

**The Parish Council Meeting of the Elstead Parish Council  
was held in the United Reformed Church Hall, Elstead  
Monday 19 October 2009, commencing at 7.30pm**

Present: Messrs D Holmes (Chairman) A Jones, M Jeffery,  
R Holroyd, R C Terry, P Murphy, R Terry B Morgan  
Mrs A Thomas, also attending Cllr D Harmer SCC,  
and 4 members of the public

Apologies for absence: - Mrs S Place

**1.0 MINUTES:**

The minutes of the last meeting were agreed and signed.

**2.0 MATTERS ARISING**

- 1450 Emergency Committee Meeting – Plan approved by WBC, now with SCC to agree.
- 1707 Flooding problems at Hazelwood - Mr Fowler, SCC, agreed that the ditches needed to be dug deeper. The matter would also be raised with WBC/Thames Water through Mr Fowler.
- 1711 Woolfords Lane Cemetery – Remedial works would be undertaken shortly to the ground. Now that the allotment account had been received and paid, the remedial works to the cemetery could now proceed subject to funding being available. Mr Jones requested a copy of the works programme.
- 1713 The remedial works required to bridleway 69 and 63 - Mr Holmes reported that the works would now been undertaken. The bridge works would also be undertaken by SCC, as it was their responsibility. The woodland areas would be cleared and it was noted that the river walkways needed attention. Whilst a way forward had been agreed on the various works, Mr Murphy reported that no works had yet been undertaken apart from trial holes to the ditch on bridleway 63.
- 1731 Gateways to village – The Clerk reported that SCC had placed an order for the agreed markings to be undertaken.
- 1758 Erection of a large shed in a back garden at Broomfield - Mr Morgan reported that he had spoken to the Housing Dept of WBC, as the occupants were tenants of WBC. Approval was needed, but due to an Officer oversight permission had been granted.
- 1774 Thursley Road recreation ground seating – Seats have now been installed. It was hoped that the other 3 suggested seats could be ordered shortly.
- 1800 Parking was raised relative to vans being parked early in the morning around the village green. It was agreed to seek a view from SCC.

1809 Cllr Harmer advised that the SCC Local Committee (Waverley) Haslemere & Western Villages Transportation Task Group would meet again in early October. It was hoped that they would discuss the need for a zebra crossing on Milford Road. The Parish Council welcomed a review of the problem and would comment on any proposals provided.

1816 The entrance to Burford Lodge Recreation was raised again on cutting back the hedge, as this was considered a safety hazard. SCC had only trimmed back the hedge, but this was inadequate. It was agreed to ask the Parish Council handyman to undertake the works. This was agreed.

### **3.0 ALLOTMENTS**

1234 The whole of the works instructed previously by the Parish Council has now been completed to a good standard. It was also agreed to provide bollards and chains on the boundary adjacent to the car park to protect the neighbour's hedge. This has almost been completed, apart from the chain. It was suggested that additional retaining pegs should be used at various locations to provide extra fixings to retain the mesh. Mr Murphy would talk to Mr Lewis. It was also agreed that a tap lock should be used for the back land lettings area, as the water used would be charged to the hirer.

### **4.0 BURFORD LODGE – TENNIS CLUB FLOODLIGHT EXTENSIONS**

1235 Mr Holmes reported on the current situation on the floodlights extended by the Tennis Club on the new courts. Mr Holmes advised that he had written to the Chairman of the Tennis Club at the action taken without any consultation with the Parish Council, Waverly BC or adjoining neighbours. The Parish Council agreed that the floodlights should be taken down to the agreed planning approval. It was also noted that the Tennis Club were going to seek a retrospective planning application. The Parish Council would object to such an application. Mr Morgan requested that the matter should be dealt with by the Waverley Planning Committee and should not be an Officer's decision. The Clerk would request this procedure.

### **5.0 CRITERIA FOR GRANT APPLICATIONS**

1236 The Parish Council reviewed and made one minor amendment to the grant criteria application paper as produced by Mr Murphy. The Parish Council agreed the paper. It was also agreed that it should be published in the Village News. Mr Morgan gave a word of caution that funds would be limited.

### **6.0 WBC WASTE MINIMISATION & RECYCLING**

1237 Further to the request from WBC to review the practice of waste recycling, the Parish Council would consider the initiative suggested, as the practice was undertaken in Thursley Parish. However, the Parish Council agreed to put the matter on hold until the full implications had been reviewed. It was suggested

that Mrs Place should talk to Mrs Bates, the co-ordinator for Thursley Parish, on the pros and cons of the scheme.

#### **7.0 MAINTENANCE SCHEDULE REVIEW**

1238 The existing village maintenance schedule was reviewed and the necessary changes made.

#### **8.0 TOWN PARISH MEETING NEXT MEETING**

1239 The next meeting will be held on 7 December 2009. It was noted that attendance at this meeting was low and it was suggested that the Parish Council should attend, so with this in mind the Chairman and the Clerk would attend, it was agreed that the Parish Council meeting would now be 8 December 2009.

#### **9.0 REQUEST TO DONATE A SEAT**

1240 A request was made by a local parishioner to place a seat in the Woolfords Lane Cemetery in memory of a relative. Members agreed the request.

#### **10.0 AUDIT SIGN OFF 2008/09**

1241 The Clerk reported that the audit had now been completed and the external auditors made the following comments:  
i) risk assessment register was not formally accepted  
ii) review of effectiveness of internal audit was not formally accepted

#### **11.0 WBC BUDGET CONSULTATION**

1242 The papers received from WBC on the format of budget consultation were given to Mr Terry for review.

#### **12.0 PLANNING APPLICATION**

1243 WA09/1330   Erection of a detached 4 bedroom dwelling following  
15/09/2009   demolition of existing dwelling, garage and outbuildings  
                  Jaina, Hookley Lane, Elstead  
                  Easting : 491475                    Northing : 142868

**The Parish Council object to the application on the grounds of over-development of the site, off road parking is not adequate, it is too close to the adjoining boundary and there could be possible loss of light for adjoining owners. It is also felt that drainage may be an issue to the west side.**



## **18.0 MATTERS RAISED BY PARISHIONERS**

- 1250 Concerns were raised that the Tennis Club have extended the height of the new court floodlights without planning approval and also without any form of consultation with the Parish Council or neighbours. The Parish Council were also disappointed at the action taken and had written to the Chairman of the Tennis Club for a response.
- 1251 It was pointed out to the Parish Council that a new Tesco store was being considered. Whilst outside the Parish Council's boundary, did the Parish Council have any views on the situation, as it could affect local traders? The matter was given a general review, but without copies of the application or related facts, the Parish Council could not make a clear decision. However, it agreed to review the matter when it had further information.

**Meeting closed 21.55**