

**A Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 16 March 2009, commencing 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, P Murphy,  
R Holroyd, B Morgan R C Terry, M Jeffery, Mrs A Thomas  
Also attending, Cllr D Harmer SCC, 4 members of  
the public and 1 press.

Apologies for absence: Mrs S Place,

**1.0 MINUTES:**

The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 1450 Emergency Committee Meeting – The Clerk handed a copy of the proposed plan to the Chairman prior to the issue to WBC and Members. A number of clarifications to the plan would be needed to be approved by WBC. The Members are to receive a copy at the appropriate time. The Clerk would chase WBC on the next course of action required.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. In addition, they would be asked to cut back the pipes that protrude into the ditch as this would help the water flow. This has been reviewed and the Tennis Club have agreed to carry out the remedial works as soon as practicable. It was also suggested that the area under review may benefit from the installation of a land drain.
- 1688 A local resident has written in regard to fallen leaves at the recreation ground at Thursley Road asking what could be achieved. The matter would be reviewed generally to see what could be done next year. Mr Morgan however felt that WBC funds were limited and if the Parish Council wanted to set up a programme for clearing, it would need to budget for it from its own funds. Waverley have advised that the average cost for garden waste removal is £400.00 each time, the Parish Council noted this cost, but would not be pursuing such collections in the near future.
- 1706 It was noted that repairs are required to the bridge, as damage has now occurred to both sides of it. This would be reported to Mr Fowler SCC.
- 1707 Flooding again was causing a problem at Hazelwood, as the ditch needs clearing. Mr Fowler SCC is to be advised. It was also felt the ditch belonged to WBC, so they would also be asked to review the situation.

- 1711 Woolfords Lane cemetery – Concerns have been raised that the current level of tree removal appeared untidy and that the stumps have been left in. Also, the area should be regarded and the seat that had been moved should be reset. It was agreed that a site meeting with members would be helpful and this was agreed. The works would be undertaken and the area in question regraded.
- 1712 The overhanging trees adjacent to the picnic area are still a problem. Bridge House have been asked to cut them back.
- 1713 Following the concerns expressed again at the flooding across JR's field, Mr Murphy pointed out that he had walked the adjacent Bridleway 69 and the culvert and stream were blocked. Mr Holmes reported that whilst this may be the condition, Open Spaces Society did not like ditches or culverts unblocked. Mr Murphy advised that he had spoken to Mr Taylor, SCC on the matter and it was hoped that a meeting could be arranged with Natural England and the MOD. The Parish Council would also like to attend the meeting. Cllr Harmer would like to be kept informed of the situation.
- 1724 It was suggested that the hedge entering Burford Lodge recreation ground was an issue and should be cut back; Mr Holmes advised that he had contacted Mr Flower, who agreed that this should be undertaken if so required. Mr Murphy also suggested that if SCC did not undertake the works, perhaps the Parish Council should undertake the works required.

### **3.0 ALLOTMENTS**

- 1728 It was reported that a meeting had been held with the prospective allotment holders to review the issues associated with setting up an association. A steering group would be formed. Although access and car parking was an issue, this would be reviewed generally. However, because of the safety concerns on access off Milford Road, it was agreed that foot traffic should come around the Burford Recreation end and similarly car parking should be provided adjacent to the tennis courts. A number of draft agreements have been copied to all members to review and copies have been sent to the allotment steering group members. When these are agreed they would then be sent back to the Parish Council for formal agreement. It was agreed that Elstead residents should have the initial call on the individual allotments; in addition, the water supply would be taken from the Burford Pavilion and metered to the site as this was more cost effective than a new supply from the road or from Ham Lane. A budget review would be undertaken as a matter of some urgency so that monies could be ring fenced for the works in due course. It was agreed that Mr Murphy would represent the Parish Council on the Allotment Associations committee at this time and he would report back to the Parish Council on the allotments generally.

### **4.0 PEDESTRIAN CROSSING ON MILFORD ROAD**

- 1729 Further to the negative response received from SCC Highways on the introduction of either a layby, a refuge or pedestrian crossing in Milford Road, it was suggested that the school should prepare and present a petition to the Local Partnership Team (Waverley) to be held on 13 March 2009, which

would help to lend weight to the proposal for something to be done. The petition was presented to the Chairman of the Local Partnership committee. Cllr Harmer reported that the Chair also sought clarification from the Highways officer, Mr Hilder, on the matter and this was explained in the same terms as the Parish Council information provided. Furthermore, land ownership was also in question. Mr Morgan agreed to provide such information to Cllr Harmer so that the matter could be reviewed again. Mr Hilder would report back to the Local Committee in July on the matter.

## **5.0 TOWN & PARISH MEETING**

1730 The meeting was held on 2 March. Mr Holmes and the Clerk attended the meeting. Mr Holmes gave a brief review of the issues and presentations given. The areas covered included Community Safety, where a presentation was given by Surrey Fire & Rescue Services on the issue of information sharing in emergency situations, especially for vulnerable individuals and groups. Mr Holmes asked if a report on the fire that occurred last year on the Heathlands had yet be completed and also asked what measures were now in place and lessons had been learnt. A report was being compiled and would be issued shortly. Witley Parish Council raised an issue on who owns the meeting. After a general hearing it was acknowledged that WBC should take ownership of the meetings, as before in their capacity as advisor and consultative body for the district. The Surrey Rural Partnership Rural Strategy Consultation draft was presented. WBC have compiled a response and also added comments made by Towns and Parishes. Cllr Morgan, WBC's portfolio holder, with responsibility for enhanced two-tier working / village liaison gave a review of Compensatory Grants and explained the current process. This was currently being reviewed and further details and information would be provided later in the year on how this may be changed.

## **6.0 GATEWAYS TO VILLAGE**

1731 The new gateways to be provided at the agreed locations into the village have now been issued by SCC Highways to the Parish Council for agreement. After a general review all three locations were agreed.

## **7.0 MOD HANKLEY CONSERVATION COMMITTEE**

1732 Mr Murphy attended the meeting on behalf of the Parish Council and gave a brief report of the issues covered relative to Elstead, which included Surrey Wildlife Trust and the MOD pursuing the bringing back of grazing to the commons. Further information would be provided. Bridleway 63 works will be undertaken in due course and Bridleway 69 a site meeting would be called to review this area. Trail biking was noted, but little could be done to stop it. The Police are aware of the issues raised. It was also noted that Blackjack deer should be reported to the MOD if spotted.

## **8.0 WAVERLEY BOROUGH COUNCIL – STRATEGIC FLOOD RISK ASSESSMENT**

1733 A general review was undertaken, but the matter was generally covered by the Environment Agency. It was however felt that perhaps Shackleford Road and the area adjacent to JR Cottage in Thursley Road should be acknowledged as a problem area.

## **9.0 REVIEW OF VILLAGE MAINTENANCE**

1734 Due to the length of the current meetings it was agreed to defer this item to the next meeting.

## **10.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS**

1735 The reports received were noted.

## **11.0 ACCOUNTS FOR PAYMENT**

1736 Accounts for payment:

The following accounts for March were passed for payment:		£
* <b>C P Newman</b>	- March salary WPC, Mileage photocopies, meeting	447.11
* <b>Southern Electric</b>	- Burford Lodge Rec electric	39.91
* <b>Mr D Holmes</b>	- Chairman's allowance	100.00
* <b>Help in Elstead</b>	- Grant aid	250.00

## **12.0 CORRESPONDENCE**

1737 A group known as Transition Godalming have emailed the Council to explain their role in the area. They are basically concerned with the challenges of fossil fuel depletion and climate change and the credit crunch by obtaining information and sharing it with others in the Godalming area. The main reason for the information supplied was to review the current allotment proposals. The contents were noted by the Parish Council.

## **13.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

1738 It was noted that a presentation would be held on 23 April 2009 from 3 until 8pm on the Guardian Court redevelopment by the Anchor Trust. It was agreed that this should be well publicised locally.

1739 Concerns have been expressed on the current intake at Rodbrough School, as a number of families in Elstead have been unable at this time to get their

children placed at the School. It was suggested that Cllr P Martin, SCC Education member, should be asked to attend the Annual Council Meeting to explain the admissions policy. Clerk to invite him to attend.

#### **14.0 MATTERS RAISED BY PARISHIONERS**

1740 A number of minor maintenance items have been noted and are included on the village maintenance schedule.

#### **15.0 PLANNING APPLICATION**

1741 A number of applications have been received and the next planning meeting would be held on 23 March 2009.

**Meeting closed 22.35**

**The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:**

<b>Completed items</b>	<b>Withdrawn</b>

**Category    0 – No further action   1 – Notification   2 – Outstanding   3 – In Progress    4 – Complete**

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: March 2009

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
301	Burford Lodge entrance road	1	Drainage appears blocked by carpark	EPC/SCC	01/07	
309	Woolfords Cemetery	1	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
312	Numerous properties	1	Overgrown hedges	EPC	06/07	Write to owners
314	Burford recreation	1	Moles have returned	EPC	07/08	Returned again by tennis club
317	Woolfords Cemetery	1	Review fire break	EPC	10/08	
318	Woolfords Cemetery	1	Review island planting	EPC	10/07	
328	Redhouse lane	1	Fencing and area needs tidy up	Owners	01/08	
340	Burford rec, btm Hazelwood	1	Ditch needs clearing	EPC	07/08	
351	Spar notice boards	1	Extra keys wanted	EPC	10/10	

Item	Location	Category	Description of works	Responsibility	Date Notified	Action
226	Sandford Corner, Thursley Rd,	1	Manhole covers raised or gullies	Water Board	07/06	<i>No action would be taken by SCC to justify a repair</i>
310	Guardian court	1	Rubbish bin missing	WBC	06/07	
323	Old cemetery	1	Fence to be made good Tree splitting	WBC WBC	02/08 06/08	
326	Seale Road	1	40mph sign missing	SCC	01/08	<i>SCC to replace</i>
337	Village green	1	Kerb dislodged	SCC	06/08	
338	Telephone Exchange	1	Remove vegetation	SCC	07/08	<i>SCC would cut back EPC to maintain after the</i>

						<i>cut</i>
339	Milford Road (May Cottage)	1	Ditto	SCC/Owner	07/08	
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	
342	Seale Road	1	Verges need cutting and overhanging bracken	SCC	08/08	
344	Thursley Road post box by the green	1	Grass needs cutting	SCC	08/08	<i>EPC to include under its grounds contractor</i>
346	Truxford Corner	1	General review of area	SCC	09/08	<i>SCC aware and will be carried out in due course</i>
347	Gunners lane	1	Manhole cover/ tarmac breaking up.	SCC	09/08	<i>Agreed action to be taken for early repair</i>
349	Honey Pot	1	Area subject to flooding	SCC	10/10	<i>Mr Jeffery would follow it up</i>
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	<i>Ditto</i>
352	Salina Thursley Road	1	Hole in pavement	SCC	10/10	<i>No action would be taken by SCC to justify a repair</i>
General	Meeting to review outstanding SCC highway issues to be held with Mr Fowler, Mr Holmes, Jeffery and Mrs Thomas.		Meeting held on 21 November 2008  <i>Responses added in italics</i>			

