

**The Parish Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 15 June 2009, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery  
R Holroyd, R C Terry, Mrs S Place, Mrs A Thomas and 1 member  
of the public

Apologies for absence: - Mr B Morgan P Murphy Cllr D Harmer SCC.

**1.0 MINUTES:**

The minutes of the last meeting were agreed and signed.

The minutes were amended with regard to the Spring Clean Day Organiser.  
Mr Jones volunteered and he would be assisted by Mrs Thomas and  
Mrs Place.

**2.0 MATTERS ARISING**

- 1450 Emergency Committee Meeting – Information outstanding.
- 1707 Flooding problems at Hazelwood - Mr Fowler, SCC, has been advised that a response was still awaited from Mr Fowler. He would also raise the matter with WBC.
- 1711 Woolfords Lane Cemetery – Remedial works to be undertaken following tree removal.
- 1713 Following the concerns expressed at the flooding across JR Cottage field, Mr Murphy had walked the adjacent Bridleway 69 and 63 and in both the culvert, stream and ditches were blocked. Mr Murphy met Mr Taylor, SCC, on site. The MOD has been approached to clear the ditches. A meeting was still to be arranged with regard to Bridleway 69 and this is to be pursued. It was also noted that the river walkways needed attention in relation to Springfield and West Hill bridleways. Mr Taylor is to review.
- 1731 Gateways to Village - Members were concerned that the gateways did not agree with the agreed design. The Clerk would follow this up with SCC.
- 1751 Following the concerns with regard to the junction of Beacon View Road, which is a private road and Redhouse Lane, which is a public highway, the SCC Highway Engineer has advised that the public should be aware of the dangers and should take the appropriate action, as there was little that could be done. Mrs Place would talk to the parishioner who raised the matter.
- 1758 The question raised on the erection of a shed in a back garden at Broomfield, its apparent size and whether a planning application was required - Due to the revised planning laws this was not considered to be a planning issue, but as the property was held by the Housing Dept of WBC, the matter would be raised by Mr Morgan to ascertain if the tenant had landlord's approval.

- 1759 Review of village maintenance -The schedule of village maintenance would be reviewed next month.
- 1765 Concerns have been raised at the current speed of traffic in Milford Road. It was suggested that the Police should undertake a speed check. This would be asked for.

### **3.0 ALLOTMENTS**

- 1772 The Clerk reported that he had issued tender documents for the fencing, gates, car parking, drainage, footpath and water supply. Tenders would be received by 22 June 2009 following an analysis. A meeting would be called with the sub-committee to review the tenders, so that an order could be placed. The land would also be sprayed and ploughed at the earliest opportunity. Mr Murphy agreed to liaise with contractors. It was noted that the Chairman of the EVAA was Mrs Louise Tunbridge.

### **3.0 AUDIT REVIEW 2008/2009**

- 1773 The Clerk appraised the Members of the internal audit review undertaken by the Council's auditors. Whilst there were no items raised, it was noted that under the new audit rules the Parish Council are required to undertake an internal review of its methods and practices and this should be undertaken by members. The Clerk would review and appraise members in due course. The council notes its approval of Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) of the 2008/2009 Annual Return which is being submitted to the external auditors.

### **4.0 THURSLEY ROAD RECREATION GROUND SEATING**

- 1774 It was suggested to install six additional benches made from recycled plastic around the Thursley Road Recreation Ground. Members were happy to consider the suggestion, particularly as the existing seats were showing signs of wear. They were also delighted to hear that one resident had asked to fund a bench with a memorial plaque. The Council hoped that local businesses would consider sponsoring a bench too.

### **5.0 THURSLEY ROAD PLAYGROUND QUESTIONNAIRE**

- 1775 Following the last meeting when Mrs Place confirmed that she would be circulating a questionnaire asking Elstead residents for feedback on how the Thursley Road playground could best be developed, a large number of responses have been received and a number of options would need to be considered in due course. A further report to follow at a later date.

### **6.0 SURREY COMMUNITY ACTION FUNDING**

- 1776 Mr Murphy reported that he had submitted a request for funding relating to the Cricket Club's additional requirements. Mrs Place also submitted a request for two outdoor table tennis tables. However, it was then noted that all the funds had already been allocated and the grant requests would be turned down.

## 7.0 PLANNING CONSULTATIVE FORUM

1777 Mr Terry gave an update on the meeting held on 3 June 2009 at WBC to review the current proposed changes to the planning system namely:  
**Householder appeals service** - the timescale for appeals is going to be revised and a quicker response time to appeals. **E- Consultation hub proposals** - this is where all planning applications would be viewed on a computer network. This will cause a number of issues to be investigated further by WBC and Town and Parishes. **Changes to householder permitted development rights** - this is currently being revised, but not yet clearly defined as a number of conflicting points of view with other statutory bodies. Further information to follow in due course.

## 8.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

1778 The reports received were noted.

## 9.0 ACCOUNTS FOR PAYMENT

1779 Accounts for payment:

The following accounts for June are presented for payment		£
*	<b>C P Newman</b> - Salary June, copies, mileage, meetings	519.15
*	<b>Mr R Stacey</b> - Burial	24.20
*	<b>Mr D Holmes</b> - Chairman's allowance	105.00
*	<b>Maxwell &amp; Co</b> - Audit fee 2008/2009	695.75

## 10.0 PLANNING APPLICATIONS

1780 The following application were considered as follows ;

WA09/0755   Erection of replacement dwelling following demolition of  
27/05/2009   existing dwelling  
                  Wood Corner, Lower Ham Lane, Elstead  
                  Easting : 491257                    Northing : 143774

**The Parish Council have no objection**

WA09/0716   Replacement of existing antennas, replacement and  
15/05/2009   repositioning of existing dish antenna and erection of an  
                  equipment cabinet  
                  Land at Woodside Farm, Lower Ham Lane, Elstead  
                  Easting : 491175                    Northing : 143741

**The Parish Council have no objection**

## **11.0 CORRESPONDENCE**

- 1781 A request has been received for a travelling fair to be held on the Village Green during July. After a general debate it was agreed not to give permission.

## **12.0 MATTERS RAISED BY MEMBERS (FOR NOTING)**

- 1782 Concerns have been raised by residents adjacent to Burford Lodge Recreation Ground on excessive noise at night caused by local vandalism. The situation is to be monitored.

## **13.0 MATTERS RAISED BY PARISHIONERS**

- 1783 A parishioner suggested that more publicity would boost public attendance at the meetings. It was pointed out that a notice of forthcoming meetings were always displayed on the Parish Council noticeboard (outside the Spar) at least three days before each meeting.

**Meeting closed 22.03**

**ELSTEAD PARISH COUNCIL**

**Village Maintenance**

**Next Review: July, October, 2009..... January, April 2010**

<b>Item</b>	<b>Location</b>	<b>Raised by</b>	<b>Description of works</b>	<b>Responsibility</b>	<b>Date Notified</b>	<b>Action</b>
309	Woolfords Cemetery	AJ	Trees removed, Area needs general upkeep.	EPC	10/08 08/09	Order given, works almost complete
317	Woolfords Cemetery	AJ	Review fire break	EPC	10/08	
318	Woolfords Cemetery	AJ	Review island planting	EPC	10/07	
328	Redhouse lane	AT	Fencing and area needs tidy up	Owners	01/08	Mrs Thomas would talk to neighbours
354	Chaplin's building	Parishioner	Gutters blocked	EPC	05/09	
356	Picnic area	MJ	Needs tidying up and cutting grass	EPC	06/09	
357	Woolfords Lane	MJ	Fencing needs remedial work	EPC	06/09	

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323	Old cemetery	Parishioner	Tree splitting	WBC		
339	Milford Road (May Cottage)		Vegetation needs cutting back	SCC/Owner	07/08	outstanding
341	Broomfield entrance to green space between 11 & 13		Ditto	SCC/WBC	07/08	outstanding
346	Truxford Corner	Parishioner	General review of area, including flooding	SCC	09/08	<i>SCC aware and will be carried out in due course</i>
349	Honey Pot	MJ	Area subject to flooding	SCC	10/10	<i>Mr Jeffery would follow it up-outstanding</i>
350	Milford Road	MJ	Various areas subject to flooding	SCC	10/10	<i>Ditto</i>
353	Burford Rec Entrance	Parishioner	EVTC sign hedge needs cutting back	SCC	27/04	Awaiting SCC action

355	Elstead Bridge	MJ	Both side walls have been damaged	SCC	05/09	Ditto
356	Burford Recreation Ground		Existing front hedge to road should be cut back	SCC	03/09	Ditto

