

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 16 February 2009, commencing 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, P Murphy,  
R Holroyd, B Morgan R C Terry,  
Also attending, Cllr D Harmer SCC, 5 members of  
the public and 1 press.

Apologies for absence: Mrs S Place, Mrs A Thomas and Mr M Jeffery

**1.0 MINUTES:**

The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 1450 Emergency Committee Meeting – The Clerk handed a copy of the proposed plan to the Chairman prior to the issue to WBC and Members. A number of clarifications to the plan would be needed to be approved by WBC. The Members are to receive a copy at the appropriate time.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. In addition, they would be asked to cut back the pipes that protrude into the ditch as this would help the water flow. This has been reviewed and the Tennis Club have agreed to carry out the remedial works as soon as practicable. It was also suggested that the area under review may benefit from the installation of a land drain.
- 1663 Burford Lodge – Car park extension. The Clerk reported that he was awaiting the drawing from the Tennis Club. A planning application would then be submitted by the Parish Council.
- 1672 Recycling issues – WBC have asked the Parish Council to investigate the possible location of recycling bins. The Parish Council reviewed a number of locations, but no clear direction could be agreed.
- 1688 A local resident has written in regard to fallen leaves at the recreation ground at Thursley Road asking what could be achieved. The matter would be reviewed generally to see what could be done next year. Mr Morgan however felt that WBC funds were limited and if the Parish Council wanted to set up a programme for clearing, it would need to budget for it from its own funds. Mrs Place would put an item in the Village News to explain the position.
- 1695 Burford Lodge recreation ground floodlights - Further to the response from the Principal Planning Officer and the Environmental Health Enforcement Officer at WBC, it was agreed that the Football Club should receive a copy for their information.

- 1699 War Memorial grant - Mr Jones representing the British Legion advised the Parish Council that the Branch Chairman, Secretary and Stonecrest would meet on site to agree the final works to be undertaken and agree the final cost. Mr Jones thanked the Parish Council on behalf of the British Legion for its support and also for funding the works in total.
- 1706 It was noted that repairs are required to the bridge. This would be reported to Mr Fowler SCC.
- 1707 Flooding again was causing a problem at Hazelwood, as the ditch needs clearing. Mr Fowler SCC to be advised.
- 1709 Cllr Harmer advised that a VAS would be installed as a permanent feature with regard to highway maintenance issues. It was pointed out that a single stretch of highway should be suggested for maintenance and should be nominated by the Parish Council for repair. It was agreed that the length between Fulbrook Lane and Elstead Bridge should be put forward.
- 1711 Woolfords Lane cemetery – Concerns have been raised that the current level of tree removal appeared untidy and that the stumps have been left in. Also, the area should be regarded and the seat that had been moved should be reset. It was agreed that Mr Jones should review what should have been removed and any extra works required should be instructed.
- 1712 The tree overhanging the footpath outside Bridge House has been cut back, but the overhanging trees adjacent to the picnic area was still a problem.
- 1713 Following the concerns expressed again at the flooding across JR's field, Mr Murphy pointed out that he had walked the adjacent Bridleway 69 and the culvert and stream were blocked. Mr Holmes reported that whilst this may be the condition, Open Spaces Society did not like ditches or culverts unblocked. The Clerk notified Mr Peet, Head Forester at MOD, of the matter and a response was received that he felt the matter was more complicated than had been expressed. Mr Murphy advised that he had spoken to Mr Taylor, SCC, on the matter and it was hoped that a meeting could be arranged with Natural England and the MOD. The Parish Council would also like to attend the meeting. Cllr Harmer would like to be kept informed of the situation.

### **3.0 ALLOTMENTS**

- 1715 Mr Morgan issued a report of the current issues associated with the setting up of the allotments on part of back land at Burford Lodge. It was reported that planning was not required as this was a Parish Council proposal. Although access and car parking was an issue it was permitted development rights by the Parish Council. However, the access would need to be discussed with Highways Authority. It was agreed that the Burford Lodge Recreation Ground backland should be pursued for allotments and this was agreed by all members present. It was also agreed that a meeting should be held with the allotment sub-group and the suggested date should be 25 February 2009. An

agenda would be issued to include the suggested constitution and tenant's agreement. The Clerk would provide a draft.

#### **4.0 PEDESTRIAN CROSSING ON MILFORD ROAD**

1716 Parish Council have received the reviews of Mr Hilder, SCC Highways, on the current situation of the proposed pedestrian crossing. Following the site meeting with Mr Hilder he advised that a crossing was not possible due to the close proximity of junctions and the bus stop. Clearly it was not possible to re-site the bus stop, so reluctantly Members agreed this situation. The other option was for a refuge to be constructed and again this was not an ideal situation, as it was also too close to the adjacent junctions. The bus stop would need to be re-sited and a lay-by formed. It was also suggested that the school should prepare and present a petition to the Local Partnership Team (Waverley) to be held on 13 March 2009, which would help to lend weight to the proposal for something to be done.

#### **5.0 HELP IN ELSTEAD**

1717 A request has been received for a grant from Help in Elstead and following a general debate it was agreed to a grant of £250.00

#### **6.0 SURREY VILLAGE OF THE YEAR 2009 COMPETITION**

1718 The Parish Council have been asked if it would enter the competition this year following a general discussion and it was agreed not to enter this year.

#### **7.0 FINANCIAL UPDATE**

1719 A detailed report was presented on the current Parish Council's financial position. This was agreed.

#### **8.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1720 The reports received were noted.

#### **9.0 ACCOUNTS FOR PAYMENT**

1721 Accounts for payment:

The following accounts for February were passed for payment:		£
* C P Newman	- February salary WPC, Mileage photocopies, postage,	449.45

#### **10.0 CORRESPONDENCE**

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#### **11.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

1722 It was suggested that a sum should be spent for dressing the Thursley Recreation Ground with fertilizer, this was agreed. The Clerk to advise grounds maintenance contractor.

## **12.0 MATTERS RAISED BY PARISHIONERS**

1723 A number of minor maintenance items have been noted and are included on the village maintenance schedule.

1724 It was suggested that the hedge entering Burford Lodge recreation ground was an issue and should be cut back; Mr Holmes advised that he had contacted Mr Flower, who agreed that this should be undertaken if so required.

1725 Cycling on pavements was an issue again. PC Hawkes is aware of the problem and would report back to the Neighbourhood Police Liaison meeting in 3 months.

1726 It was raised that a number of roads had not been salted during the bad weather. Cllr Harmer reported that SCC only salted A and B roads and sand on minor roads. SCC had run out of salt, but additional quantities had been ordered and could be stockpiled for next year.

## **13.0 PLANNING APPLICATION**

1727 A number of planning applications have been received to date.

WA09/0114 Erection of extensions and alterations  
02/02/2009 Beechwood, Ham Lane, Elstead  
Easting : 491067 Northing : 143737

**The Parish Council have no objection**

WA09/0115 Erection of an extension and carport  
02/02/2009 23 Springfield, Elstead  
Easting : 490856 Northing : 143487

**The Parish Council have no objection**

**Meeting closed 21.15**

**The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:**

<b>Completed items</b>	<b>Withdrawn</b>

**Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete**

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: March 2009

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
314	Burford recreation	1	Moles have returned	EPC	07/08	Returned again by tennis club
317	Woolfords Cemetery	1	Review fire break	EPC	10/08	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up	Owners	01/08	
340	Burford rec, btm Hazelwood	1	Ditch needs clearing	EPC	07/08	
351	Spar notice boards	1	Extra keys wanted	EPC	10/10	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd,	1	Manhole covers raised or gullies	Water Board	07/06	<i>No action would be taken by SCC to justify a repair</i>
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
326	Seale Road	1	40mph sign missing	SCC	01/08	<i>SCC to replace</i>
337	Village green	1	Kerb dislodged	SCC	06/08	
338	Telephone Exchange	1	Remove vegetation	SCC	07/08	<i>SCC would cut back EPC to maintain after the</i>

						<i>cut</i>
339	Milford Road (May Cottage)	1	Ditto	SCC/Owner	07/08	
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	
342	Seale Road	1	Verges need cutting and overhanging bracken	SCC	08/08	
344	Thursley Road post box by the green	1	Grass needs cutting	SCC	08/08	<i>EPC to include under its grounds contractor</i>
346	Truxford Corner	1	General review of area	SCC	09/08	<i>SCC aware and will be carried out in due course</i>
347	Gunners lane	1	Manhole cover/ tarmac breaking up.	SCC	09/08	<i>Agreed action to be taken for early repair</i>
349	Honey Pot	1	Area subject to flooding	SCC	10/10	<i>Mr Jeffery would follow it up</i>
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	<i>Ditto</i>
352	Salina Thursley Road	1	Hole in pavement	SCC	10/10	<i>No action would be taken by SCC to justify a repair</i>
General	Meeting to review outstanding SCC highway issues to be held with Mr Fowler, Mr Holmes, Jeffery and Mrs Thomas.		Meeting held on 21 November 2008  <i>Responses added in italics</i>			

