due to the fact that they were not being emptied.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. This has been reviewed and the Tennis Club will carry out the remedial works as soon as practical.
- 1594 Traffic Management Issues - Further to the previous report given, the matter was still ongoing and would be reviewed at the next Waverley Committee. Cllr Harmer also advised that the design was being progressed and a cost obtained from the Highways Contractor. Cllr Harmer also pointed out that the scheme would still need to be bidden for. The matter was ongoing.
- 1630 Pedestrian Crossing on Milford Road – Further to the request from a number of parishioners for the provision of a crossing, Mrs Thomas has prepared a traffic survey and has also prepared a questionnaire for the provision of a crossing on Milford Road. The questionnaire provided was reviewed and

agreed by all members. It was noted that the school was also preparing a survey on safety grounds and safer routes to schools criteria. It was also suggested by Mr Morgan that pressure should be put on SCC and asked for the support of the Press to help explain the need generally. The Parish Council agreed to pursue the matter to reach a satisfactory outcome. Previously Cllr Harmer suggested that an item could be put onto the next Haslemere transportation task group in December. A further report to be issued in due course.

- 1632 Guardian Court Redevelopment - Mr Morgan reported that he had spoken to Anchor Trust about the current concerns expressed. He had spoken to WBC on the matter and an article had been issued to the Village News for general information. It was noted that Anchor would hold a public consultation in the New Year to explain and show the new proposals for the new development, which would now meet the new and improved standards.

3.0 BURFORD LODGE RECREATION GROUND FLOODLIGHTS.

- 1662 Further to the ongoing situation with the floodlights and the recent site meeting/meeting on site with the residents and the football club, the process to improve the position was unsuccessful. The Clerk reported that he offered to seek proposals from lighting specialists to see what could be achieved. Mr Holmes also reported that he had received a reply to his letter to WBC who are reviewing the situation. It was noted that the resident who was generally affected was prepared to accept the situation. Following a general debate on all the relative issues at hand, the Parish Council felt that it had considered the issues. It was proposed by Mr Morgan and seconded by Mr Holroyd that the football club could continue to use the floodlights as set out in the approved planning application and that the Parish Council should not provide any further funding towards the floodlights at this current time. The motion was carried with 1 abstention.

4.0 BURFORD LODGE – CAR PARK EXTENSION

- 1663 The Clerk issued a plan to indicate the proposed additional car parking that could be achieved. It was agreed to proceed in principle with the scheme and submit a planning application.

5.0 ALLOTMENTS

- 1664 With reference to the two plots of land being offered by WBC, a quotation has been obtained from South East Water for the provision of two connections. The cost was in excess of £3,000. Clearing the land and car parking was also an issue. Mr Murphy suggested that an alternative area for allotments may be Burford Lodge back land. It was felt that at least 15 full sized plots or 30 half sized plots could be achieved. Mr Morgan would set up a meeting with prospective applicants to see what could be achieved. It was also pointed out that deer and rabbit fencing would be required, together with car parking provision. This would need to be accounted for in the precept costs this was in the region of £5,000 to 7,000. It was agreed that a sub-group be set up comprising Mr Morgan (Chairman), Mr Jones, Mr Murphy and Mr Jeffery.

6.0 SETTLEMENT HIERARCHY AUDIT

1665 It was agreed to review the questionnaire as set and discuss it at the next meeting. All members were asked to review the questions so that a comprehensive response could be given to WBC, as this was an important issue for the Village, in the short and long term.

7.0 WAR MEMORIAL GRANT

1666 A request has been made to the Parish Council for support to clean the war memorial. It was agreed to support the request. However, a letter of explanation was required on what the cost would be and what was requested.

Mr Jones declared an interest in the matter and made no comment.

8.0 HANDYMAN

1667 It was agreed to progress this matter with the proposed applicant. The agreed rate would not exceed £12.00 per hour.

9.0 REVIEW OF PRECEPT 2009/10

1668 A general review was undertaken of the possible items for the next precept calculation. It was suggested that the following allowances should be considered: grants £2,000, play area £2-5,000 and allotments £5,000- £7,000. Mr Morgan suggested that a general review should be made following any discussions held with WBC on those items that may need to be funded by the Parish Council under a devolved power process. Information to be provided before the precept is finally agreed and issued.

10.0 BURFORD LODGE PAVILION

1669 A general review was undertaken of the current issues surrounding the pavilion and its usage. It was agreed that it should be offered to the Elstead Football Club to maintain and pay any accounts on it, as they are the main users. To be reviewed at a later date.

11.0 AUDIT CONCLUSION

1670 The accounts for 2007/08 have now been signed off by the external auditors. The points reviewed have been noted and would be pursued by the Council.

12.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1671 The reports received were noted.

1672 Recycling issues – WBC have asked the Parish Council to investigate the possible location of recycling bins. The Parish Council would review this at its January 2009 meeting.

1673 The new WBC process regarding complaints procedure related to Councillors was noted.

13.0 ACCOUNTS FOR PAYMENT

1674 Accounts for payment:

The following accounts for November were passed for payment: £

*	C P Newman	- Salary November, meeting, copies, mileage,	538.47
*	Broxap Ltd	- New bins	858.81
*	Thursley Tree Services	- Tree surgery	960.00
*	Active Grounds Maintenance	- Grounds maintenance Thursley Rec & Burford Rec	594.55
*	Elstead Garden Maintenance Services	- War memorial planting	32.98
*	BDO Stoy Hayward Ltd	- External audit	381.88
*	GN Baker	- Grounds maintenance	288.00
*	Public Works Loan Board	- Loans	1,105.25
*	Zurich Insurance	- Cost for cherry picker	61.43
*	Mr R Holroyd	- Hire of cherry picker, hire of landrover, keys	357.38
*	Mr R Stacey	- Burials	47.00

14.0 CORRESPONDENCE

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15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

1675 This would be reviewed at the next meeting.

16.0 MATTERS RAISED BY PARISHIONERS

1676 A number of maintenance items have been noted and are included on the village maintenance schedule.

17.0 PLANNING APPLICATIONS

1677 It was agreed to hold a separate meeting to review the current planning applications, this was set for the 20 November 2008.

Meeting closed 22.45

The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: November 2008

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
314	Burford recreation	1	Moles have returned	EPC	07/08	Returned again by tennis club
317	Woolfords Cemetery	1	Review fire break	EPC	10/08	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up	Owners	01/08	
340	Burford rec, btm Hazelwood	1	Ditch needs clearing	EPC	07/08	
343	Picnic area	4	Needs cutting and general tidy up	EPC	08/08	complete
348	Burford Lodge Pavilion	1	Door needs refixing again	EPC	10/10	Instruction given
351	Spar notice boards	1	Extra keys wanted	EPC	10/10	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd,	1	Manhole covers raised or gullies	Water Board	07/06	SCC, ongoing issues
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
326	Seale Road	1	40mph sign missing	SCC	01/08	outstanding
337	Village green	1	Kerb dislodged	SCC	06/08	

338	Telephone Exchange	1	Remove vegetation	SCC	07/08	
339	Milford Road (May Cottage)	1	Ditto	SCC/Owner	07/08	
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	
342	Seale Road	1	Verges need cutting and overhanging bracken	SCC	08/08	
344	Thursley Road post box by the green	1	Grass needs cutting	SCC	08/08	
345	Springfield Bus shelter	1	Hedge overgrown	WBC	09/08	
346	Truxford Corner	1	General review of area	SCC	09/08	Meeting to set up with Ian Fowler SCC
347	Gunners lane	1	Manhole cover/ tarmac breaking up.	SCC	09/08	
349	Honey Pot	1	Area subject to flooding	SCC	10/10	Mr Jeffery would follow it up
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	Ditto
352	Salina Thursley Road	1	Hole in pavement	SCC	10/10	Ditto
General	Meeting to review outstanding SCC highway issues to be held with Mr Fowler, Mr Holmes, Jeffery and Mrs Thomas.					

