

**A Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Monday 27 April 2009, commencing 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, P Murphy,
R Holroyd, B Morgan R C Terry, M Jeffery, Mrs A Thomas
Also attending, Cllr D Harmer SCC, 4 members of
the public and 1 press.

Apologies for absence: Mrs S Place,

1.0 MINUTES:

The minutes of the last meeting were agreed and signed.

2.0 MATTERS ARISING

- 1450 Emergency Committee Meeting –A number of clarifications to the plan would need to be approved by WBC. The Members are to receive a copy at the appropriate time. The Clerk would chase WBC on the next course of action required.
- 1519 Burford Lodge Management – The Tennis Club have again been asked to make good the damage caused by the ground works contractor now that the courts have been completed. In addition, they would be asked to cut back the pipes that protrude into the ditch, as this would help the water flow. This has been reviewed and the Tennis Club have agreed to carry out the remedial works as soon as practicable. It was also suggested that the area under review may benefit from the installation of a land drain.
- 1706 It was noted that repairs are required to the bridge as damage has now occurred to both sides of it. This would be reported to Mr Fowler SCC.
- 1707 Flooding again was causing a problem at Hazelwood, as the ditch needs clearing. Mr Fowler SCC is to be advised. It was also felt the ditch belonged to WBC, so they would also be asked to review the situation.
- 1711 Woolfords Lane cemetery – Concerns have been raised that the current level of tree removal appeared untidy and that the stumps have been left in. Also, the area should be regraded and the seat that had been moved should be reset. It was agreed that a site meeting with members would be helpful and this was agreed. The works would be undertaken and the area in question regraded.
- 1713 Following the concerns expressed again at the flooding across JR's field, Mr Murphy pointed out that he had walked the adjacent Bridleway 69 and the culvert and stream were blocked. Mr Holmes reported that whilst this may be the condition, Open Spaces Society did not like ditches or culverts unblocked. Mr Murphy advised that he had spoken to Mr Taylor, SCC, on the matter and it was hoped that a meeting could be arranged with Natural England and the MOD. The Parish Council would also like to attend the meeting. Cllr Harmer

would like to be kept informed of the situation. Mr Murphy agreed to contact Mr Taylor.

- 1724 It was suggested that the hedge entering Burford Lodge recreation ground was an issue and should be cut back; Mr Holmes advised that he had contacted Mr Flower, who agreed that this should be undertaken if so required. Mr Murphy also suggested that if SCC did not undertake the works, perhaps the Parish Council should undertake the works required.
- 1730 Town and Parish Meeting held on 2 March. Mr Holmes and the Clerk attended the meeting. The areas covered included Community Safety, where a presentation was given by Surrey Fire and Rescue Services on the issue of information sharing in emergency situations. A report on the fire that occurred last year on the Heathlands had yet to be completed and would be issued shortly.
- 1731 Gateways to Village - The new gateways had been installed by SCC Highways. The speed limit signs and confirmation of the changes was still outstanding. Mr Holmes would contact Mr Hilder SCC to confirm when they would be installed and completed.
- 1738 A presentation was held on 23 April 2009 with reference to the new proposals for Guardian Court redevelopment by the Anchor Trust. It was noted that the meeting was well attended and that the scheme looked well thought out. Generally the units are 2 bedrooms and are for sale, with some for rent.

3.0 ALLOTMENTS

- 0000 Following the recent meetings with the steering group of the allotment association, a report was prepared to review the current situation. The Clerk reported that he had been in contact with the Parish Council's solicitors and a number of minor amendments have been suggested to the various agreements. Following a general debate on the points raised, the recommendations contained in the report following various amendments were proposed by Mr Holmes and seconded by Mr Morgan and were agreed by all those members present. A copy of the report is attached for the record with the changes in italics for ease of reference.

It was also noted and proposed by Mr Morgan and Mr Murphy and seconded by Mrs Thomas that following the comments made by the Council's solicitors, the following resolution should be held on the agreement between EPC and EVAA. "The Parish Council resolves to make the delineated land at Burford Lodge Recreation ground available for use as temporary allotments until such time as it may be required for recreational use, which was the original purpose of its acquisition by the Parish Council in 1953. This resolution will be held with the agreements". All members present agreed the proposal.

4.0 REVIEW OF VILLAGE MAINTENANCE

- 0000 The schedule of Village Maintenance was reviewed and the necessary adjustments made to the schedule.

5.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

0000 The reports received were noted.

6.0 ACCOUNTS FOR PAYMENT

0000 Accounts for payment:

The following accounts for April were passed for payment:		£
* C P Newman	- April salary WPC, Mileage photocopies, meeting	559.52
* Elstead United Reformed Church	- Lettings	41.00
* Veolia	- Bin emptying Burford Lodge Rec	48.30
* WBC	- Rates Cemetery & Premises	264.55
* South East Water	- Water charges Woolford Lane Cemetery	59.03
* SCAPTC	- Subscriptions	712.52
* A&S Pest Control Services	- Mole control Burford rec	414.00

7.0 PARISH COUNCIL DATES 2009/2010

0000 The Parish Council dates proposed were agreed.

8.0 ELSTEAD MARATHON

0000 A request had been received from the 7th Farnham Scout Group to hold the Elstead Marathon on 3 July 2009 and use the Village Green. This was agreed, providing the necessary insurances are in place and a risk assessment carried out.

9.0 PLANNING MEETING MINUTES

0000 The minutes of the planning meeting held on the 23 March 2009 were noted.

10.0 CORRESPONDENCE

11.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

0000 It was proposed by Mr Murphy and seconded by Mr Morgan that due to the time taken to review item 3.00, it was agreed to only take those items on the

agenda that needed to be dealt with as a matter of urgency. This was agreed by all those members present.

12.0 MATTERS RAISED BY PARISHIONERS

0000 A number of minor maintenance items have been noted and are included on the village maintenance schedule.

13.0 PLANNING APPLICATION

A number of applications have been received and the next planning meeting would be held on 30 April 2009.

Meeting closed 22.10

The following lists are added to at each Parish meeting. Various items are withdrawn or included as the case may be, for clarification items omitted at this meeting are as follows:

Completed items	Withdrawn

Category 0 – No further action 1 – Notification 2 – Outstanding 3 – In Progress 4 – Complete

ELSTEAD PARISH COUNCIL

Village Maintenance – July 2008

Next Review: March 2009

Item	Location	Raised by	Description of works	Responsibility	Date Notified	Action
309	Woolfords Cemetery	AJ	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
317	Woolfords Cemetery	AJ	Review fire break	EPC	10/08	
318	Woolfords Cemetery	AJ	Review island planting	EPC	10/07	
328	Redhouse lane	AT	Fencing and area needs tidy up	Owners	01/08	Mrs Thomas would talk to neighbours

Item	Location	Raised by	Description of works	Responsibility	Date Notified	Action
323	Old cemetery	1	Tree splitting	WBC		
339	Milford Road (May Cottage)	1	Vegetation needs cutting back	SCC/Owner	07/08	outstanding
341	Broomfield entrance to green space between 11 & 13	1	Ditto	SCC/WBC	07/08	outstanding
346	Truxford Corner	1	General review of area	SCC	09/08	<i>SCC aware and will be carried out in due course</i>
349	Honey Pot	1	Area subject to flooding	SCC	10/10	<i>Mr Jeffery would follow it up-outstanding</i>
350	Milford Road	1	Various areas subject to flooding	SCC	10/10	<i>Ditto</i>
353	Burford Rec Entrance	Parishioner	EVTC sign hedge needs cutting back	SCC	27/04	Awaiting SCC action

