

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 19 January 2009, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery, P Murphy,  
R Holroyd, B Morgan R C Terry, Mrs S Place, Mrs A Thomas  
Also attending, Cllr D Harmer SCC, PC R Hawkes 3 members of  
the public and 1 press.

Apologies for absence:

**PC Hawkes** – Gave an update of the current events happening in the Village in terms of thefts and vandalism and what was currently being investigated. A general discussion ensued on the current interactive signs and what affect they were having on traffic and it was noted that the sign would be reformed from Thursley Road shortly. It was also pointed out and suggested that a warning item should be issued in the Village News regarding bogus traders operating in the area. The next meeting of the police neighbourhood meeting would be held on 12 February 2009 in the URC hall.

**1.0 MINUTES:**

The minutes of the last meeting were agreed and signed.

Re

**2.0 MATTERS ARISING**

- 1450 Emergency Committee Meeting – The Clerk handed a copy of the proposed plan to the Chairman prior to the issue to WBC and Members. A number of clarifications to the plan would be needed to be approved by WBC. The Members are to receive a copy at the appropriate time.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. In addition, they would be asked to cut back the pipes that protrude into the ditch as this would help the water flow. This has been reviewed and the Tennis Club will carry out the remedial works as soon as practicable.
- 1663 Burford Lodge – Car park extension. The Clerk reported that he was awaiting the drawing from the Tennis Club. A planning application would then be submitted by the Parish Council.
- 1672 Recycling issues – WBC have asked the Parish Council to investigate the possible location of recycling bins. The Parish Council reviewed a number of locations but it would review this and other areas at its February 2009 meeting.
- 1688 A local resident has written in regard to fallen leaves at the recreation ground at Thursley Road asking what could be achieved. The matter would be reviewed generally to see what could be done next year. Mr Morgan however felt that WBC funds were limited and if the Parish Council wanted to set up a

programme for clearing it would need to budget for it from its own funds. Mrs Place would put an item in the Village News to explain the position.

### **3.0 BURFORD LODGE RECREATION GROUND FLOODLIGHTS.**

1695 Mr Holmes has now received a response from the Principal Planning Officer and the Environmental Health Enforcement Officer at WBC. All members have received a copy; it was felt that the response to the issues did not address the matters raised fully. However, after a general debate it was proposed by Mr Morgan and seconded by Mr Terry that the Parish Council should do nothing for at least 6 months and review the position after that time.

### **4.0 ALLOTMENTS**

1696 Mr Morgan issued a report of the current issues associated with the setting up of the allotments on part of back land at Burford Lodge. Mr Morgan agreed to set up a meeting with the applicants who have shown interest in having an allotment in due course. The other members associated with the sub-group would also attend. The matter of planning would also be investigated by Mr Morgan via WBC, relative to the entrance re-siting and car parking issues. It was agreed that the scheme, once set up, should be self funded with appropriate rents being charged following a business being set up. Mr Holmes wanted the adjoining owners that may be affected to be notified before any further action is taken. It was also agreed that the current tenant of the land should also be advised of the current proposals. Mr Morgan advised that he would undertake a sod cutting on 20 January 2009 with the Surrey Advertiser taking a photograph and issuing an article. It was proposed by Mr Murphy and seconded by Mr Terry that this was inappropriate action and it should be delayed whilst the tenant is notified. Following a vote this was agreed.

### **5.0 PEDESTRIAN CROSSING ON MILFORD ROAD**

1697 Parish Council have received two options from Mr Hilder SCC Highways to explain the current situation on the proposed pedestrian crossing. Following the site meeting with Mr Hilder he advised that a crossing was not possible due to the close proximity of junctions and the bus stop. Clearly it was not possible to re-site the bus stop, so reluctantly Members agreed this situation. The other option was for a refuse to be constructed and again this was not an ideal situation as it was also too close to the adjacent junctions, the bus stop would need to be re-sited and a lay-by formed. Again this was not the best solution or even possible. Mrs Thomas and Mr Murphy agreed to review the issues with Mr Hilder. It was also suggested that the school should prepare and present a petition to the Local Partnership Team (Waverley) to be held on 13 March 2009.

## **6.0 PRECEPT ADJUSTMENT 2009/10**

1698 The Clerk reported that due to a change in the compensatory grants allowances now advised by WBC, the precept for 2009/10 was agreed at £26,451.00, this was £690.00 over the previous agreed amount.

## **7.0 WAR MEMORIAL GRANT**

1699 Mr Jones representing the British Legion, advised the Parish Council that three quotations have been sought for cleaning and carrying out additional inscriptions and letter replacements to the War Memorial. The lowest quotation submitted by Stonecrest Ltd was in the region of £1,200.00. The Parish Council agreed to pay the full amount for the works.

## **8.0 STREET CLEANING SCHEDULE**

1700 The Clerk issued a street cleaning services schedule in Elstead as advised by WBC. It was felt that this was for information and up for review, as funding was limited at WBC. It was agreed that it should be monitored.

## **9.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1701 The reports received were noted.

1702 Executive reports issued by WBC were handed to Mr Jones.

1703 TAG Farnborough Airport handed to Mr Terry.

1704 DOT Road safety compliance – to be sent to Mrs Thomas for information.

## **10.0 ACCOUNTS FOR PAYMENT**

1705 Accounts for payment:

The following accounts for January were passed for payment:		£
* <b>C P Newman</b>	- January salary WPC, Mileage photocopies, postage,	447.11
* <b>Playsafe Playgrounds</b>	- Play area maintenance	2,321.85*
* <b>South East Water</b>	- Burford Lodge Rec water	111.59
* <b>Veolia</b>	- Empty bins Burford Lodge Rec	44.85
* <b>AJ Tracy</b>	- Replace broken posts Thursley Rd Install 2 litter bins	627.87
* <b>A L Binfield</b>	- Burford Pavilion repairs to doors	97.00

\* Mrs Thomas questioned the costs for this item. The Clerk reported that it was for carrying out repairs to the safety surfaces and new surfaces. It was felt that the repair should be reviewed next time with a total replacement, as this may be cheaper in the long term. (Post minute note the repair cost £114.00)

## **11.0 CORRESPONDENCE**

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## **12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

- 1706 It was noted that repairs are required to the bridge. This would be reported to Mr Fowler SCC.
- 1707 Flooding again was causing a problem at Hazelwood. The ditch needs clearing Mr Fowler SCC to be advised.
- 1708 A number of complaints have been received at the apparent lack and unclear message from WBC on refuse collections over the Christmas period. Whilst the information was provided, it looked like publicity material and not an information notice.
- 1709 Cllr Harmer advised that a VAS would be installed as a permanent feature with regard to highway maintenance issues . These were again raised, as it was pointed out that a single stretch of highway should be suggested for maintenance and should be nominated by the Parish Council for repair. Members to review and suggest an area for the next meeting.

## **13.0 MATTERS RAISED BY PARISHIONERS**

- 1710 A number of maintenance items have been noted and are included on the village maintenance schedule.
- 1711 Woolfords Lane Cemetery – Concerns have been raised that the current level of tree removal appeared untidy and that the stumps have been left in. Also, the area should be regarded and the seat that had been moved should be reset. It was agreed that Mr Jones should review what should have been removed and any extra works required should be instructed.
- 1712 The tree overhanging the footpath outside Bridge House should be cut back as the situation was dangerous. The Clerk is to write to Bridge House.
- 1713 Concerns have been expressed again at the flooding across JR's field. Mr Murphy pointed out that he had walked the adjacent Bridleway 69 and the culvert was blocked and also stream. Mr Holmes reported that whilst this may be the condition, Open Spaces Society did not like ditches or culverts unblocked. The Clerk to notify Mr Peet, Head Forester at MOD, of the matter and it was hoped that he would visit the site and take the appropriate action.

#### **14.0 PLANNING APPLICATION**

1714 A number of planning applications have been received and a separate meeting would be held to consider these.

**Meeting closed 22.10**

The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: February 2009

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
314	Burford recreation	1	Moles have returned	EPC	07/08	Returned again by tennis club
317	Woolfords Cemetery	1	Review fire break	EPC	10/08	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up	Owners	01/08	
340	Burford rec, btm Hazelwood	1	Ditch needs clearing	EPC	07/08	
351	Spar notice boards	1	Extra keys wanted	EPC	10/10	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd,	1	Manhole covers raised or gullies	Water Board	07/06	<i>No action would be taken by SCC to justify a repair</i>
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
326	Seale Road	1	40mph sign missing	SCC	01/08	<i>SCC to replace</i>
337	Village green	1	Kerb dislodged	SCC	06/08	
338	Telephone Exchange	1	Remove vegetation	SCC	07/08	<i>SCC would cut back EPC to maintain after the</i>

						<i>cut</i>
339	Milford Road (May Cottage)	1	Ditto	SCC/Owner	07/08	
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	
342	Seale Road	1	Verges need cutting and overhanging bracken	SCC	08/08	
344	Thursley Road post box by the green	1	Grass needs cutting	SCC	08/08	<i>EPC to include under its grounds contractor</i>
346	Truxford Corner	1	General review of area	SCC	09/08	<i>SCC aware and will be carried out in due course</i>
347	Gunners lane	1	Manhole cover/ tarmac breaking up.	SCC	09/08	<i>Agreed action to be taken for early repair</i>
349	Honey Pot	1	Area subject to flooding	SCC	10/10	<i>Mr Jeffery would follow it up</i>
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	<i>Ditto</i>
352	Salina Thursley Road	1	Hole in pavement	SCC	10/10	<i>No action would be taken by SCC to justify a repair</i>
General	Meeting to review outstanding SCC highway issues to be held with Mr Fowler, Mr Holmes, Jeffery and Mrs Thomas.		Meeting held on 21 November 2008  <i>Responses added in italics</i>			

